



# **CRITERION 5 - STUDENT SUPPORT AND PROGRESSION**

5.2.2 AVERAGE PERCENTAGE OF PLACEMENT /SELF-EMPLOYED PROFESSIONAL SERVICES OF OUTGOING STUDENTS DURING THE LAST FIVE YEARS

To reduce enormous use of paper and printing the ensure data, sign and a seal by the Competent Authority for all the papers, we have used the Class-3 Digital Signatures where a Registration Authority i.e. Dr. Mahipal Singh, Registrar of our University authenticate the documents and responses claimed in this pdf file.



# SHOBHIT UNIVERSITY, Gangoh









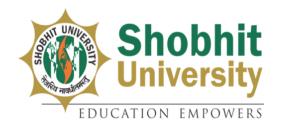
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# List of placement/self-employed professional services of outgoing students in Academic Year 2023-24

Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
1	Yash Jain	SmartBrains Engineers and Technologist Pvt. Ltd., https://smartbrains.com/contact/, E-mail: info@smartbrains.com, Contact: 9891108002	B.Tech
2	Aaditya Kumar	SmartBrains Engineers and Technologist Pvt. Ltd., https://smartbrains.com/contact/, E-mail: info@smartbrains.com, Contact: 9891108002	B.Tech
3	Abhishek Saini	SmartBrains Engineers and Technologist Pvt. Ltd., https://smartbrains.com/contact/, E-mail: info@smartbrains.com, Contact: 9891108002	B.Tech
4	Kartik Sharma	SmartBrains Engineers and Technologist Pvt. Ltd., https://smartbrains.com/contact/, E-mail: info@smartbrains.com, Contact: 9891108002	B.Tech
5	Rajan Panwar	SmartBrains Engineers and Technologist Pvt. Ltd., https://smartbrains.com/contact/, E-mail: info@smartbrains.com, Contact: 9891108002	B.Tech
6	Harsh	Apar Technologies Pvt Ltd., https://apartechnologies.com/contact-us/, E-mail: sg.hr@apar.com, Contact: 021 390 1007	B.Tech
7	Mahak Rani	Apar Technologies Pvt Ltd., https://apartechnologies.com/contact-us/, E-mail: sg.hr@apar.com, Contact: 021 390 1007	B.Tech
8	Aditya Patwa	Cloud Web Solutions, Mohali, Contact No. 097805 20242	B.Tech
9	Deepanshu Choudhary	Cloud Web Solutions, Mohali, Contact No. 097805 20242	B.Tech
10	Dewansh Mittal	Cloud Web Solutions, Mohali, Contact No. 097805 20242	B.Tech
11	Harsh Kumar	Cloud Web Solutions, Mohali, Contact No. 097805 20242	B.Tech
12	Neetu	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317410	B.Tech
13	Nitin Sharma	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317411	B.Tech
14	Ram Aggarwal	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317412	B.Tech
15	Shivansh Upadhyay	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317413	B.Tech
16	Vishal Saini	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317414	B.Tech
17	Nikhil Kumar	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317415	B.Tech
18	Rajan Chaudhary	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317416	B.Tech
19	Shivam	Justdial, https://www.justdial.com/cms/contact-us, Contact No. 08888888888	MBA



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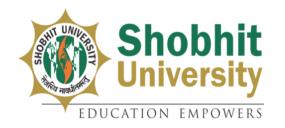
Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
20	Vivek Kumar	Justdial, https://www.justdial.com/cms/contact-us, Contact No. 08888888888	MBA
21	Kanhaiya	Justdial, https://www.justdial.com/cms/contact-us, Contact No. 08888888888	MBA
22	Joyesha	Justdial, https://www.justdial.com/cms/contact-us, Contact No. 08888888888	MBA
23	Himanshu Chaudhary	Justdial, https://www.justdial.com/cms/contact-us, Contact No. 08888888888	MBA
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28	Rahat Khan	HAB KALI COMPUTER ENGINEERING PLC, Addis Ababa, Bole, W.08 Tel. +251996478896 Email:habkali779@gmail.com	MBA
29	Aarju Devi	Crossvinds Solutions, https://www.crossvindsolutions.com/contact-us/, E-mail: cvs@crossvindsolutions.com	MBA
30	Manu Saaran	Crossvinds Solutions, https://www.crossvindsolutions.com/contact-us/, E-mail: cvs@crossvindsolutions.com	MBA
31	Manisha Panwar	Crossvinds Solutions, https://www.crossvindsolutions.com/contact-us/, E-mail: cvs@crossvindsolutions.com	MBA
32	Pooja	Crossvinds Solutions, https://www.crossvindsolutions.com/contact-us/, E-mail: cvs@crossvindsolutions.com	MBA
33	Aakash Panwar	Alkem Laboratories, Ltd., https://www.alkemlabs.com/contact-us/key-contacts, E-mail: contact@alkem.com	MBA
34	Divyansh Gupta	Alkem Laboratories, Ltd., https://www.alkemlabs.com/contact-us/key-contacts, E-mail: contact@alkem.com	MBA
35	Ishita Rathi	Alkem Laboratories, Ltd., https://www.alkemlabs.com/contact-us/key-contacts, E-mail: contact@alkem.com	MBA
36	Sakshi Devi	Alkem Laboratories, Ltd., https://www.alkemlabs.com/contact-us/key-contacts, E-mail: contact@alkem.com	MBA
37	Kultar Singh	Alkem Laboratories, Ltd., https://www.alkemlabs.com/contact-us/key-contacts, E-mail: contact@alkem.com	MBA
38	Vinay Kumar	Alkem Laboratories, Ltd., https://www.alkemlabs.com/contact-us/key-contacts, E-mail: contact@alkem.com	MBA
39	Vishal Tomar	Alkem Laboratories, Ltd., https://www.alkemlabs.com/contact-us/key-contacts, E-mail: contact@alkem.com	MBA



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Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
40	Himanshu Saini	Pritam International Pvt. Ltd, https://www.wonderhealthcare.net/, E-mail: piplhr1@wonderproducts.co.in, Contact No. +919520875069	B.Pharm
41	Vishu Sharma	Pritam International Pvt. Ltd, https://www.wonderhealthcare.net/, E-mail: piplhr1@wonderproducts.co.in, Contact No. +919520875069	B.Pharm
42	Diya Saini	Pritam International Pvt. Ltd, https://www.wonderhealthcare.net/, E-mail: piplhr1@wonderproducts.co.in, Contact No. +919520875069	B.Pharm
43	Tanu Gupta	Pritam International Pvt. Ltd, https://www.wonderhealthcare.net/, E-mail: piplhr1@wonderproducts.co.in, Contact No. +919520875069	B.Pharm
44	Puneet Kumar	Pritam International Pvt. Ltd, https://www.wonderhealthcare.net/, E-mail: piplhr1@wonderproducts.co.in, Contact No. +919520875069	B.Pharm
45	Sarang Saini	Pritam International Pvt. Ltd, https://www.wonderhealthcare.net/, E-mail: piplhr1@wonderproducts.co.in, Contact No. +919520875069	B.Pharm
46	Harsh Saini	Cipla, https://www.cipla.com/contact-us, E-mail: contactus@cipla.com, Contact No. +91 22 41916000	B.Pharm
47	Sagar Kumar	Cipla, https://www.cipla.com/contact-us, E-mail: contactus@cipla.com, Contact No. +91 22 41916001	B.Pharm
48	Nikhil Dev	Cipla, https://www.cipla.com/contact-us, E-mail: contactus@cipla.com, Contact No. +91 22 41916002	B.Pharm
49	Aayush Saini	Cipla, https://www.cipla.com/contact-us, E-mail: contactus@cipla.com, Contact No. +91 22 41916003	B.Pharm
50	Arnav Sharma	Cipla, https://www.cipla.com/contact-us, E-mail: contactus@cipla.com, Contact No. +91 22 41916004	B.Pharm
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52	Nishant Kumar	Patanjali Ayurved, Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 divyayoga@divyayoga.com/ hr@patanjaliwellness.com	B.Pharm
53	Akshay Kumar	Patanjali Ayurved, Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 divyayoga@divyayoga.com/ hr@patanjaliwellness.com	B.Pharm
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55	Danish Tomar	Patanjali Ayurved, Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 divyayoga@divyayoga.com/ hr@patanjaliwellness.com	B.Pharm
56	Mohit Kumar	Patanjali Ayurved, Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 divyayoga@divyayoga.com/ hr@patanjaliwellness.com	B.Pharm
57	Prashant Sharma	Patanjali Ayurved, Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 divyayoga@divyayoga.com/ hr@patanjaliwellness.com	B.Pharm



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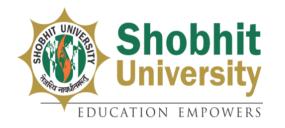
Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
58	Mukul Goyal	Patanjali Ayurved, Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 divyayoga@divyayoga.com/ hr@patanjaliwellness.com	B.Pharm
59	Rishul Kaushik	Patanjali Ayurved, Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 divyayoga@divyayoga.com/ hr@patanjaliwellness.com	B.Pharm
60	Kanhaiya Saini	Patanjali Ayurved, Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 divyayoga@divyayoga.com/ hr@patanjaliwellness.com	B.Pharm
61	Anshul	Patanjali Ayurved, Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 divyayoga@divyayoga.com/ hr@patanjaliwellness.com	B.Pharm
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63	Piyush Sharma	AgriVision4U Pvt. Ltd., https://www.agrivision4u.com/ E-mail: innovation@agrivision4u.com	B.Sc. (AG)
64	Mohd Sahil	AgriVision4U Pvt. Ltd., https://www.agrivision4u.com/ E-mail: innovation@agrivision4u.com	B.Sc. (AG)
65	Mohd Anish	AgriVision4U Pvt. Ltd., https://www.agrivision4u.com/ E-mail: innovation@agrivision4u.com	B.Sc. (AG)
66	Anvesh Kumar	AgriVision4U Pvt. Ltd., https://www.agrivision4u.com/ E-mail: innovation@agrivision4u.com	B.Sc. (AG)
67	Sharuk Ali	AgriVision4U Pvt. Ltd., https://www.agrivision4u.com/ E-mail: innovation@agrivision4u.com	B.Sc. (AG)
68	Aashish	Quess Corp Limited, Bengaluru 560103, Karnataka, Email:help@quesscorp.com, Contact No. 1800-5723333, https://www.quesscorp.com/contact-us/	B.Sc. (AG)
69	Aadarsh Sharma	Quess Corp Limited, Bengaluru 560103, Karnataka, Email:help@quesscorp.com, Contact No. 1800-5723333, https://www.quesscorp.com/contact-us/	B.Sc. (AG)
70	Surajmal	Quess Corp Limited, Bengaluru 560103, Karnataka, Email:help@quesscorp.com, Contact No. 1800-5723333, https://www.quesscorp.com/contact-us/	B.Sc. (AG)
71	Sidhant Kohli	Quess Corp Limited, Bengaluru 560103, Karnataka, Email:help@quesscorp.com, Contact No. 1800-5723333, https://www.quesscorp.com/contact-us/	B.Sc. (AG)
72	Sagar	Quess Corp Limited, Bengaluru 560103, Karnataka, Email:help@quesscorp.com, Contact No. 1800-5723333, https://www.quesscorp.com/contact-us/	B.Sc. (AG)
73	Rohit Kumar	Quess Corp Limited, Bengaluru 560103, Karnataka, Email:help@quesscorp.com, Contact No. 1800-5723333, https://www.quesscorp.com/contact-us/	B.Sc. (AG)
74	Manish Kumar	Quess Corp Limited, Bengaluru 560103, Karnataka, Email:help@quesscorp.com, Contact No. 1800-5723333, https://www.quesscorp.com/contact-us/	B.Sc. (AG)
75	Ashif	Quess Corp Limited, Bengaluru 560103, Karnataka, Email:help@quesscorp.com, Contact No. 1800-5723333, https://www.quesscorp.com/contact-us/	B.Sc. (AG)



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Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
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77	Ankush	Signature Global India Ltd., https://www.signatureglobal.in/contact.php, Tel: 0124–4908200	B.Sc. (AG)
78	Sachin Kumar	Signature Global India Ltd., https://www.signatureglobal.in/contact.php, Tel: 0124–4908201	B.Sc. (AG)
79	Vishal Kapil	Signature Global India Ltd., https://www.signatureglobal.in/contact.php, Tel: 0124–4908202	B.Sc. (AG)
80	Ujjwal Upadhyay	Signature Global India Ltd., https://www.signatureglobal.in/contact.php, Tel: 0124–4908203	B.Sc. (AG)
81	Shuaib	Signature Global India Ltd., https://www.signatureglobal.in/contact.php, Tel: 0124–4908204	B.Sc. (AG)
82	Rohit	Signature Global India Ltd., https://www.signatureglobal.in/contact.php, Tel: 0124–4908205	B.Sc. (AG)
83	Vinita Rani	Pritam International Pvt. Ltd, https://www.wonderhealthcare.net/, E-mail: piplhr1@wonderproducts.co.in, Contact No. +919520875069	M.Sc. (Microbio)
84	Nigam Panwar	Pritam International Pvt. Ltd, https://www.wonderhealthcare.net/, E-mail: piplhr1@wonderproducts.co.in, Contact No. +919520875069	M.Sc. (Microbio)
85	Diksha Saini	Nixi Laboratories Pvt. Ltd., https://nixilaboratories.com/contact/, E-Mail: info@nixilaboratories.com, Contact No. +91-9215710031	M.Sc. (Microbio)
86	Khushi Upadhayay	Allkind Healthcare, Dehradun, https://www.allkindhealthcare.in/, E-mail: moninder.allkind@gmail.com, Contact No. +91-9317039330	M.Sc. (Microbio)
87	Km Komal	Cian Healthcare Pvt Ltd, https://cian.co/, Contact No. 088057 96299	M.Sc. (Microbio)
88	Km Mansi Saini	Affinitee Laboratories Pvt. Ltd., https://affiniteelab.com/contact/. Contact No. +919729194319	M.Sc. (Microbio)
89	Km Vishakha Sharma	Affinitee Laboratories Pvt. Ltd., https://affiniteelab.com/contact/. Contact No. +919729194319	M.Sc. (Microbio)
90	Km Prachi Devi	Affinitee Laboratories Pvt. Ltd., https://affiniteelab.com/contact/. Contact No. +919729194319	M.Sc. (Microbio)
91	Mansi Dhiman	Affinitee Laboratories Pvt. Ltd., https://affiniteelab.com/contact/. Contact No. +919729194319	M.Sc. (Microbio)
92	Gautam Kumar	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317417	BCA
93	Gopal	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317418	BCA
94	Harsh	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317419	BCA
95	Harshit Sharma	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317420	BCA
96	Nikhil Tyagi	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317421	BCA



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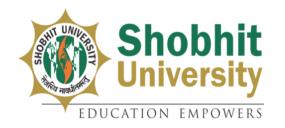
Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
97	Piyush Chauhan	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317422	BCA
98	Prince Rathi	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317423	BCA
99	Nitin	Geniustel Services Pvt Ltd., www.geniustel.in, Contact No. 0120-4317424	BCA
100	Prnav Chouhan	Tandemtec Network Services, Vijaywada, Conatct No. 9246013820	BCA
101	Umang Rathi	Tandemtec Network Services, Vijaywada, Conatct No. 9246013820	BCA
102	Rajkamal Rathor	Tandemtec Network Services, Vijaywada, Conatct No. 9246013820	BCA
103	Sakshi Bansal	Tandemtec Network Services, Vijaywada, Conatct No. 9246013820	BCA
104	Shoaib Khan	Tandemtec Network Services, Vijaywada, Conatct No. 9246013820	BCA
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107	Diksha Saini	HAB KALI COMPUTER ENGINEERING PLC, Addis Ababa, Bole, W.08 Tel. +251996478896 Email:habkali779@gmail.com	MCA
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110	Vishal Panwar	HAB KALI COMPUTER ENGINEERING PLC, Addis Ababa, Bole, W.08 Tel. +251996478896 Email:habkali779@gmail.com	MCA
111	Vinay Pratap Singh	ValueLabs LLP, Hyderabad, Contact No. 040-67667799	MCA
112	Saurabh	ValueLabs LLP, Hyderabad, Contact No. 040-67667800	MCA
113	Pankaj	ValueLabs LLP, Hyderabad, Contact No. 040-67667801	MCA
114	Kunal Chauhan	ValueLabs LLP, Hyderabad, Contact No. 040-67667802	MCA
115	Akashay Kumar	ValueLabs LLP, Hyderabad, Contact No. 040-67667803	MCA
116	Utkarsh Vashista	ValueLabs LLP, Hyderabad, Contact No. 040-67667804	MCA



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117	Vineet Kumar	ValueLabs LLP, Hyderabad, Contact No. 040-67667805	MCA
118	Kartik Kumar	Globtier Infotech Pvt. Ltd., Noida, E-mail: info@globtierinfotech.com,	M.Tech
119	Ashish Saini	Globtier Infotech Pvt. Ltd., Noida, E-mail: info@globtierinfotech.com,	M.Tech
120	Raj Singh	Government Inter College Jharwan, Gangoh	B.Ed.
121	Rashi Verma	Geetagyan Sanskar Academy, Gangoh	B.Ed.
122	Aayush Chaudhary	Self Employed /contact No. 91-1395014195	B.Ed.
123	Abhishek Kumar	Self Employed /contact No. 7400301242	B.Ed.
124	Aditi Chauhan	Self Employed /contact No. 9548058290	B.Ed.
125	Akash Kumar Vats	Self Employed /contact No. 8475030034	B.Ed.
126	Alka Chauhan	Self Employed /contact No. 9306669857	B.Ed.
127	Anjali Choudhary	Self Employed /contact No. 7817915151	B.Ed.
128	Anjli Chaudhary	Self Employed /contact No. 7300675309	B.Ed.
129	Anju Rani	Self Employed /contact No. 9085608800	B.Ed.
130	Asif Chaudhary	Self Employed /contact No. 9548644865	B.Ed.
131	Avika	Self Employed /contact No. 9759746375	B.Ed.
132	Avnish Kumar	Self Employed /contact No. 9528936780	B.Ed.
133	Ayush	Self Employed /contact No. 9536459983	B.Ed.
134	Ayush Kumar	Self Employed /contact No. 91-1282612829	B.Ed.
135	Bhumika Saini	Self Employed /contact No. 9719240336	B.Ed.
136	Bushra Ali	Self Employed /contact No.91-1426514266	B.Ed.
137	Chavvi Saini	Self Employed /contact No.6100013932	B.Ed.



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Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
138	Deepa Rani	Self Employed /contact No.8191822937	B.Ed.
139	Deepak Sharma	Self Employed /contact No.91-1390814216	B.Ed.
140	Diwakar Bazad	Self Employed /contact No.8810030002	B.Ed.
141	Firoz Khan	Self Employed /contact No.7505424280	B.Ed.
142	Gazal	Self Employed /contact No.9548279470	B.Ed.
143	Hamna	Self Employed /contact No.9720257701	B.Ed.
144	Harpreet Kaur	Self Employed /contact No.9720808180	B.Ed.
145	Ishra Khan	Self Employed /contact No.91-1339714267	B.Ed.
146	Jony Kumar	Self Employed /contact No.91-1110013810	B.Ed.
147	Jyoti	Self Employed /contact No.7419290192	B.Ed.
148	Kanika Kapoor	Self Employed /contact No.7668206079	B.Ed.
149	Aasma	Self Employed /contact No.9557515918	B.Ed.
150	Anchal	Self Employed /contact No.7253004820	B.Ed.
151	Garima	Self Employed /contact No.9410831392	B.Ed.
152	Kajal	Self Employed /contact No. 91-1273013440	B.Ed.
153	Naziya	Self Employed /contact No.9012869471	B.Ed.
154	Prachi	Self Employed /contact No.7037384379	B.Ed.
155	Rakhi	Self Employed /contact No.9560729669	B.Ed.
156	Rashami	Self Employed /contact No.6396534392	B.Ed.
157	Ritika	Self Employed /contact No.91-1273113439	B.Ed.
158	Saloni	Self Employed /contact No.9720632747	B.Ed.



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159	Seema	Self Employed /contact No.9354435918	B.Ed.
160	Shabana	Self Employed /contact No.9758141982	B.Ed.
161	Shivani	Self Employed /contact No.91-1115012011	B.Ed.
162	Sonika	Self Employed /contact No.7668855218	B.Ed.
163	Tanu	Self Employed /contact No.9897066204	B.Ed.
164	Aarti Tomar	Self Employed /contact No.9675092186	B.Ed.
165	Aayushi Saini	Self Employed /contact No.9720314535	B.Ed.
166	Anjali Saini	Self Employed /contact No.9758952458	B.Ed.
167	Asara Gazali	Self Employed /contact No.9756560332	B.Ed.
168	Ekta Devi	Self Employed /contact No. 91-1266713747	B.Ed.
169	Geeta Rani	Self Employed /contact No.7088610851	B.Ed.
170	Ilma Ayyubi	Self Employed /contact No.8801552786	B.Ed.
171	Kajal Devi	Self Employed /contact No.7082470251	B.Ed.
172	Kajal	Self Employed /contact No.8650986846	B.Ed.
173	Km Kajal Devi	Self Employed /contact No.6395318066	B.Ed.
174	Kajal Rani	Self Employed /contact No.7668539645	B.Ed.
175	Maryam Khan	Self Employed /contact No.7078053409	B.Ed.
176	Nahid Salmani	Self Employed /contact No.9068202619	B.Ed.
177	Navya Raj	Self Employed /contact No.91-1374613748	B.Ed.
178	Km Neha Mansoori	Self Employed /contact No.7983670019	B.Ed.
179	Nidhi Sharma	Self Employed /contact No.9719146022	B.Ed.



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Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
180	Nishu Saini	Self Employed /contact No.8077261580	B.Ed.
181	Pooja Rani	Self Employed /contact No.91-0012400363	B.Ed.
182	Pragya Panwar	Self Employed /contact No.8265845537	B.Ed.
183	Priti Devi	Self Employed /contact No.8630310824	B.Ed.
184	Km Priyanka Devi	Self Employed /contact No.8630017064	B.Ed.
185	Reshu Devi	Self Employed /contact No.9368605735	B.Ed.
186	Ritika Deshwal	Self Employed /contact No.91-1110013276	B.Ed.
187	Ritu Chauhan	Self Employed /contact No.7500874000	B.Ed.
188	Km Sapna Saini	Self Employed /contact No.9759034775	B.Ed.
189	Shivani Rawal	Self Employed /contact No.9756675345	B.Ed.
190	Shivani Saini	Self Employed /contact No.6398499401	B.Ed.
191	Sikha Rani	Self Employed /contact No.6396598488	B.Ed.
192	Swati Devi	Self Employed /contact No.9058670030	B.Ed.
193	Vandana Sahal	Self Employed /contact No.9528735627	B.Ed.
194	Varsha Devi	Self Employed /contact No.9720252959	B.Ed.
195	Vishakha Devi	Self Employed /contact No.8057807849	B.Ed.
196	Mahak Panchal	Self Employed /contact No.9760435701	B.Ed.
197	Mantsha	Self Employed /contact No.7060557385	B.Ed.
198	Mukul Kumar	Self Employed /contact No.7668281497	B.Ed.
199	Nidhi Saini	Self Employed /contact No.7351539678	B.Ed.
200	Ansh Kumar	Bharat Intern, contact.bharatintern@gmail.com, https://bharatintern.live/contact/	BBA



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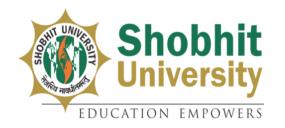
Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
201	Gorav Kumar	Bharat Intern, contact.bharatintern@gmail.com, https://bharatintern.live/contact/	BBA
202	Aayushi Mittal	Bharat Intern, contact.bharatintern@gmail.com, https://bharatintern.live/contact/	BBA
203	Prachi Devi	Bharat Intern, contact.bharatintern@gmail.com, https://bharatintern.live/contact/	BBA
204	Nishant Kumar	Bharat Intern, contact.bharatintern@gmail.com, https://bharatintern.live/contact/	BBA
205	Aasif Ali	Self Employed /contact No. 9675980060	BAMS
206	Aavesh Chaudhary	Self Employed /contact No. 9140335656	BAMS
207	Abdul Qadir	Self Employed /contact No. 7417675411	BAMS
208	Abhilasha	Self Employed /contact No. 7017898662	BAMS
209	Abhishar Suryavanshi	Self Employed /contact No. 7037763076	BAMS
210	Abhishek Saini	Self Employed /contact No. 8864814533	BAMS
211	Afsha	Self Employed /contact No. 9012000314	BAMS
212	Ajaj Ahmad	Self Employed /contact No. 9053794876	BAMS
213	Akash	Self Employed /contact No. 9771665494	BAMS
214	Aman	Self Employed /contact No. 8053471758	BAMS
215	Amit Verma	Self Employed /contact No. 9034199033	BAMS
216	Anjali Saini	Self Employed /contact No. 8650676161	BAMS
217	Ankit Kumar	Self Employed /contact No. 8930640181	BAMS
218	Ankush Rathi	Self Employed /contact No. 9520000981	BAMS
219	Anshi Saini	Self Employed /contact No. 8630975056	BAMS
220	Apoorva Kush	Self Employed /contact No. 8931093460	BAMS
221	Arman Akhtar	Self Employed /contact No. 9792830725	BAMS



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Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
222	Arun Kumar	Self Employed /contact No. 8006668182	BAMS
223	Aryan Saini	Self Employed /contact No. 8650226560	BAMS
224	Ashish Gautam	Self Employed /contact No. 8004247110	BAMS
225	Asif Ali	Self Employed /contact No. 9759617463	BAMS
226	Atmika Chaturvedi	Self Employed /contact No. 9643019938	BAMS
227	Ayush Verma	Self Employed /contact No. 8859835159	BAMS
228	Ayushi Singh	Self Employed /contact No. 7827663806	BAMS
229	Deepanshu Kumar	Self Employed /contact No. 8006090247	BAMS
230	Dhananjay Rana	Self Employed /contact No. 9761949407	BAMS
231	Fariyad Alam	Self Employed /contact No. 7765005160	BAMS
232	Furkan Ahmed	Self Employed /contact No. 7983281870	BAMS
233	Garvit Kadian	Self Employed /contact No. 9024643000	BAMS
234	Gautam Bhal	Self Employed /contact No. 7505819597	BAMS
235	Gulafsha	Self Employed /contact No. 9548118805	BAMS
236	Harshvardhan Gujjar	Self Employed /contact No. 9634008160	BAMS
237	Haseen	Self Employed /contact No. 8439251478	BAMS
238	Hemant	Self Employed /contact No. 8816828010	BAMS
239	Kalpana Sonkar	Self Employed /contact No. 6397686191	BAMS
240	Km Sakshi Kasaudhan	Self Employed /contact No. 9166822093	BAMS
241	Km. Ikra	Self Employed /contact No. 8864842774	BAMS
242	Km. Vidhi Arya	Self Employed /contact No. 6396737980	BAMS



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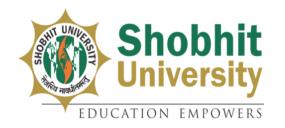
Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
243	Lalit Singh	Self Employed /contact No. 8800386160	BAMS
244	Md Abid Raja	Self Employed /contact No. 9931435561	BAMS
245	Md Aquib	Self Employed /contact No. 8294778880	BAMS
246	Md Mohib Ali	Self Employed /contact No. 7408267868	BAMS
247	Mehak	Self Employed /contact No. 9034537404	BAMS
248	Mohammad	Self Employed /contact No. 9286862786	BAMS
249	Mohd Rizwan	Self Employed /contact No. 6397130560	BAMS
250	Mohd Sadiq	Self Employed /contact No. 9058549366	BAMS
251	Mohd Zubair	Self Employed /contact No. 8193064741	BAMS
252	Mohd. Musharraf	Self Employed /contact No. 7078466844	BAMS
253	Mohd. Rafakat	Self Employed /contact No. 9690509637	BAMS
254	Mohd. Rashid	Self Employed /contact No. 8410676786	BAMS
255	Mohd. Rashid Ali	Self Employed /contact No. 8171434273	BAMS
256	Mohd. Shadab	Self Employed /contact No. 9720222526	BAMS
257	Mohd. Shadan	Self Employed /contact No. 9411079252	BAMS
258	Mohd. Shariq Rehman	Self Employed /contact No. 9837712417	BAMS
259	Mohd. Suhail	Self Employed /contact No. 7505089787	BAMS
260	Mohit Lal Parajapati	Self Employed /contact No. 7235918588	BAMS
261	Muneeb Ahamad	Self Employed /contact No. 7906255498	BAMS
262	Nazm Ul Haq	Self Employed /contact No. 8126075416	BAMS
263	Nitin Kumar Pal	Self Employed /contact No. 9675359924	BAMS



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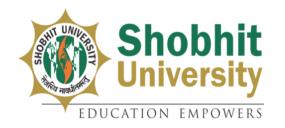
Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
264	Pragya	Self Employed /contact No. 8433234185	BAMS
265	Rajeev	Self Employed /contact No. 9716276746	BAMS
266	Ravi Kant Nama	Self Employed /contact No. 8816826017	BAMS
267	Ravishankar Kushwaha	Self Employed /contact No. 9161277716	BAMS
268	Ridhima Sharma	Self Employed /contact No. 6396718495	BAMS
269	Rihan Ali	Self Employed /contact No. 8057000111	BAMS
270	Sahil Chauhan	Self Employed /contact No. 9149335656	BAMS
271	Sahil Hasan	Self Employed /contact No. 9719615055	BAMS
272	Saif Qureshi	Self Employed /contact No. 9045100716	BAMS
273	Saima Siddique	Self Employed /contact No. 8429883567	BAMS
274	Shadab	Self Employed /contact No. 9027801452	BAMS
275	Shah Faishal	Self Employed /contact No. 9760171146	BAMS
276	Shaheen Khatoon	Self Employed /contact No. 7827192909	BAMS
277	Shiwani	Self Employed /contact No. 9518620233	BAMS
278	Shoib Khan	Self Employed /contact No. 7248544749	BAMS
279	Shweta Dhiran	Self Employed /contact No. 7428446640	BAMS
280	Smiriti Kaushik	Self Employed /contact No. 9627647076	BAMS
281	Sneha Saini	Self Employed /contact No. 8077133727	BAMS
282	Sonam Chauhan	Self Employed /contact No. 9193901112	BAMS
283	Suhail	Self Employed /contact No. 7017300564	BAMS
284	Suman Yadav	Self Employed /contact No. 8950813890	BAMS



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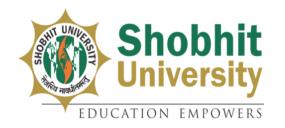
Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
285	Sunny Tyagi	Self Employed /contact No. 7830416426	BAMS
286	Suraj Kumar Pandey	Self Employed /contact No. 9580808040	BAMS
287	Tamanna Khan	Self Employed /contact No. 7055267786	BAMS
288	Tariqur Rahman	Self Employed /contact No. 7070082592	BAMS
289	Vanshika Tomar	Self Employed /contact No. 8755448910	BAMS
290	Vanshita	Self Employed /contact No. 8168627324	BAMS
291	Varsha	Self Employed /contact No. 8571855202	BAMS
292	Vikas	Self Employed /contact No. 8126355347	BAMS
293	Vishal Dhiman	Self Employed /contact No. 9897130123	BAMS
294	Yashika Sharma	Self Employed /contact No. 8474913441	BAMS
295	Junaid Qureshi	Self Employed /contact No. 7906557942	BAMS
296	Abdul Kadir	Self Employed /contact No. 8816828010	BAMS
297	Rachit Kumar	Mayfair Hotels & Resorts, Conatct No. 9237500101	BNYS
298	Abhilasha Sharma	Mayfair Hotels & Resorts, Conatct No. 9237500101	BNYS
299	Akhilendra Mishra	Self Employed /contact No. 9811198347	BNYS
300	Bhupendra Singh	Self Employed /contact No. 7355185663	BNYS
301	Dharam Pal Singh	Self Employed /contact No. 8958612219	BNYS
302	Govind Kumar	Self Employed /contact No. 7897641614	BNYS
303	Monoj Byapari	Self Employed /contact No. 9088674338	BNYS
304	Yogendra Bisht	Self Employed /contact No. 9760775231	BNYS
305	Kuldeep Vishwakarma	Self Employed /contact No. 7827093137	BNYS



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Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
306	Om Prakash Verma	Self Employed /contact No. 9628546146	BNYS
307	Sayali Rajendra	Self Employed /contact No. 8080739517	BNYS
308	Mantu Mishra	Self Employed /contact No. 9883335544	BNYS
309	Jitendra Kumar	Self Employed /contact No. 7905341266	BNYS
310	Afjal Ali	Self Employed /contact No. 9760109895	BNYS
311	Chandra Kishore Sharma	Self Employed /contact No. 8860246025	BNYS
312	Hurratul	Self Employed /contact No. 9794606709	BNYS
313	Saif Khan	Self Employed /contact No. 7668460094	BNYS
314	Shivam Panwar	Self Employed /contact No. 8791945880	LLB
315	Shubham Rathor	Self Employed /contact No. 7984724501	LLB
316	Mohd Usmaan	Self Employed /contact No. 9760816875	LLB
317	Anjali Choudhary	Self Employed /contact No. 9758491500	BA LLB
318	Asma	Self Employed /contact No. 9719079370	BA LLB
319	Javed Ali	Self Employed /contact No. 9119784901	BA LLB
320	Iffat	Self Employed /contact No. 8837879766	BA LLB
321	Mahak Batool	Self Employed /contact No. 8445001238	BA LLB
322	Mohd Rehbar	Self Employed /contact No. 9627567082	BA LLB
323	Nishant Saini	Self Employed /contact No. 7817072031	BA LLB
324	Pushpendra Singh	Self Employed /contact No. 9528610003	BA LLB
325	Rehbar Anwar	Self Employed /contact No. 8171753168	BA LLB
326	Saksham Chaudhary	Self Employed /contact No. 9027833028	BA LLB



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Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
327	Sandeep Singh	Self Employed /contact No. 9646887549	BA LLB
328	Shaffy Goyal	Self Employed /contact No. 9988782490	BA LLB
329	Ajay Kumar	Self Employed /contact No.7906600492	LLB
330	Akshay Kumar Sahagal	Self Employed /contact No.7055332992	LLB
331	Amit Saini	Self Employed /contact No.8930111754	LLB
332	Arun Kumar	Self Employed /contact No.9897929257	LLB
333	Arvind	Self Employed /contact No.6397082966	LLB
334	Deepak Kumar Arora	Self Employed /contact No.9837327903	LLB
335	Deepak Kumar Chauhan	Self Employed /contact No.6396095274	LLB
336	Fazil Chouhan	Self Employed /contact No.9756130559	LLB
337	Gurmeet Singh	Self Employed /contact No.9068204764	LLB
338	Hemlata	Self Employed /contact No.9897476600	LLB
339	Jishan Chouhan	Self Employed /contact No.9756738228	LLB
340	Km Akshita	Self Employed /contact No.9996165995	LLB
341	Krishna Sharma	Self Employed /contact No.6395738575	LLB
342	Kuldeep Singh	Self Employed /contact No.91-1756001817	LLB
343	Mohd Usmaan	Self Employed /contact No.9719960734	LLB
344	Naveen	Self Employed /contact No.9518001925	LLB
345	Priyansh Malik	Self Employed /contact No.9837988887	LLB
346	Rahul Narang	Self Employed /contact No.6284897849	LLB
347	Ramesh Chand Saini	Self Employed /contact No.7017040285	LLB



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Sl. No.	Name of students placed /self-employed	Name of the employer with contact details / Nature of self- employment with contact details	Programme graduated from
348	Sachin Verma	Self Employed /contact No.9690313148	LLB
349	Sagar Panwar	Self Employed /contact No.8218558575	LLB
350	Sahnawaj	Self Employed /contact No.9259515283	LLB
351	Sarik	Self Employed /contact No.7500006811	LLB
352	Saurabh Kumar	Self Employed /contact No.9756131259	LLB
353	Saurbh	Self Employed /contact No.9067994764	LLB
354	Seema Nayyar	Self Employed /contact No.9897895601	LLB
355	Shallu	Self Employed /contact No.9754734221	LLB
356	Shashi Kant Dixit	Self Employed /contact No.9986145990	LLB
357	Sheetal	Self Employed /contact No.6387730575	LLB
358	Shekhar	Self Employed /contact No.9807314903	LLB
359	Tarun Mann	Self Employed /contact No.6390094204	LLB
360	Km Komal Panwar	Self Employed /contact No.9751100509	LLB
361	Bharti Chaudhary	Self Employed /contact No.9018294704	LLB
362	Anu Tyagi	Self Employed /contact No.9897671107	LLB



A-25, Sector - 59, Noida - 201301 Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

# Provisional offer of Appointment

Date:11-06-2024

S.no: SB/BEN/AP/010 Mr./Ms Aaditya Kumar

### Congratulations!!!

We are pleased to appoint you in our company as "Analyst". You shall be based at Our Client Preferred Location.

#### 1. COMMENCEMENT OF EMPLOYMENT

- Your employment will be effective only, after filling the **Joining form of our Client**.
   Duties and Functions of your employment may be modified at the discretion of the Company from time to time.
- This offer of appointment is valid only till the date of joining, you have accepted and Committed as above and it will be automatically ceased in the event of your not joining us by the said date.
- You will perform and discharge all duties and functions assigned by the company in a faithful, competent and professional manner.
- The Project Process is hold by the client, if the project shuts down or gets cancelled, The Company is not liable to pay any compensation.

#### 2. CODE OF CONDUCT

You need to maintain proper discipline, dignity and deal with all matters with sobriety. You must agree to observe work timings and holidays as applicable.

#### 3. DUTIES

- You are entrusted with duties that may be modified at the discretion of the company from time to time. You shall comply with all operating policies, procedures and practices of the company.
- You shall to the best of ability and experience devote your whole working time, attention
  and energies to the business of the company as may be necessary and shall use best
  endeavours to promote the interest and welfare of the Company. The Company shall be
  entitled to all the benefits and profits arising from such work and efforts.



A-25, Sector - 59, Noida - 201301

Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

- During the term of Agreement, you shall not directly or indirectly engage in any other business occupation or employment, whether or not such activity is pursued for profit, gain or other pecuniary advantage and shall not render any other commercial or professional services or participate in any other commercial activity.
- The Job shift can be rotational.

#### 4. REMUNERATION

- Your starting gross remuneration package on cost to company basis (inclusive of all the Company's contribution) shall be INR. 2.2 Lakh per Year Cost to Company. TDS (if any) will be deducted as per government rule. Salary Revision can be done after Six Month under Specific Conditions(FTE Conversion). Your Salary will be started crediting the moment you get deployed to our client.
- Be acknowledge that we are not committed to credit the salary before client deployment.

#### 5. Minimum Service Tenure

- If the candidate attends the training but refuses in mid of training or doesn't attempt the Versant Test, will be fined with INR 15,000/-
- After Joining the Client company if the candidate Quits before Six Month, will be fined with INR One lakh.

#### 6. NOTICE PERIOD / Full and Final Settlement

- It is mandatory to provide Three months' notice, failing to do so will not entitle you for ANY salary.
- Full and Final settlement will be done in 45 days from the last working day.

### 7. TERMINATION

# This agreement may be terminated during its term upon the occurrence of any of the following events:

- Any act of dishonesty, disobedience, insubordination, incivility, intemperance, irregularity in attendance or other misconduct or neglect of duty, or incompetence in the discharge of duty on your part of the breach of any of the terms, conditions and stipulations contained herein.
- Divulge or disclose, either directly or indirectly, any of the Confidential Information either by way of transfer, sale, theft, misappropriation, publication, misuse or wrongful or unauthorized use of the Confidential Information or otherwise.



A-25, Sector - 59, Noida - 201301 Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

#### 8. CONFIDENTIALITY

In consideration of the employment with the Company and the remuneration that you shall receive during the employment, you agree to the following:

- You will not, either directly or indirectly, both during and after the Term of Agreement, without the Company's prior written permission, disclose, divulge, disseminate, publish, lecture upon, sell or transfer to any person, or permit any person to examine or make copies, of any documents, writings, drawings, materials or records that contain or are derived from any confidential Information.
- You will comply, and do all the things necessary to permit the Company to comply, with all the applicable laws and with the provisions of the contracts executed by the Company relating to intellectual property & safeguarding of information, including the Signing of any Confidentiality agreements if any, required in connection with the Performance of duties and function.
- All programs, system logins, manuals, literatures etc. developed by you while in company service will at all times be deemed to be the sole property of the company. Also, the company will at all times have the sole proprietary right in any new system which you may develop while in company's service.

### 9. Checklist before Joining

We request you to produce us with a true copy of the below for our records.

- ✓ Age proof.
- ✓ Offer letter, relieving and experience letter from the previous employers if any.
- ✓ Educational certificates.
- √ 3 passport size photographs and Aadhaar card.
- ✓ Salary certificate from the previous employer if any.
- ✓ PAN Card



A-25, Sector - 59, Noida - 201301 Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

We take pleasure in welcoming you and look forward to a mutually meaningful and long association.

In token of your acceptance of this offer, kindly sign and return the duplicate copy. Sincerely,

For SmartBrains Engineers & Technologist Pvt. Ltd.



Binit Kumar Manager

I agree to accept the offer on the above-mentioned terms and conditions.

Dated: 11-06-2024 Acceptance



A-25, Sector - 59, Noida - 201301 Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

# Provisional offer of Appointment

Date:11-06-2024

S.no: SB/BEN/AP/011
Mr./Ms Abhishek Saini

### Congratulations!!!

We are pleased to appoint you in our company as "Analyst". You shall be based at Our Client Preferred Location.

#### 1. COMMENCEMENT OF EMPLOYMENT

- Your employment will be effective only, after filling the **Joining form of our Client**.
   Duties and Functions of your employment may be modified at the discretion of the Company from time to time.
- This offer of appointment is valid only till the date of joining, you have accepted and Committed as above and it will be automatically ceased in the event of your not joining us by the said date.
- You will perform and discharge all duties and functions assigned by the company in a faithful, competent and professional manner.
- The Project Process is hold by the client, if the project shuts down or gets cancelled, The Company is not liable to pay any compensation.

#### 2. CODE OF CONDUCT

You need to maintain proper discipline, dignity and deal with all matters with sobriety. You must agree to observe work timings and holidays as applicable.

### 3. DUTIES

- You are entrusted with duties that may be modified at the discretion of the company from time to time. You shall comply with all operating policies, procedures and practices of the company.
- You shall to the best of ability and experience devote your whole working time, attention
  and energies to the business of the company as may be necessary and shall use best
  endeavours to promote the interest and welfare of the Company. The Company shall be
  entitled to all the benefits and profits arising from such work and efforts.



A-25, Sector - 59, Noida - 201301

Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

- During the term of Agreement, you shall not directly or indirectly engage in any other business occupation or employment, whether or not such activity is pursued for profit, gain or other pecuniary advantage and shall not render any other commercial or professional services or participate in any other commercial activity.
- The Job shift can be rotational.

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- Your starting gross remuneration package on cost to company basis (inclusive of all the Company's contribution) shall be INR. 2.2 Lakh per Year Cost to Company. TDS (if any) will be deducted as per government rule. Salary Revision can be done after Six Month under Specific Conditions(FTE Conversion). Your Salary will be started crediting the moment you get deployed to our client.
- Be acknowledge that we are not committed to credit the salary before client deployment.

#### 5. Minimum Service Tenure

- If the candidate attends the training but refuses in mid of training or doesn't attempt the Versant Test, will be fined with INR 15,000/-
- After Joining the Client company if the candidate Quits before Six Month, will be fined with INR One lakh.

#### 6. NOTICE PERIOD / Full and Final Settlement

- It is mandatory to provide Three months' notice, failing to do so will not entitle you for ANY salary.
- Full and Final settlement will be done in 45 days from the last working day.

### 7. TERMINATION

# This agreement may be terminated during its term upon the occurrence of any of the following events:

- Any act of dishonesty, disobedience, insubordination, incivility, intemperance, irregularity in attendance or other misconduct or neglect of duty, or incompetence in the discharge of duty on your part of the breach of any of the terms, conditions and stipulations contained herein.
- Divulge or disclose, either directly or indirectly, any of the Confidential Information either by way of transfer, sale, theft, misappropriation, publication, misuse or wrongful or unauthorized use of the Confidential Information or otherwise.



A-25, Sector - 59, Noida - 201301 Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

#### 8. CONFIDENTIALITY

In consideration of the employment with the Company and the remuneration that you shall receive during the employment, you agree to the following:

- You will not, either directly or indirectly, both during and after the Term of Agreement, without the Company's prior written permission, disclose, divulge, disseminate, publish, lecture upon, sell or transfer to any person, or permit any person to examine or make copies, of any documents, writings, drawings, materials or records that contain or are derived from any confidential Information.
- You will comply, and do all the things necessary to permit the Company to comply, with all the applicable laws and with the provisions of the contracts executed by the Company relating to intellectual property & safeguarding of information, including the Signing of any Confidentiality agreements if any, required in connection with the Performance of duties and function.
- All programs, system logins, manuals, literatures etc. developed by you while in company service will at all times be deemed to be the sole property of the company. Also, the company will at all times have the sole proprietary right in any new system which you may develop while in company's service.

### 9. Checklist before Joining

We request you to produce us with a true copy of the below for our records.

- ✓ Age proof.
- ✓ Offer letter, relieving and experience letter from the previous employers if any.
- ✓ Educational certificates.
- √ 3 passport size photographs and Aadhaar card.
- ✓ Salary certificate from the previous employer if any.
- ✓ PAN Card



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CIN - U80301DL2009PTC196925

We take pleasure in welcoming you and look forward to a mutually meaningful and long association.

In token of your acceptance of this offer, kindly sign and return the duplicate copy. Sincerely,

For SmartBrains Engineers & Technologist Pvt. Ltd.



Binit Kumar Manager

I agree to accept the offer on the above-mentioned terms and conditions.

Dated: 11-06-2024 Acceptance



Date: 05:08:2024

Dear Aditya Patwa

Shobhit University, Saharanpur (U.P.)

#### Subject: Internship Offer Letter

We would like to congratulate you on being selected for internship with **Cloud Web Solutions** based at **Mohali, Punjab.** Your training is scheduled to start effective 12:08:2024 and training program will require at least 4 hours 5 days (Mon – Fri). All of us at **Cloud Web Solutions** are excited that you will be joining our team!

As a temporary employee in the role of an intern, you will not be eligible for any company-sponsored benefits and the internship will be unpaid as such, your internship will include training/orientation and focus primarily on learning and developing new skills and gaining a deeper understanding of concepts of Full Stack Developer.

During your training, you may allow to access the confidential business information belonging to the company. By accepting this document, you acknowledge that you must keep all this information strictly confidential and refrain from using it for your own purposes or from disclosing it to anyone outside the company.

Again, congratulations and we look forward to working with you.

**Thanks and Regards** 

Sangeeta Bhatol

**HR Executive** 



Date: 05:08:2024

Dear Deepanshu choudhary

Shobhit University, Saharanpur (U.P.)

#### Subject: Internship Offer Letter

We would like to congratulate you on being selected for internship with **Cloud Web Solutions** based at **Mohali, Punjab.** Your training is scheduled to start effective 12:08:2024 and training program will require at least 4 hours 5 days (Mon – Fri). All of us at **Cloud Web Solutions** are excited that you will be joining our team!

As a temporary employee in the role of an intern, you will not be eligible for any company-sponsored benefits and the internship will be unpaid as such, your internship will include training/orientation and focus primarily on learning and developing new skills and gaining a deeper understanding of concepts of Full Stack Developer.

During your training, you may allow to access the confidential business information belonging to the company. By accepting this document, you acknowledge that you must keep all this information strictly confidential and refrain from using it for your own purposes or from disclosing it to anyone outside the company.

Again, congratulations and we look forward to working with you.

**Thanks and Regards** 

Sangeeta Bhatol

**HR Executive** 



Date: 05:08:2024

Dear Dewansh

Shobhit University, Saharanpur (U.P.)

#### Subject: Internship Offer Letter

We would like to congratulate you on being selected for internship with **Cloud Web Solutions** based at **Mohali, Punjab.** Your training is scheduled to start effective 12:08:2024 and training program will require at least 4 hours 5 days (Mon – Fri). All of us at **Cloud Web Solutions** are excited that you will be joining our team!

As a temporary employee in the role of an intern, you will not be eligible for any company-sponsored benefits and the internship will be unpaid as such, your internship will include training/orientation and focus primarily on learning and developing new skills and gaining a deeper understanding of concepts of Full Stack Developer.

During your training, you may allow to access the confidential business information belonging to the company. By accepting this document, you acknowledge that you must keep all this information strictly confidential and refrain from using it for your own purposes or from disclosing it to anyone outside the company.

Again, congratulations and we look forward to working with you.

**Thanks and Regards** 

Sangeeta Bhatol

**HR Executive** 



Web-www.geniustel.in

# OFFER LETTER

Date: 02/07/2024 1-HR-24/T-0054

#### Dear Neetu.

We have pleasure in offering you the GET on the following terms and conditions :-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 08/07/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

#### SALARY STRUCTURE-

You are on probation period for first 6 months of your employment which can be reduced or extended at sole discretion of the company, Your Salary would be 1,80,000 per annum CTC deductions will be made as per Indian Labour Act., and can be reduced or increased as per work performance. Initially you would be paid stipend of 9k for the first 3 months.

#### **GENERAL TERMS**

- Your working timing will be from morning 9:30 AM to 5:30 PM, 6 Days a week, salary and other allowances can be reduced as per working hours and working days
- During Probation holidays are not allowed, in case of health Issues medical certificate would be required as proof after rejoining
- You have been addressed about your responsibilities by manager of the company.
- Company can dismiss you without any prior notice on account of misbehavior, Lack of conduct, Performance Issues, on account of this, company will not provide any financial compensation.

- When leaving the company you need to serve a notice of at least one month. After which you can be deemed for full and final payment.

# Document required on the date of joining:

#### Checklist:

- Academic records from 10th onwards.
- Valid mark sheets and certificates.
- ld proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

### Manager-sales and recruit Geniustel

### Acknowledgment and Acceptance

I hereby accept this appointment on the above-mentioned terms and conditions and agree to abide by the rules and regulations of the Company as are in force from time to time. The above has been read and under stood by me before signing this letter, I also accept that any and all information provided by me is true failing which company has full right to dismiss.

Signature:
Full Name
Date:

We welcome you to the Geniustel And look forward to a fruitful collaboration.



Web-www.geniustel.in

# OFFER LETTER

Date: 02/07/2024 1-HR-24/T-0055

#### Dear Nikhil Kumar,

We have pleasure in offering you the GET on the following terms and conditions :-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 08/07/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

#### SALARY STRUCTURE-

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#### **GENERAL TERMS**

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- When leaving the company you need to serve a notice of at least one month. After which you can be deemed for full and final payment.

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#### Checklist:

- Academic records from 10th onwards.
- Valid mark sheets and certificates.
- ld proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

### Manager-sales and recruit Geniustel

### Acknowledgment and Acceptance

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Signature:
Full Name
Date:

We welcome you to the Geniustel And look forward to a fruitful collaboration.



Web-www.geniustel.in

# OFFER LETTER

Date: 02/07/2024 1-HR-24/T-0055

#### Dear Nitin Sharma,

We have pleasure in offering you the GET on the following terms and conditions :-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 08/07/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

#### SALARY STRUCTURE-

You are on probation period for first 6 months of your employment which can be reduced or extended at sole discretion of the company, Your Salary would be 1,80,000 per annum CTC deductions will be made as per Indian Labour Act., and can be reduced or increased as per work performance. Initially you would be paid stipend of 9k for the first 3 months.

#### **GENERAL TERMS**

- Your working timing will be from morning 9:30 AM to 5:30 PM, 6 Days a week, salary and other allowances can be reduced as per working hours and working days
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- You have been addressed about your responsibilities by manager of the company.
- Company can dismiss you without any prior notice on account of misbehavior, Lack of conduct, Performance Issues, on account of this, company will not provide any financial compensation.

- When leaving the company you need to serve a notice of at least one month. After which you can be deemed for full and final payment.

-

# Document required on the date of joining:

#### Checklist:

- Academic records from 10<sup>th</sup> onwards.
- Valid mark sheets and certificates.
- Id proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

### Manager-sales and recruit Geniustel

### Acknowledgment and Acceptance

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Signature:
Full Name
Date:

We welcome you to the Geniustel And look forward to a fruitful collaboration.



# OFFER LETTER

Date: 02/07/2024 1-HR-24/T-0055

### Dear Rajan Chaudhary,

We have pleasure in offering you the GET on the following terms and conditions:-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 08/07/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

### SALARY STRUCTURE-

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- When leaving the company you need to serve a notice of at least one month. After which you can be deemed for full and final payment.

# Document required on the date of joining:

### Checklist:

- Academic records from 10th onwards.
- Valid mark sheets and certificates.
- ld proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

# Manager-sales and recruit Geniustel

# **Acknowledgment and Acceptance**

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Signature:
Full Name
Date:

We welcome you to the Geniustel And look forward to a fruitful collaboration.



# OFFER LETTER

Date: 02/07/2024 1-HR-24/T-0055

### Dear Ram Aggarwal,

We have pleasure in offering you the GET on the following terms and conditions :-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 08/07/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

# SALARY STRUCTURE-

You are on probation period for first 6 months of your employment which can be reduced or extended at sole discretion of the company, Your Salary would be 1,80,000 per annum CTC deductions will be made as per Indian Labour Act., and can be reduced or increased as per work performance. Initially you would be paid stipend of 9k for the first 3 months.

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# Document required on the date of joining:

### Checklist:

- Academic records from 10th onwards.
- Valid mark sheets and certificates.
- ld proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

# Manager-sales and recruit Geniustel

# **Acknowledgment and Acceptance**

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Signature:
Full Name
Date:

We welcome you to the Geniustel And look forward to a fruitful collaboration.



# OFFER LETTER

Date: 02/07/2024 1-HR-24/T-0055

### Dear Shivam Upadhyay,

We have pleasure in offering you the GET on the following terms and conditions :-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 08/07/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

# SALARY STRUCTURE-

You are on probation period for first 6 months of your employment which can be reduced or extended at sole discretion of the company, Your Salary would be 1,80,000 per annum CTC deductions will be made as per Indian Labour Act., and can be reduced or increased as per work performance. Initially you would be paid stipend of 9k for the first 3 months.

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- You have been addressed about your responsibilities by manager of the company.
- Company can dismiss you without any prior notice on account of misbehavior, Lack of conduct, Performance Issues, on account of this, company will not provide any financial compensation.

- When leaving the company you need to serve a notice of at least one month. After which you can be deemed for full and final payment.

-

# Document required on the date of joining:

### Checklist:

- Academic records from 10<sup>th</sup> onwards.
- Valid mark sheets and certificates.
- Id proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

Manager-sales and recruit Geniustel

# **Acknowledgment and Acceptance**

I hereby accept this appointment on the above-mentioned terms and conditions and agree to abide by the rules and regulations of the Company as are in force from time to time. The above has been read and under stood by me before signing this letter, I also accept that any and all information provided by me is true failing which company has full right to dismiss.

Signature:
Full Name
Date:

We welcome you to the Geniustel And look forward to a fruitful collaboration.



# OFFER LETTER

Date: 02/07/2024 1-HR-24/T-0055

### Dear Vishal Saini,

We have pleasure in offering you the GET on the following terms and conditions :-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 08/07/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

# SALARY STRUCTURE-

You are on probation period for first 6 months of your employment which can be reduced or extended at sole discretion of the company, Your Salary would be 1,80,000 per annum CTC deductions will be made as per Indian Labour Act., and can be reduced or increased as per work performance. Initially you would be paid stipend of 9k for the first 3 months.

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- Company can dismiss you without any prior notice on account of misbehavior, Lack of conduct, Performance Issues, on account of this, company will not provide any financial compensation.

- When leaving the company you need to serve a notice of at least one month. After which you can be deemed for full and final payment.

# Document required on the date of joining:

### Checklist:

- Academic records from 10th onwards.
- Valid mark sheets and certificates.
- ld proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

# Manager-sales and recruit Geniustel

# **Acknowledgment and Acceptance**

I hereby accept this appointment on the above-mentioned terms and conditions and agree to abide by the rules and regulations of the Company as are in force from time to time. The above has been read and under stood by me before signing this letter, I also accept that any and all information provided by me is true failing which company has full right to dismiss.

Signature:
Full Name
Date:

We welcome you to the Geniustel And look forward to a fruitful collaboration.

Date: 12/June/2024

Harsh Jhinjhana, Shamli

Dear "Harsh",

We are delighted to extend to you an offer of internship with Apar Technologies Pvt Ltd, following your evaluation criteria and successful interview feedback. We believe that your skills and potential align well with our organization's objectives, and we look forward to welcoming you aboard as a valued member of our team.

Position: SE-I (Trainee)

Date of Joining: 01/July/2024

### **Documents Required at Joining:**

- a) All Educational certificates (photocopies).
- b) Passport size photographs x 4 copies
- c) Documents of proof of residence (Permanent & Current)
- d) Pan Card, Aadhar Card & Passport copy.

As you embark on this journey with us, please note the following key points:

- Internship and Probation Period: You will undergo a internship and probation period
  to acquire the necessary skills during the period of your internship with the
  organization for a period of 6 months or completion of your academic degree in
  pursuit, whichever comes later. Details are outlined in "Annexure 1".
- Leaves during Internship: Any leaves taken during your internship period will be treated as unpaid leaves.
- Confidentiality: You are expected to maintain confidentiality regarding company information and not engage in any activities that may adversely affect your duties and responsibilities.
- Performance Evaluation: Your performance will be evaluated regularly and meeting the success criteria of each evaluation will be required for your continuation of internship with the organization.
- 5. Upgrade: Upon completion of your graduation degree, and internship duration, your position will be applicable to be upgraded to permanent employment to position SE-I with associated benefits. This upgrade will only be applicable subjected to the successful completion of assignment which shall be provided after completing of 6 calendar months or completion of your degree, whichever comes later. However, please note that this upgrade will only be applicable upon you receiving the offer of

employment. This internship letter does not automatically qualify you for the permanent employment in the organization.

Please review the attached "Annexure 1" for details regarding compensation, benefits, and terms of your internship.

We are excited about the opportunity to work together and believe that your contributions will be valuable to our team. Kindly sign and return a copy of this letter to indicate your acceptance of the terms and conditions outlined herein.

Warm Regards, Kritika Shukla Manager – HR and Finance Apar Technologies Pvt. Ltd.

#### Annexure 1

Name: Harsh Designation: SE-I

Compensation & Benefits during your internship tenure with Apar Technologies Pvt Ltd								
Level	Designation	Duration	Salary Type	Amount per month				
1	SE – I (Trainee)	Up to Graduation Completion and Completion of Assignment	Stipend	INR 16,000 /-				

### Note:

- Failure to complete assignments within stipulated time may result in termination.
- Performance assessment is mandatory for progression.
- Employment is confirmed only after successful completion of internship period.

## **Terms & Conditions:**

- Performance evaluation will be conducted monthly. During your internship, the
  performance evaluation will be done each month. This performance evaluation
  includes the technical evaluation, skill evaluation as well as office etiquette evaluation.
  Failure of meeting the expectations, your internship may be terminated as per the
  termination clause.
- Termination may occur immediately during internship upon serving a one week notice from either party. Please note that during internship, if you decide to terminate your engagement, the organization will not be liable to pay your pending dues for the pending period or period served.

### Declaration

l, Harsh	hereby	confirm	that I	have	read	and	understood	all	the	terms	and	conditions
mentioned	d above a	and agre	e to ab	ide by	them							

Signature:	 	 	
Name:			
Date:			



Date: 05:08:2024

Dear Harsh Kumar

Shobhit University, Saharanpur (U.P.)

### Subject: Internship Offer Letter

We would like to congratulate you on being selected for internship with **Cloud Web Solutions** based at **Mohali, Punjab.** Your training is scheduled to start effective 12:08:2024 and training program will require at least 4 hours 5 days (Mon – Fri). All of us at **Cloud Web Solutions** are excited that you will be joining our team!

As a temporary employee in the role of an intern, you will not be eligible for any company-sponsored benefits and the internship will be unpaid as such, your internship will include training/orientation and focus primarily on learning and developing new skills and gaining a deeper understanding of concepts of Full Stack Developer.

During your training, you may allow to access the confidential business information belonging to the company. By accepting this document, you acknowledge that you must keep all this information strictly confidential and refrain from using it for your own purposes or from disclosing it to anyone outside the company.

Again, congratulations and we look forward to working with you.

**Thanks and Regards** 

Sangeeta Bhatol

**HR Executive** 



A-25, Sector - 59, Noida - 201301 Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

# Provisional offer of Appointment

Date:11-06-2024

S.no: SB/BEN/AP/012
Mr./Ms Kartik Sharma

# Congratulations!!!

We are pleased to appoint you in our company as "Analyst". You shall be based at Our Client Preferred Location.

### 1. COMMENCEMENT OF EMPLOYMENT

- Your employment will be effective only, after filling the **Joining form of our Client**.
   Duties and Functions of your employment may be modified at the discretion of the Company from time to time.
- This offer of appointment is valid only till the date of joining, you have accepted and Committed as above and it will be automatically ceased in the event of your not joining us by the said date.
- You will perform and discharge all duties and functions assigned by the company in a faithful, competent and professional manner.
- The Project Process is hold by the client, if the project shuts down or gets cancelled, The Company is not liable to pay any compensation.

### 2. CODE OF CONDUCT

You need to maintain proper discipline, dignity and deal with all matters with sobriety. You must agree to observe work timings and holidays as applicable.

#### 3. DUTIES

- You are entrusted with duties that may be modified at the discretion of the company from time to time. You shall comply with all operating policies, procedures and practices of the company.
- You shall to the best of ability and experience devote your whole working time, attention
  and energies to the business of the company as may be necessary and shall use best
  endeavours to promote the interest and welfare of the Company. The Company shall be
  entitled to all the benefits and profits arising from such work and efforts.



A-25, Sector - 59, Noida - 201301

Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

- During the term of Agreement, you shall not directly or indirectly engage in any other business occupation or employment, whether or not such activity is pursued for profit, gain or other pecuniary advantage and shall not render any other commercial or professional services or participate in any other commercial activity.
- The Job shift can be rotational.

#### 4. REMUNERATION

- Your starting gross remuneration package on cost to company basis (inclusive of all the Company's contribution) shall be INR. 2.2 Lakh per Year Cost to Company. TDS (if any) will be deducted as per government rule. Salary Revision can be done after Six Month under Specific Conditions(FTE Conversion). Your Salary will be started crediting the moment you get deployed to our client.
- Be acknowledge that we are not committed to credit the salary before client deployment.

#### 5. Minimum Service Tenure

- If the candidate attends the training but refuses in mid of training or doesn't attempt the Versant Test, will be fined with INR 15,000/-
- After Joining the Client company if the candidate Quits before Six Month, will be fined with INR One lakh.

### 6. NOTICE PERIOD / Full and Final Settlement

- It is mandatory to provide Three months' notice, failing to do so will not entitle you for ANY salary.
- Full and Final settlement will be done in 45 days from the last working day.

## 7. TERMINATION

# This agreement may be terminated during its term upon the occurrence of any of the following events:

- Any act of dishonesty, disobedience, insubordination, incivility, intemperance, irregularity in attendance or other misconduct or neglect of duty, or incompetence in the discharge of duty on your part of the breach of any of the terms, conditions and stipulations contained herein.
- Divulge or disclose, either directly or indirectly, any of the Confidential Information either by way of transfer, sale, theft, misappropriation, publication, misuse or wrongful or unauthorized use of the Confidential Information or otherwise.



A-25, Sector - 59, Noida - 201301 Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

### 8. CONFIDENTIALITY

In consideration of the employment with the Company and the remuneration that you shall receive during the employment, you agree to the following:

- You will not, either directly or indirectly, both during and after the Term of Agreement, without the Company's prior written permission, disclose, divulge, disseminate, publish, lecture upon, sell or transfer to any person, or permit any person to examine or make copies, of any documents, writings, drawings, materials or records that contain or are derived from any confidential Information.
- You will comply, and do all the things necessary to permit the Company to comply, with all the applicable laws and with the provisions of the contracts executed by the Company relating to intellectual property & safeguarding of information, including the Signing of any Confidentiality agreements if any, required in connection with the Performance of duties and function.
- All programs, system logins, manuals, literatures etc. developed by you while in company service will at all times be deemed to be the sole property of the company. Also, the company will at all times have the sole proprietary right in any new system which you may develop while in company's service.

## 9. Checklist before Joining

We request you to produce us with a true copy of the below for our records.

- ✓ Age proof.
- ✓ Offer letter, relieving and experience letter from the previous employers if any.
- ✓ Educational certificates.
- √ 3 passport size photographs and Aadhaar card.
- ✓ Salary certificate from the previous employer if any.
- ✓ PAN Card



A-25, Sector - 59, Noida - 201301 Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

We take pleasure in welcoming you and look forward to a mutually meaningful and long association.

In token of your acceptance of this offer, kindly sign and return the duplicate copy. Sincerely,

For SmartBrains Engineers & Technologist Pvt. Ltd.



Binit Kumar Manager

I agree to accept the offer on the above-mentioned terms and conditions.

Dated: 11-06-2024 Acceptance

Date: 12/June/2024

Mahak Rani Jhinjhana, Shamli

Dear "Mahak Rani",

We are delighted to extend to you an offer of internship with Apar Technologies Pvt Ltd, following your evaluation criteria and successful interview feedback. We believe that your skills and potential align well with our organization's objectives, and we look forward to welcoming you aboard as a valued member of our team.

Position: SE-I (Trainee)

Date of Joining: 01/July/2024

### **Documents Required at Joining:**

- a) All Educational certificates (photocopies).
- b) Passport size photographs x 4 copies
- c) Documents of proof of residence (Permanent & Current)
- d) Pan Card, Aadhar Card & Passport copy.

As you embark on this journey with us, please note the following key points:

- Internship and Probation Period: You will undergo a internship and probation period
  to acquire the necessary skills during the period of your internship with the
  organization for a period of 6 months or completion of your academic degree in
  pursuit, whichever comes later. Details are outlined in "Annexure 1".
- Leaves during Internship: Any leaves taken during your internship period will be treated as unpaid leaves.
- Confidentiality: You are expected to maintain confidentiality regarding company information and not engage in any activities that may adversely affect your duties and responsibilities.
- Performance Evaluation: Your performance will be evaluated regularly and meeting the success criteria of each evaluation will be required for your continuation of internship with the organization.
- 5. Upgrade: Upon completion of your graduation degree, and internship duration, your position will be applicable to be upgraded to permanent employment to position SE-I with associated benefits. This upgrade will only be applicable subjected to the successful completion of assignment which shall be provided after completing of 6 calendar months or completion of your degree, whichever comes later. However, please note that this upgrade will only be applicable upon you receiving the offer of

employment. This internship letter does not automatically qualify you for the permanent employment in the organization.

Please review the attached "Annexure 1" for details regarding compensation, benefits, and terms of your internship.

We are excited about the opportunity to work together and believe that your contributions will be valuable to our team. Kindly sign and return a copy of this letter to indicate your acceptance of the terms and conditions outlined herein.

Warm Regards, Kritika Shukla Manager – HR and Finance Apar Technologies Pvt. Ltd.

### Annexure 1

Name: Mahak Rani Designation: SE-I

Compensation & Benefits during your internship tenure with Apar Technologies Pvt Ltd							
Level	Designation	Duration	Salary Type	Amount per month			
1	SE – I (Trainee)	Up to Graduation Completion and Completion of Assignment	Stipend	INR 16,000 /-			

### Note:

- Failure to complete assignments within stipulated time may result in termination.
- Performance assessment is mandatory for progression.
- Employment is confirmed only after successful completion of internship period.

# **Terms & Conditions:**

- Performance evaluation will be conducted monthly. During your internship, the
  performance evaluation will be done each month. This performance evaluation
  includes the technical evaluation, skill evaluation as well as office etiquette evaluation.
  Failure of meeting the expectations, your internship may be terminated as per the
  termination clause.
- Termination may occur immediately during internship upon serving a one week notice from either party. Please note that during internship, if you decide to terminate your engagement, the organization will not be liable to pay your pending dues for the pending period or period served.

### Declaration

I, Mahak Rani	hereby confirm	that I have read	d and unders	stood all the	terms and	conditions
mentioned about	ve and agree to	abide by them.				
Cianatura						

Signature: _	 	
Name:		
Date:		



A-25, Sector - 59, Noida - 201301 Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

# Provisional offer of Appointment

Date:11-06-2024

S.no: SB/BEN/AP/013

Mr./Ms Rajan Panwar

# Congratulations!!!

We are pleased to appoint you in our company as "Analyst". You shall be based at Our Client Preferred Location.

#### 1. COMMENCEMENT OF EMPLOYMENT

- Your employment will be effective only, after filling the **Joining form of our Client**.
   Duties and Functions of your employment may be modified at the discretion of the Company from time to time.
- This offer of appointment is valid only till the date of joining, you have accepted and Committed as above and it will be automatically ceased in the event of your not joining us by the said date.
- You will perform and discharge all duties and functions assigned by the company in a faithful, competent and professional manner.
- The Project Process is hold by the client, if the project shuts down or gets cancelled, The Company is not liable to pay any compensation.

### 2. CODE OF CONDUCT

You need to maintain proper discipline, dignity and deal with all matters with sobriety. You must agree to observe work timings and holidays as applicable.

#### 3. DUTIES

- You are entrusted with duties that may be modified at the discretion of the company from time to time. You shall comply with all operating policies, procedures and practices of the company.
- You shall to the best of ability and experience devote your whole working time, attention
  and energies to the business of the company as may be necessary and shall use best
  endeavours to promote the interest and welfare of the Company. The Company shall be
  entitled to all the benefits and profits arising from such work and efforts.



A-25, Sector - 59, Noida - 201301

Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

- During the term of Agreement, you shall not directly or indirectly engage in any other business occupation or employment, whether or not such activity is pursued for profit, gain or other pecuniary advantage and shall not render any other commercial or professional services or participate in any other commercial activity.
- The Job shift can be rotational.

#### 4. REMUNERATION

- Your starting gross remuneration package on cost to company basis (inclusive of all the Company's contribution) shall be INR. 2.2 Lakh per Year Cost to Company. TDS (if any) will be deducted as per government rule. Salary Revision can be done after Six Month under Specific Conditions(FTE Conversion). Your Salary will be started crediting the moment you get deployed to our client.
- Be acknowledge that we are not committed to credit the salary before client deployment.

#### 5. Minimum Service Tenure

- If the candidate attends the training but refuses in mid of training or doesn't attempt the Versant Test, will be fined with INR 15,000/-
- After Joining the Client company if the candidate Quits before Six Month, will be fined with INR One lakh.

### 6. NOTICE PERIOD / Full and Final Settlement

- It is mandatory to provide Three months' notice, failing to do so will not entitle you for ANY salary.
- Full and Final settlement will be done in 45 days from the last working day.

## 7. TERMINATION

# This agreement may be terminated during its term upon the occurrence of any of the following events:

- Any act of dishonesty, disobedience, insubordination, incivility, intemperance, irregularity in attendance or other misconduct or neglect of duty, or incompetence in the discharge of duty on your part of the breach of any of the terms, conditions and stipulations contained herein.
- Divulge or disclose, either directly or indirectly, any of the Confidential Information either by way of transfer, sale, theft, misappropriation, publication, misuse or wrongful or unauthorized use of the Confidential Information or otherwise.



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CIN - U80301DL2009PTC196925

### 8. CONFIDENTIALITY

In consideration of the employment with the Company and the remuneration that you shall receive during the employment, you agree to the following:

- You will not, either directly or indirectly, both during and after the Term of Agreement, without the Company's prior written permission, disclose, divulge, disseminate, publish, lecture upon, sell or transfer to any person, or permit any person to examine or make copies, of any documents, writings, drawings, materials or records that contain or are derived from any confidential Information.
- You will comply, and do all the things necessary to permit the Company to comply, with all the applicable laws and with the provisions of the contracts executed by the Company relating to intellectual property & safeguarding of information, including the Signing of any Confidentiality agreements if any, required in connection with the Performance of duties and function.
- All programs, system logins, manuals, literatures etc. developed by you while in company service will at all times be deemed to be the sole property of the company. Also, the company will at all times have the sole proprietary right in any new system which you may develop while in company's service.

## 9. Checklist before Joining

We request you to produce us with a true copy of the below for our records.

- ✓ Age proof.
- ✓ Offer letter, relieving and experience letter from the previous employers if any.
- ✓ Educational certificates.
- √ 3 passport size photographs and Aadhaar card.
- ✓ Salary certificate from the previous employer if any.
- ✓ PAN Card



A-25, Sector - 59, Noida - 201301 Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

We take pleasure in welcoming you and look forward to a mutually meaningful and long association.

In token of your acceptance of this offer, kindly sign and return the duplicate copy. Sincerely,

For SmartBrains Engineers & Technologist Pvt. Ltd.



Binit Kumar Manager

I agree to accept the offer on the above-mentioned terms and conditions.

Dated: 11-06-2024 Acceptance



A-25, Sector - 59, Noida - 201301 Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

# **Provisional offer of Appointment**

Date:11-06-2024

S.no: SB/BEN/AP/09

Mr./Ms Yash Jain

# Congratulations!!!

We are pleased to appoint you in our company as "Analyst". You shall be based at Our Client Preferred Location.

#### 1. COMMENCEMENT OF EMPLOYMENT

- Your employment will be effective only, after filling the Joining form of our Client.
   Duties and Functions of your employment may be modified at the discretion of the Company from time to time.
- This offer of appointment is valid only till the date of joining, you have accepted and Committed as above and it will be automatically ceased in the event of your not joining us by the said date.
- You will perform and discharge all duties and functions assigned by the company in a faithful, competent and professional manner.
- The Project Process is hold by the client, if the project shuts down or gets cancelled, The Company is not liable to pay any compensation.

### 2. CODE OF CONDUCT

You need to maintain proper discipline, dignity and deal with all matters with sobriety. You must agree to observe work timings and holidays as applicable.

#### 3. DUTIES

- You are entrusted with duties that may be modified at the discretion of the company from time to time. You shall comply with all operating policies, procedures and practices of the company.
- You shall to the best of ability and experience devote your whole working time, attention
  and energies to the business of the company as may be necessary and shall use best
  endeavours to promote the interest and welfare of the Company. The Company shall be
  entitled to all the benefits and profits arising from such work and efforts.



A-25, Sector - 59, Noida - 201301

Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

- During the term of Agreement, you shall not directly or indirectly engage in any other business occupation or employment, whether or not such activity is pursued for profit, gain or other pecuniary advantage and shall not render any other commercial or professional services or participate in any other commercial activity.
- The Job shift can be rotational.

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- Your starting gross remuneration package on cost to company basis (inclusive of all the Company's contribution) shall be INR. 2.2 Lakh per Year Cost to Company. TDS (if any) will be deducted as per government rule. Salary Revision can be done after Six Month under Specific Conditions(FTE Conversion). Your Salary will be started crediting the moment you get deployed to our client.
- Be acknowledge that we are not committed to credit the salary before client deployment.

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## 7. TERMINATION

# This agreement may be terminated during its term upon the occurrence of any of the following events:

- Any act of dishonesty, disobedience, insubordination, incivility, intemperance, irregularity in attendance or other misconduct or neglect of duty, or incompetence in the discharge of duty on your part of the breach of any of the terms, conditions and stipulations contained herein.
- Divulge or disclose, either directly or indirectly, any of the Confidential Information either by way of transfer, sale, theft, misappropriation, publication, misuse or wrongful or unauthorized use of the Confidential Information or otherwise.



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CIN - U80301DL2009PTC196925

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- You will comply, and do all the things necessary to permit the Company to comply, with all the applicable laws and with the provisions of the contracts executed by the Company relating to intellectual property & safeguarding of information, including the Signing of any Confidentiality agreements if any, required in connection with the Performance of duties and function.
- All programs, system logins, manuals, literatures etc. developed by you while in company service will at all times be deemed to be the sole property of the company. Also, the company will at all times have the sole proprietary right in any new system which you may develop while in company's service.

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- ✓ Educational certificates.
- √ 3 passport size photographs and Aadhaar card.
- ✓ Salary certificate from the previous employer if any.
- ✓ PAN Card



A-25, Sector - 59, Noida - 201301 Tel.: 0120-4104995, E-mail: info@smartbrains.in

CIN - U80301DL2009PTC196925

We take pleasure in welcoming you and look forward to a mutually meaningful and long association.

In token of your acceptance of this offer, kindly sign and return the duplicate copy. Sincerely,

For SmartBrains Engineers & Technologist Pvt. Ltd.



Binit Kumar Manager

I agree to accept the offer on the above-mentioned terms and conditions.

Dated: 11-06-2024 Acceptance



# OFFER LETTER

Date: 30/05/2024 HR-24/T-00141

### Dear Gautam Kumar,

We have pleasure in offering you the GET on the following terms and conditions:-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 10/06/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

### SALARY STRUCTURE-

You are on probation period for first 6 months of your employment which can be reduced or extended at sole discretion of the company, Your Salary would be 1,80,000 per annum CTC deductions will be made as per Indian Labour Act., and can be reduced or increased as per work performance. Initially you would be paid stipend of 9k for the first 3 months.

- Your working timing will be from morning 9:30 AM to 5:30 PM, 6 Days a week, salary and other allowances can be reduced as per working hours and working days
- During Probation holidays are not allowed, in case of health Issues medical certificate would be required as proof after rejoining
- You have been addressed about your responsibilities by manager of the company.
- Company can dismiss you without any prior notice on account of misbehavior, Lack of conduct, Performance Issues, on account of this, company will not provide any financial compensation.

- When leaving the company you need to serve a notice of at least one month. After which you can be deemed for full and final payment.

-

# Document required on the date of joining:

### Checklist:

- Academic records from 10<sup>th</sup> onwards.
- Valid mark sheets and certificates.
- Id proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

Manager-sales and recruit Geniustel

# **Acknowledgment and Acceptance**

I hereby accept this appointment on the above-mentioned terms and conditions and agree to abide by the rules and regulations of the Company as are in force from time to time. The above has been read and under stood by me before signing this letter, I also accept that any and all information provided by me is true failing which company has full right to dismiss.

Signature:
Full Name
Date:

We welcome you to the Geniustel and look forward to a fruitful collaboration.



# OFFER LETTER

Date: 30/05/2024 HR-24/T-00142

### Dear Gopal,

We have pleasure in offering you the GET on the following terms and conditions:-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 10/06/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

# SALARY STRUCTURE-

You are on probation period for first 6 months of your employment which can be reduced or extended at sole discretion of the company, Your Salary would be 1,80,000 per annum CTC deductions will be made as per Indian Labour Act., and can be reduced or increased as per work performance. Initially you would be paid stipend of 9k for the first 3 months.

- Your working timing will be from morning 9:30 AM to 5:30 PM, 6 Days a week, salary and other allowances can be reduced as per working hours and working days
- During Probation holidays are not allowed, in case of health Issues medical certificate would be required as proof after rejoining
- You have been addressed about your responsibilities by manager of the company.
- Company can dismiss you without any prior notice on account of misbehavior, Lack of conduct, Performance Issues, on account of this, company will not provide any financial compensation.

- When leaving the company you need to serve a notice of at least one month. After which you can be deemed for full and final payment.

-

# Document required on the date of joining:

### Checklist:

- Academic records from 10<sup>th</sup> onwards.
- Valid mark sheets and certificates.
- Id proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

Manager-sales and recruit Geniustel

# **Acknowledgment and Acceptance**

I hereby accept this appointment on the above-mentioned terms and conditions and agree to abide by the rules and regulations of the Company as are in force from time to time. The above has been read and under stood by me before signing this letter, I also accept that any and all information provided by me is true failing which company has full right to dismiss.

Signature:
Full Name
Date:

We welcome you to the Geniustel and look forward to a fruitful collaboration.



# OFFER LETTER

Date: 30/05/2024 HR-24/T-00143

### Dear Harsh.

We have pleasure in offering you the GET on the following terms and conditions:-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 10/06/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

# SALARY STRUCTURE-

You are on probation period for first 6 months of your employment which can be reduced or extended at sole discretion of the company, Your Salary would be 1,80,000 per annum CTC deductions will be made as per Indian Labour Act., and can be reduced or increased as per work performance. Initially you would be paid stipend of 9k for the first 3 months.

- Your working timing will be from morning 9:30 AM to 5:30 PM, 6 Days a week, salary and other allowances can be reduced as per working hours and working days
- During Probation holidays are not allowed, in case of health Issues medical certificate would be required as proof after rejoining
- You have been addressed about your responsibilities by manager of the company.
- Company can dismiss you without any prior notice on account of misbehavior, Lack of conduct, Performance Issues, on account of this, company will not provide any financial compensation.

- When leaving the company you need to serve a notice of at least one month. After which you can be deemed for full and final payment.

-

# Document required on the date of joining:

### Checklist:

- Academic records from 10<sup>th</sup> onwards.
- Valid mark sheets and certificates.
- Id proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

Manager-sales and recruit Geniustel

# **Acknowledgment and Acceptance**

I hereby accept this appointment on the above-mentioned terms and conditions and agree to abide by the rules and regulations of the Company as are in force from time to time. The above has been read and under stood by me before signing this letter, I also accept that any and all information provided by me is true failing which company has full right to dismiss.

Signature:
Full Name
Date:

We welcome you to the Geniustel and look forward to a fruitful collaboration.



# OFFER LETTER

Date: 30/05/2024 HR-24/T-00151

### Dear Harshit Sharma,

We have pleasure in offering you the GET on the following terms and conditions:-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 10/06/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

### SALARY STRUCTURE-

You are on probation period for first 6 months of your employment which can be reduced or extended at sole discretion of the company, Your Salary would be 1,80,000 per annum CTC deductions will be made as per Indian Labour Act., and can be reduced or increased as per work performance. Initially you would be paid stipend of 9k for the first 3 months.

- Your working timing will be from morning 9:30 AM to 5:30 PM, 6 Days a week, salary and other allowances can be reduced as per working hours and working days
- During Probation holidays are not allowed, in case of health Issues medical certificate would be required as proof after rejoining
- You have been addressed about your responsibilities by manager of the company.
- Company can dismiss you without any prior notice on account of misbehavior, Lack of conduct, Performance Issues, on account of this, company will not provide any financial compensation.

- When leaving the company you need to serve a notice of at least one month. After which you can be deemed for full and final payment.

-

# Document required on the date of joining:

### Checklist:

- Academic records from 10<sup>th</sup> onwards.
- Valid mark sheets and certificates.
- Id proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

Manager-sales and recruit Geniustel

# **Acknowledgment and Acceptance**

I hereby accept this appointment on the above-mentioned terms and conditions and agree to abide by the rules and regulations of the Company as are in force from time to time. The above has been read and under stood by me before signing this letter, I also accept that any and all information provided by me is true failing which company has full right to dismiss.

Signature:
Full Name
Date:

We welcome you to the Geniustel and look forward to a fruitful collaboration.



# OFFER LETTER

Date: 30/05/2024 HR-24/T-00145

### Dear Nikhil Tyagi,

We have pleasure in offering you the GET on the following terms and conditions:-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 10/06/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

# SALARY STRUCTURE-

You are on probation period for first 6 months of your employment which can be reduced or extended at sole discretion of the company, Your Salary would be 1,80,000 per annum CTC deductions will be made as per Indian Labour Act., and can be reduced or increased as per work performance. Initially you would be paid stipend of 9k for the first 3 months.

- Your working timing will be from morning 9:30 AM to 5:30 PM, 6 Days a week, salary and other allowances can be reduced as per working hours and working days
- During Probation holidays are not allowed, in case of health Issues medical certificate would be required as proof after rejoining
- You have been addressed about your responsibilities by manager of the company.
- Company can dismiss you without any prior notice on account of misbehavior, Lack of conduct, Performance Issues, on account of this, company will not provide any financial compensation.

- When leaving the company you need to serve a notice of at least one month. After which you can be deemed for full and final payment.

-

## Document required on the date of joining:

### Checklist:

- Academic records from 10<sup>th</sup> onwards.
- Valid mark sheets and certificates.
- Id proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

Manager-sales and recruit Geniustel

## Acknowledgment and Acceptance

I hereby accept this appointment on the above-mentioned terms and conditions and agree to abide by the rules and regulations of the Company as are in force from time to time. The above has been read and under stood by me before signing this letter, I also accept that any and all information provided by me is true failing which company has full right to dismiss.

Signature:
Full Name
Date:

We welcome you to the Geniustel and look forward to a fruitful collaboration.



Web-www.geniustel.in

## OFFER LETTER

Date: 30/05/2024 HR-24/T-00148

### Dear Nitin.

We have pleasure in offering you the GET on the following terms and conditions:-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 10/06/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

## SALARY STRUCTURE-

You are on probation period for first 6 months of your employment which can be reduced or extended at sole discretion of the company, Your Salary would be 1,80,000 per annum CTC deductions will be made as per Indian Labour Act., and can be reduced or increased as per work performance. Initially you would be paid stipend of 9k for the first 3 months.

### **GENERAL TERMS**

- Your working timing will be from morning 9:30 AM to 5:30 PM, 6 Days a week, salary and other allowances can be reduced as per working hours and working days
- During Probation holidays are not allowed, in case of health Issues medical certificate would be required as proof after rejoining
- You have been addressed about your responsibilities by manager of the company.
- Company can dismiss you without any prior notice on account of misbehavior, Lack of conduct, Performance Issues, on account of this, company will not provide any financial compensation.

- When leaving the company you need to serve a notice of at least one month. After which you can be deemed for full and final payment.

-

## Document required on the date of joining:

### Checklist:

- Academic records from 10<sup>th</sup> onwards.
- Valid mark sheets and certificates.
- Id proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

Manager-sales and recruit Geniustel

## Acknowledgment and Acceptance

I hereby accept this appointment on the above-mentioned terms and conditions and agree to abide by the rules and regulations of the Company as are in force from time to time. The above has been read and under stood by me before signing this letter, I also accept that any and all information provided by me is true failing which company has full right to dismiss.

Signature:
Full Name
Date:

We welcome you to the Geniustel and look forward to a fruitful collaboration.



Web-www.geniustel.in

## OFFER LETTER

Date: 30/05/2024 HR-24/T-00146

## Dear Piyush Chauhan,

We have pleasure in offering you the GET on the following terms and conditions:-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 10/06/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

## SALARY STRUCTURE-

You are on probation period for first 6 months of your employment which can be reduced or extended at sole discretion of the company, Your Salary would be 1,80,000 per annum CTC deductions will be made as per Indian Labour Act., and can be reduced or increased as per work performance. Initially you would be paid stipend of 9k for the first 3 months.

### **GENERAL TERMS**

- Your working timing will be from morning 9:30 AM to 5:30 PM, 6 Days a week, salary and other allowances can be reduced as per working hours and working days
- During Probation holidays are not allowed, in case of health Issues medical certificate would be required as proof after rejoining
- You have been addressed about your responsibilities by manager of the company.
- Company can dismiss you without any prior notice on account of misbehavior, Lack of conduct, Performance Issues, on account of this, company will not provide any financial compensation.

- When leaving the company you need to serve a notice of at least one month. After which you can be deemed for full and final payment.

-

## Document required on the date of joining:

### Checklist:

- Academic records from 10<sup>th</sup> onwards.
- Valid mark sheets and certificates.
- Id proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

Manager-sales and recruit Geniustel

## Acknowledgment and Acceptance

I hereby accept this appointment on the above-mentioned terms and conditions and agree to abide by the rules and regulations of the Company as are in force from time to time. The above has been read and under stood by me before signing this letter, I also accept that any and all information provided by me is true failing which company has full right to dismiss.

Signature:
Full Name
Date:

We welcome you to the Geniustel and look forward to a fruitful collaboration.



Web-www.geniustel.in

## OFFER LETTER

Date: 30/05/2024 HR-24/T-00147

## Dear Prince Rathi,

We have pleasure in offering you the GET on the following terms and conditions:-

#### APPOINTMENTS AND INITIAL POSTING

Your Training will commence as per your Joining date your joining date is 10/06/2024. Your initial posting will be at B-30, Sector-63, Noida (U.P).

The terms and conditions of training shall be effective from your date of Joining

## SALARY STRUCTURE-

You are on probation period for first 6 months of your employment which can be reduced or extended at sole discretion of the company, Your Salary would be 1,80,000 per annum CTC deductions will be made as per Indian Labour Act., and can be reduced or increased as per work performance. Initially you would be paid stipend of 9k for the first 3 months.

### **GENERAL TERMS**

- Your working timing will be from morning 9:30 AM to 5:30 PM, 6 Days a week, salary and other allowances can be reduced as per working hours and working days
- During Probation holidays are not allowed, in case of health Issues medical certificate would be required as proof after rejoining
- You have been addressed about your responsibilities by manager of the company.
- Company can dismiss you without any prior notice on account of misbehavior, Lack of conduct, Performance Issues, on account of this, company will not provide any financial compensation.

- When leaving the company you need to serve a notice of at least one month. After which you can be deemed for full and final payment.

-

## Document required on the date of joining:

### Checklist:

- Academic records from 10<sup>th</sup> onwards.
- Valid mark sheets and certificates.
- Id proof-pan card or any other form.
- Address proof
- 4 Colored photographs

Student with prior job experience are required to bring:

- Joining Letter
- Relieving letter
- Salary proof

Manager-sales and recruit Geniustel

## Acknowledgment and Acceptance

I hereby accept this appointment on the above-mentioned terms and conditions and agree to abide by the rules and regulations of the Company as are in force from time to time. The above has been read and under stood by me before signing this letter, I also accept that any and all information provided by me is true failing which company has full right to dismiss.

Signature:
Full Name
Date:

We welcome you to the Geniustel and look forward to a fruitful collaboration.





Sub: - Offer letter

Dear Pranav Chouhan,

This has reference to the discussions you had with us.

We are pleased to make a provisional offer of appointment as "Customer Service Executive". Your Monthly Salary as applicable will total *Rs 14500/-*. You will receive a detailed appointment order after you join.

In addition to this you will be provided with 350/- Mobile allowance

On reporting please bring two recent passport size photographs, photocopy of all educational certificates, proof of age certificate.

You will be on probation for a period of 6 months, from your date of joining, after which your performance will be appraised. You will be confirmed in your appointment in writing on successful completion of the said probationary period. It may get extended by further period of 6 months if your performance is not found satisfactory. If no confirmation is made in writing at the end of the probationary period, it will be deemed to have been extended until the company confirms you in writing.

You are required to join the Company on or before 05/09/2024. Please return a signed copy of this letter as a token of your acceptance of the offer, confirming your date of joining.

We look forward to a mutually rewarding relationship.

Yours faithfully

For Tandemtec Network Services

Accepted & Agreed

**Authorized Signature** 

Sing:.....
Name:





Sub: - Offer letter

Dear Rajkamal Rathor,

This has reference to the discussions you had with us.

We are pleased to make a provisional offer of appointment as "Customer Service Executive". Your Monthly Salary as applicable will total *Rs 14500/-*. You will receive a detailed appointment order after you join.

In addition to this you will be provided with 350/- Mobile allowance

On reporting please bring two recent passport size photographs, photocopy of all educational certificates, proof of age certificate.

You will be on probation for a period of 6 months, from your date of joining, after which your performance will be appraised. You will be confirmed in your appointment in writing on successful completion of the said probationary period. It may get extended by further period of 6 months if your performance is not found satisfactory. If no confirmation is made in writing at the end of the probationary period, it will be deemed to have been extended until the company confirms you in writing.

You are required to join the Company on or before 05/09/2024. Please return a signed copy of this letter as a token of your acceptance of the offer, confirming your date of joining.

We look forward to a mutually rewarding relationship.

Yours faithfully

For Tandemtec Network Services

Accepted & Agreed

**Authorized Signature** 

Sing:.....
Name:





Sub: - Offer letter

Dear Sakshi Bansal,

This has reference to the discussions you had with us.

We are pleased to make a provisional offer of appointment as "Customer Service Executive". Your Monthly Salary as applicable will total *Rs 14500/-*. You will receive a detailed appointment order after you join.

In addition to this you will be provided with 350/- Mobile allowance

On reporting please bring two recent passport size photographs, photocopy of all educational certificates, proof of age certificate.

You will be on probation for a period of 6 months, from your date of joining, after which your performance will be appraised. You will be confirmed in your appointment in writing on successful completion of the said probationary period. It may get extended by further period of 6 months if your performance is not found satisfactory. If no confirmation is made in writing at the end of the probationary period, it will be deemed to have been extended until the company confirms you in writing.

You are required to join the Company on or before 05/09/2024. Please return a signed copy of this letter as a token of your acceptance of the offer, confirming your date of joining.

We look forward to a mutually rewarding relationship.

Yours faithfully

For Tandemtec Network Services

Accepted & Agreed

**Authorized Signature** 

Sing:.....
Name:





Sub: - Offer letter

Dear Shoaib Khan,

This has reference to the discussions you had with us.

We are pleased to make a provisional offer of appointment as "Customer Service Executive". Your Monthly Salary as applicable will total *Rs 14500/-*. You will receive a detailed appointment order after you join.

In addition to this you will be provided with 350/- Mobile allowance

On reporting please bring two recent passport size photographs, photocopy of all educational certificates, proof of age certificate.

You will be on probation for a period of 6 months, from your date of joining, after which your performance will be appraised. You will be confirmed in your appointment in writing on successful completion of the said probationary period. It may get extended by further period of 6 months if your performance is not found satisfactory. If no confirmation is made in writing at the end of the probationary period, it will be deemed to have been extended until the company confirms you in writing.

You are required to join the Company on or before 05/09/2024. Please return a signed copy of this letter as a token of your acceptance of the offer, confirming your date of joining.

We look forward to a mutually rewarding relationship.

Yours faithfully

For Tandemtec Network Services

Accepted & Agreed

Sing:....

**Authorized Signature** 

Name:





Sub: - Offer letter

Dear Umang Rathi,

This has reference to the discussions you had with us.

We are pleased to make a provisional offer of appointment as "Customer Service Executive". Your Monthly Salary as applicable will total *Rs 14500/-*. You will receive a detailed appointment order after you join.

In addition to this you will be provided with 350/- Mobile allowance

On reporting please bring two recent passport size photographs, photocopy of all educational certificates, proof of age certificate.

You will be on probation for a period of 6 months, from your date of joining, after which your performance will be appraised. You will be confirmed in your appointment in writing on successful completion of the said probationary period. It may get extended by further period of 6 months if your performance is not found satisfactory. If no confirmation is made in writing at the end of the probationary period, it will be deemed to have been extended until the company confirms you in writing.

You are required to join the Company on or before 05/09/2024. Please return a signed copy of this letter as a token of your acceptance of the offer, confirming your date of joining.

We look forward to a mutually rewarding relationship.

Yours faithfully

For Tandemtec Network Services

Accepted & Agreed

**Authorized Signature** 

Sing:.....
Name:



Mr. Ashish Saini Shobhit University, Saharanpur (U.P.) Date: 10 April, 2024

## Offer of Internship

Dear Mr. Ashish.

This is in reference to your CV requesting us to accommodate you for an internship in our organization.

In this regard, we wish to inform you that your request for internship has been accepted by us for a period of three months at our office **Noida**, **Uttar Pradesh**, starting from **20 April 2024**. Your continued participation in the training position will be dependent upon successful completion of courses and learning objectives, scheduled in the training plan. Accordingly, you are advice to reach on **20 April, 2024** at 9:30 AM.

The terms and conditions of your internship with the Company are set forth below:

- You will be paid Rs 5,000/- (Rupees Five Thousand Only) per month as a stipend during this
  Internship period, and you're covered under the company group medi-claim policy.
- Subject to your acceptance of the terms and conditions contained herein, your project and responsibilities will be determined by the supervisor assigned to you for the duration of the internship.
- The Internship period may be extended or converted into a full-time engagement (If required) with mutual understanding at the end of the internship depending on your performance review and supervisor feedback.
- The company reserves all the right to discontinue at any point of time without assigning any reason.
- During the tenure of internship, you will not be entitled to any of the company / employee benefits.

With best regards,

For Globtier InfoTech Pvt Ltd

Rajiv Shukla CEO & Founder

\* This is an e-mail offer; hence there is no signature in the document.

**Globtier Infotech Private Limited** 

(CIN: U72900DL2012PTC233826 - GSTN: 09AAECG6809Q1ZW)

B-67, CESPL Building, Sector 67, Noida – 201301, Uttar Pradesh, INDIA. Ph.: +91 – 120 –2484194/95 E-mail: info@globtierinfotech.com

www.globtierinfotech.com



Mr. Kartik Kumar Shobhit University, Saharanpur (U.P.)

# Offer of Internship

Dear Mr. Kartik.

This is in reference to your CV requesting us to accommodate you for an internship in our organization.

In this regard, we wish to inform you that your request for internship has been accepted by us for a period of three months at our office **Noida**, **Uttar Pradesh**, starting from **20 April 2024**. Your continued participation in the training position will be dependent upon successful completion of courses and learning objectives, scheduled in the training plan. Accordingly, you are advice to reach on **20 April, 2024** at 9:30 AM.

The terms and conditions of your internship with the Company are set forth below:

- You will be paid Rs 5,000/- (Rupees Five Thousand Only) per month as a stipend during this
  Internship period, and you're covered under the company group medi-claim policy.
- Subject to your acceptance of the terms and conditions contained herein, your project and responsibilities will be determined by the supervisor assigned to you for the duration of the internship.
- The Internship period may be extended or converted into a full-time engagement (If required) with mutual understanding at the end of the internship depending on your performance review and supervisor feedback.
- The company reserves all the right to discontinue at any point of time without assigning any reason.
- During the tenure of internship, you will not be entitled to any of the company / employee benefits.

With best regards,

For Globtier InfoTech Pvt Ltd

Rajiv Shukla CEO & Founder

\* This is an e-mail offer; hence there is no signature in the document.

Globtier Infotech Private Limited

(CIN: U72900DL2012PTC233826 - GSTN: 09AAECG6809Q1ZW)

B-67, CESPL Building, Sector 67, Noida – 201301, Uttar Pradesh, INDIA. Ph.: +91 – 120 –2484194/95 E-mail: info@globtierinfotech.com

www.globtierinfotech.com



Date: 10 April, 2024



Addis Ababa, Bole, W.08 Tel. +251996478896 Email:habkali779@gmail.com handoutset@gmail.com

## **Internship Offer Letter**

To: Ms. Aastha Sharma

From: Hab Kali Computer Engineering PLC

Location: Addis Ababa, Ethiopia

Dear Ms. Aastha,

We are pleased to offer you an internship at Hab Kali Computer Engineering PLC, for our **Outsource Center** in **Gangoh**. Please find the terms and conditions of this internship outlined below:

**Stipend**: As an intern, you will receive a stipend of 5,000 INR per month. This amount will be transferred to your bank account between the 7th to the 10th of the subsequent month.

Responsibilities: You are expected to assume responsibility for tasks assigned to you.

**Data Security**: Maintaining data security is paramount to our company. Unauthorized use, misuse, or leakage of company data will result in your immediate removal from the company, and legal actions might be taken if deemed necessary.

**Office Timings**: Our standard working hours are from 8 AM to 5 PM. Sundays and festival holidays will be observed as per the Indian government holiday calendar.

**Duration**: The duration of the internship will range from a minimum of 6 months to a maximum of 12 months.

**Post-Internship Opportunity**: Upon successful completion of your internship, the company may consider offering you a suitable position based on your performance.

Conduct: Any misconduct or breach of discipline can result in your termination from the company.

**Internship Certificate**: To be eligible for an internship certificate, you must complete a minimum duration of 6 months. If you leave before completing 6 months, you will not be issued an internship certificate.

**Attendance**: If your attendance drops below 80% for two consecutive months, the company reserves the right to terminate your internship.

To accept these	erms and conditions, please sign below and return a copy of this letter to us.
I,	, accept the aforementioned terms and conditions.

KALEB SIMON HIDOTO

(General Manager)

- April 1



Addis Ababa, Bole, W.08 Tel. +251996478896 Email:habkali779@gmail.com handoutset@gmail.com

## **Internship Offer Letter**

To: Mr. Abdullah

From: Hab Kali Computer Engineering PLC

Location: Addis Ababa, Ethiopia

Dear Mr. Abdullah,

We are pleased to offer you an internship at Hab Kali Computer Engineering PLC, for our **Outsource Center** in **Gangoh**. Please find the terms and conditions of this internship outlined below:

**Stipend**: As an intern, you will receive a stipend of 5,000 INR per month. This amount will be transferred to your bank account between the 7th to the 10th of the subsequent month.

Responsibilities: You are expected to assume responsibility for tasks assigned to you.

**Data Security**: Maintaining data security is paramount to our company. Unauthorized use, misuse, or leakage of company data will result in your immediate removal from the company, and legal actions might be taken if deemed necessary.

**Office Timings**: Our standard working hours are from 8 AM to 5 PM. Sundays and festival holidays will be observed as per the Indian government holiday calendar.

**Duration**: The duration of the internship will range from a minimum of 6 months to a maximum of 12 months.

**Post-Internship Opportunity**: Upon successful completion of your internship, the company may consider offering you a suitable position based on your performance.

Conduct: Any misconduct or breach of discipline can result in your termination from the company.

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**Attendance**: If your attendance drops below 80% for two consecutive months, the company reserves the right to terminate your internship.

To accept these terms and	conditions, please sign below and return a copy of this letter to us.
I,	, accept the aforementioned terms and conditions.

KALEB SIMON HIDOTO

(General Manager)



Addis Ababa, Bole, W.08 Tel. +251996478896 Email:habkali779@gmail.com handoutset@gmail.com

## **Internship Offer Letter**

To: Ms. Diksha Saini

From: Hab Kali Computer Engineering PLC

Location: Addis Ababa, Ethiopia

Dear Ms. Saini,

We are pleased to offer you an internship at Hab Kali Computer Engineering PLC, for our **Outsource Center** in **Gangoh**. Please find the terms and conditions of this internship outlined below:

**Stipend**: As an intern, you will receive a stipend of 5,000 INR per month. This amount will be transferred to your bank account between the 7th to the 10th of the subsequent month.

Responsibilities: You are expected to assume responsibility for tasks assigned to you.

**Data Security**: Maintaining data security is paramount to our company. Unauthorized use, misuse, or leakage of company data will result in your immediate removal from the company, and legal actions might be taken if deemed necessary.

**Office Timings**: Our standard working hours are from 8 AM to 5 PM. Sundays and festival holidays will be observed as per the Indian government holiday calendar.

**Duration**: The duration of the internship will range from a minimum of 6 months to a maximum of 12 months.

**Post-Internship Opportunity**: Upon successful completion of your internship, the company may consider offering you a suitable position based on your performance.

Conduct: Any misconduct or breach of discipline can result in your termination from the company.

**Internship Certificate**: To be eligible for an internship certificate, you must complete a minimum duration of 6 months. If you leave before completing 6 months, you will not be issued an internship certificate.

**Attendance**: If your attendance drops below 80% for two consecutive months, the company reserves the right to terminate your internship.

To accept these terms and	conditions, please sign below and return a copy of this letter to us.
I,	, accept the aforementioned terms and conditions.

KALEB SIMON HIDOTO

(General Manager)



Addis Ababa, Bole, W.08 Tel. +251996478896 Email:habkali779@gmail.com handoutset@gmail.com

## **Internship Offer Letter**

To: Ms. Kajal

From: Hab Kali Computer Engineering PLC

Location: Addis Ababa, Ethiopia

Dear Ms. Kajal,

We are pleased to offer you an internship at Hab Kali Computer Engineering PLC, for our **Outsource Center** in **Gangoh**. Please find the terms and conditions of this internship outlined below:

**Stipend**: As an intern, you will receive a stipend of 5,000 INR per month. This amount will be transferred to your bank account between the 7th to the 10th of the subsequent month.

Responsibilities: You are expected to assume responsibility for tasks assigned to you.

**Data Security**: Maintaining data security is paramount to our company. Unauthorized use, misuse, or leakage of company data will result in your immediate removal from the company, and legal actions might be taken if deemed necessary.

**Office Timings**: Our standard working hours are from 8 AM to 5 PM. Sundays and festival holidays will be observed as per the Indian government holiday calendar.

**Duration**: The duration of the internship will range from a minimum of 6 months to a maximum of 12 months.

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Conduct: Any misconduct or breach of discipline can result in your termination from the company.

**Internship Certificate**: To be eligible for an internship certificate, you must complete a minimum duration of 6 months. If you leave before completing 6 months, you will not be issued an internship certificate.

**Attendance**: If your attendance drops below 80% for two consecutive months, the company reserves the right to terminate your internship.

To accept	these terms and	d conditions, please	e sign below	and return a	copy of this	letter to us.
I,		, accept	the aforeme	ntioned term	ns and condition	ons.

KALEB SIMON HIDOTO

(General Manager)



Addis Ababa, Bole, W.08 Tel. +251996478896 Email:habkali779@gmail.com handoutset@gmail.com

## **Internship Offer Letter**

To: Ms. Radhika

From: Hab Kali Computer Engineering PLC

Location: Addis Ababa, Ethiopia

Dear Ms. Radhika,

We are pleased to offer you an internship at Hab Kali Computer Engineering PLC, for our **Outsource Center** in **Gangoh**. Please find the terms and conditions of this internship outlined below:

**Stipend**: As an intern, you will receive a stipend of 5,000 INR per month. This amount will be transferred to your bank account between the 7th to the 10th of the subsequent month.

Responsibilities: You are expected to assume responsibility for tasks assigned to you.

**Data Security**: Maintaining data security is paramount to our company. Unauthorized use, misuse, or leakage of company data will result in your immediate removal from the company, and legal actions might be taken if deemed necessary.

**Office Timings**: Our standard working hours are from 8 AM to 5 PM. Sundays and festival holidays will be observed as per the Indian government holiday calendar.

**Duration**: The duration of the internship will range from a minimum of 6 months to a maximum of 12 months.

**Post-Internship Opportunity**: Upon successful completion of your internship, the company may consider offering you a suitable position based on your performance.

Conduct: Any misconduct or breach of discipline can result in your termination from the company.

**Internship Certificate**: To be eligible for an internship certificate, you must complete a minimum duration of 6 months. If you leave before completing 6 months, you will not be issued an internship certificate.

**Attendance**: If your attendance drops below 80% for two consecutive months, the company reserves the right to terminate your internship.

To accept these term	is and conditions, please sign below and return a copy of this letter to us.
I,	, accept the aforementioned terms and conditions.

KALEB SIMON HIDOTO

(General Manager)



H-02 Building Phoenix Infocity Pvt. Ltd., IT/ITSE Special Economic Zone, HITEC City 2. Behind Dell Campus Gachibowli Village, Hyderabad-500081. Ph: 040 – 67667799

www.valuelabs.com

Ref: VLI/24/PL/ 26

AKASHAY KUMAR SHOBHIT UNIVERSITY, (U.P.) August 07, 2024

#### Offer Letter

#### Dear Akashay,

It gives us immense pleasure in inviting you to join ValueLabs as one of its valuable members. We believe that organizations grow and flourish, fuelled by the enthusiasm and energy of the people who are willing to invest in to the future. We are happy that you are one such employee joining us in our effort to create a truly global corporation.

You will be designated as Project Associate and your position will carry a compensation value of 216000 consolidated per annum.

We would have the offer open until August 19, 2024 and prefer you to join us on or before August 19, 2024. Please note that if you do not confirm your acceptance or we are unable to set an alternate date of joining, this offer shall be withdrawn. Your association and employment will be governed by the various employee related policies and guidelines of the organization.

On your joining day, we will require you to submit the various documents for our records, as mentioned in the list enclosed. Please return the signed duplicate copy of the letter to confirm your acceptance.

Please note that this offer and your employment at ValueLabs shall be contingent upon satisfactory reference and background checks that may be conducted at any time from the date of this offer and shall include but is not limited to education, employment history etc. Your association and employment at ValueLabs will be governed by various employee related policies and guidelines of the organization, as modified from time to time.

As much as your association with ValueLabs will be governed by the terms of offer made in this letter, it will be also guided by the core values and beliefs of our organization cherished over the last many years. While welcoming you to ValueLabs we are confident that you will contribute to the organization and its goals, add value through your roles and strengthen ValueLabs.

Yours sincerely.

for ValueLabs LLP.

Prashant Kumar Ayavari VP – HR & Operations



H-02 Building Phoenix Infocity Pvt. Ltd., IT/ITSE Special Economic Zone, HITEC City 2. Behind Dell Campus Gachibowli Village, Hyderabad-500081. Ph: 040 – 67667799

www.valuelabs.com

Ref: VLI/24/PL/22

VINAY PRATAP SINGH SHOBHIT UNIVERSITY, (U.P.) August 07, 2024

#### Offer Letter

### Dear Vinay,

It gives us immense pleasure in inviting you to join ValueLabs as one of its valuable members. We believe that organizations grow and flourish, fuelled by the enthusiasm and energy of the people who are willing to invest in to the future. We are happy that you are one such employee joining us in our effort to create a truly global corporation.

You will be designated as Project Associate and your position will carry a compensation value of 216000 consolidated per annum.

We would have the offer open until August 19, 2024 and prefer you to join us on or before August 19, 2024. Please note that if you do not confirm your acceptance or we are unable to set an alternate date of joining, this offer shall be withdrawn. Your association and employment will be governed by the various employee related policies and guidelines of the organization.

On your joining day, we will require you to submit the various documents for our records, as mentioned in the list enclosed. Please return the signed duplicate copy of the letter to confirm your acceptance.

Please note that this offer and your employment at ValueLabs shall be contingent upon satisfactory reference and background checks that may be conducted at any time from the date of this offer and shall include but is not limited to education, employment history etc. Your association and employment at ValueLabs will be governed by various employee related policies and guidelines of the organization, as modified from time to time.

As much as your association with ValueLabs will be governed by the terms of offer made in this letter, it will be also guided by the core values and beliefs of our organization cherished over the last many years. While welcoming you to ValueLabs we are confident that you will contribute to the organization and its goals, add value through your roles and strengthen ValueLabs.

Yours sincerely.

for ValueLabs LLP.

Prashant Kumar Ayavari VP – HR & Operations



H-02 Building Phoenix Infocity Pvt. Ltd., IT/ITSE Special Economic Zone, HITEC City 2. Behind Dell Campus Gachibowii Village, Hyderabad-500081. Ph: 040 - 67667799

www.valuelabs.com

Ref: VLI/24/PL/ 25

KUNAL CHAUHAN SHOBHIT UNIVERSITY, (U.P.) August 07, 2024

#### Offer Letter

### Dear Kunal,

It gives us immense pleasure in inviting you to join ValueLabs as one of its valuable members. We believe that organizations grow and flourish, fuelled by the enthusiasm and energy of the people who are willing to invest in to the future. We are happy that you are one such employee joining us in our effort to create a truly global corporation.

You will be designated as Project Associate and your position will carry a compensation value of 216000 consolidated per annum.

We would have the offer open until August 19, 2024 and prefer you to join us on or before August 19, 2024 Please note that if you do not confirm your acceptance or we are unable to set an alternate date of joining, this offer shall be withdrawn. Your association and employment will be governed by the various employee related policies and guidelines of the organization.

On your joining day, we will require you to submit the various documents for our records, as mentioned in the list enclosed. Please return the signed duplicate copy of the letter to confirm your acceptance.

Please note that this offer and your employment at ValueLabs shall be contingent upon satisfactory reference and background checks that may be conducted at any time from the date of this offer and shall include but is not limited to education, employment history etc. Your association and employment at ValueLabs will be governed by various employee related policies and guidelines of the organization, as modified from time to time.

As much as your association with ValueLabs will be governed by the terms of offer made in this letter, it will be also guided by the core values and beliefs of our organization cherished over the last many years. While welcoming you to ValueLabs we are confident that you will contribute to the organization and its goals, add value through your roles and strengthen ValueLabs.

Yours sincerely.

for ValueLabs LLP.

Prashant Kumar Ayavari VP - HR & Operations

Accepted Signature:



H-02 Building Phoenix Infocity Pvt. Ltd., IT/ITSE Special Economic Zone, HITEC City 2. Behind Dell Campus Gachibowli Village, Hyderabad-500081. Ph: 040 – 67667799

www.valuelabs.com

Ref: VLI/24/PL/24

PANKAJ SHOBHIT UNIVERSITY, (U.P.) August 07, 2024

#### Offer Letter

## Dear Pankaj,

It gives us immense pleasure in inviting you to join ValueLabs as one of its valuable members. We believe that organizations grow and flourish, fuelled by the enthusiasm and energy of the people who are willing to invest in to the future. We are happy that you are one such employee joining us in our effort to create a truly global corporation.

You will be designated as Project Associate and your position will carry a compensation value of 216000 consolidated per annum.

We would have the offer open until August 19, 2024 and prefer you to join us on or before August 19, 2024. Please note that if you do not confirm your acceptance or we are unable to set an alternate date of joining, this offer shall be withdrawn. Your association and employment will be governed by the various employee related policies and guidelines of the organization.

On your joining day, we will require you to submit the various documents for our records, as mentioned in the list enclosed. Please return the signed duplicate copy of the letter to confirm your acceptance.

Please note that this offer and your employment at ValueLabs shall be contingent upon satisfactory reference and background checks that may be conducted at any time from the date of this offer and shall include but is not limited to education, employment history etc. Your association and employment at ValueLabs will be governed by various employee related policies and guidelines of the organization, as modified from time to time.

As much as your association with ValueLabs will be governed by the terms of offer made in this letter, it will be also guided by the core values and beliefs of our organization cherished over the last many years. While welcoming you to ValueLabs we are confident that you will contribute to the organization and its goals, add value through your roles and strengthen ValueLabs.

Yours sincerely.

for ValueLabs LLP.

Prashant Kumar Ayavari VP – HR & Operations



H-02 Building Phoenix Infocity Pvt. Ltd., IT/ITSE Special Economic Zone, HITEC City 2. Behind Dell Campus Gachibowli Village, Hyderabad-500081. Ph: 040 – 67667799

www.valuelabs.com

Ref: VLI/24/PL/23

SAURABH SHOBHIT UNIVERSITY, (U.P.) August 07, 2024

#### Offer Letter

### Dear Saurabh,

It gives us immense pleasure in inviting you to join ValueLabs as one of its valuable members. We believe that organizations grow and flourish, fuelled by the enthusiasm and energy of the people who are willing to invest in to the future. We are happy that you are one such employee joining us in our effort to create a truly global corporation.

You will be designated as Project Associate and your position will carry a compensation value of 216000 consolidated per annum.

We would have the offer open until August 19, 2024 and prefer you to join us on or before August 19, 2024. Please note that if you do not confirm your acceptance or we are unable to set an alternate date of joining, this offer shall be withdrawn. Your association and employment will be governed by the various employee related policies and guidelines of the organization.

On your joining day, we will require you to submit the various documents for our records, as mentioned in the list enclosed. Please return the signed duplicate copy of the letter to confirm your acceptance.

Please note that this offer and your employment at ValueLabs shall be contingent upon satisfactory reference and background checks that may be conducted at any time from the date of this offer and shall include but is not limited to education, employment history etc. Your association and employment at ValueLabs will be governed by various employee related policies and guidelines of the organization, as modified from time to time.

As much as your association with ValueLabs will be governed by the terms of offer made in this letter, it will be also guided by the core values and beliefs of our organization cherished over the last many years. While welcoming you to ValueLabs we are confident that you will contribute to the organization and its goals, add value through your roles and strengthen ValueLabs.

Yours sincerely.

for ValueLabs LLP.

Prashant Kumar Ayavari VP – HR & Operations



H-02 Building Phoenix Infocity Pvt. Ltd., IT/ITSE Special Economic Zone, HITEC City 2. Behind Dell Campus Gachibowli Village, Hyderabad-500081. Ph: 040 – 67667799

www.valuelabs.com

Ref: VLI/24/PL/ 27

UTKARSH VASHISTA SHOBHIT UNIVERSITY, (U.P.) August 07, 2024

#### Offer Letter

### Dear Utkarsh,

It gives us immense pleasure in inviting you to join ValueLabs as one of its valuable members. We believe that organizations grow and flourish, fuelled by the enthusiasm and energy of the people who are willing to invest in to the future. We are happy that you are one such employee joining us in our effort to create a truly global corporation.

You will be designated as Project Associate and your position will carry a compensation value of 216000 consolidated per annum.

We would have the offer open until August 19, 2024 and prefer you to join us on or before August 19, 2024. Please note that if you do not confirm your acceptance or we are unable to set an alternate date of joining, this offer shall be withdrawn. Your association and employment will be governed by the various employee related policies and guidelines of the organization.

On your joining day, we will require you to submit the various documents for our records, as mentioned in the list enclosed. Please return the signed duplicate copy of the letter to confirm your acceptance.

Please note that this offer and your employment at ValueLabs shall be contingent upon satisfactory reference and background checks that may be conducted at any time from the date of this offer and shall include but is not limited to education, employment history etc. Your association and employment at ValueLabs will be governed by various employee related policies and guidelines of the organization, as modified from time to time.

As much as your association with ValueLabs will be governed by the terms of offer made in this letter, it will be also guided by the core values and beliefs of our organization cherished over the last many years. While welcoming you to ValueLabs we are confident that you will contribute to the organization and its goals, add value through your roles and strengthen ValueLabs.

Yours sincerely.

for ValueLabs LLP.

Prashant Kumar Ayavari VP – HR & Operations



H-02 Building Phoenix Infocity Pvt. Ltd., IT/ITSE Special Economic Zone, HITEC City 2. Behind Dell Campus Gachibowii Village, Hyderabad-500081. Ph: 040 - 67667799

www.valuelabs.com

Ref: VLI/24/PL/ 28

VINEET KUMAR SHOBHIT UNIVERSITY, (U.P.) August 07, 2024

#### Offer Letter

Dear Vineet,

It gives us immense pleasure in inviting you to join ValueLabs as one of its valuable members. We believe that organizations grow and flourish, fuelled by the enthusiasm and energy of the people who are willing to invest in to the future. We are happy that you are one such employee joining us in our effort to create a truly global corporation.

You will be designated as Project Associate and your position will carry a compensation value of 216000 consolidated per annum.

We would have the offer open until August 19, 2024 and prefer you to join us on or before August 19, 2024 Please note that if you do not confirm your acceptance or we are unable to set an alternate date of joining, this offer shall be withdrawn. Your association and employment will be governed by the various employee related policies and guidelines of the organization.

On your joining day, we will require you to submit the various documents for our records, as mentioned in the list enclosed. Please return the signed duplicate copy of the letter to confirm your acceptance.

Please note that this offer and your employment at ValueLabs shall be contingent upon satisfactory reference and background checks that may be conducted at any time from the date of this offer and shall include but is not limited to education, employment history etc. Your association and employment at ValueLabs will be governed by various employee related policies and guidelines of the organization, as modified from time to time.

As much as your association with ValueLabs will be governed by the terms of offer made in this letter, it will be also guided by the core values and beliefs of our organization cherished over the last many years. While welcoming you to ValueLabs we are confident that you will contribute to the organization and its goals, add value through your roles and strengthen ValueLabs.

Yours sincerely.

for ValueLabs LLP.

Prashant Kumar Ayavari VP - HR & Operations

Accepted Signature:



Addis Ababa, Bole, W.08 Tel. +251996478896 Email:habkali779@gmail.com handoutset@gmail.com

## **Internship Offer Letter**

To: Mr. Vishal Panwar

From: Hab Kali Computer Engineering PLC

Location: Addis Ababa, Ethiopia

Dear Mr. Vishal Panwar,

We are pleased to offer you an internship at Hab Kali Computer Engineering PLC, for our **Outsource Center** in **Gangoh**. Please find the terms and conditions of this internship outlined below:

**Stipend**: As an intern, you will receive a stipend of 5,000 INR per month. This amount will be transferred to your bank account between the 7th to the 10th of the subsequent month.

Responsibilities: You are expected to assume responsibility for tasks assigned to you.

**Data Security**: Maintaining data security is paramount to our company. Unauthorized use, misuse, or leakage of company data will result in your immediate removal from the company, and legal actions might be taken if deemed necessary.

**Office Timings**: Our standard working hours are from 8 AM to 5 PM. Sundays and festival holidays will be observed as per the Indian government holiday calendar.

**Duration**: The duration of the internship will range from a minimum of 6 months to a maximum of 12 months.

**Post-Internship Opportunity**: Upon successful completion of your internship, the company may consider offering you a suitable position based on your performance.

Conduct: Any misconduct or breach of discipline can result in your termination from the company.

**Internship Certificate**: To be eligible for an internship certificate, you must complete a minimum duration of 6 months. If you leave before completing 6 months, you will not be issued an internship certificate.

**Attendance**: If your attendance drops below 80% for two consecutive months, the company reserves the right to terminate your internship.

To accept these terms	s and conditions, please sign below and return a copy of this letter to us.
I,	, accept the aforementioned terms and conditions.

KALEB SIMON HIDOTO

(General Manager)



ALKEM LABORATORIES LTD.

Regd. Office: "ALKEM HOUSE", Senapeti Bapet Marg. Lower Parel, MUMBAI 400 013. Phone: 3982 9999, Fax: 022 - 2495 2955

Email: contact@alkem.com Website: www.alkemlabs.com CIN no.> L00305MH1973PLC174201



To, Date: 17:07:2024 Aakash Panwar Shobhit University, Gangoh, Saharanpur, (U.P.) Dear Aakash, Subject: Offer cum Appointment letter for the post of MARKETING EXECUTIVE On behalf of the Management of Alkem Laboratories Limited, I take great pleasure in offering you appointment as MARKETING EXECUTIVE in grade ME in our "Ace Altis Department / Division" The terms and conditions of the employment are as per ANNEXURE I Your posting will be presently at "Dehll "HQ. Your total fixed compensation will be Rs. 240000/- per annum (Two Lakh Forty Thousand Rupees Only). The detailed breakup and condition for payout is as per ANNEXURE II. Your appointment is subject to you being found medically fit and on the understanding that all the details mentioned by yourself in the job application form are correct and complete in all respect. Please return duly signed copy of this offer cum appointment letter to us as a token of your acceptance. Your tentative date of joining will be 24 July, 2024. In case you do not join on or before this date, the offer cum appointment letter shall stand cancelled. Should there be any change in date of joining, please keep us informed in advance. We welcome you to the Alkem family and look forward to your significant personal and professional growth during your association with us. For Alkem Laboratories Limited

With best wishes.

SENIOR MANAGER Jagdeep Goyal

## **ACCEPTANCE**

If the terms and conditions of appointment enumerated in this letter of offer cum appointment, including its annexure are acceptable to you, please confirm your acceptance by signing on the duplicate copy of this letter and return it to the company within one week of the date of this letter.

Name:	AAKASH PANWAR	
Signature		Date:



#### ALKEM LABORATORIES LTD.

Regd. Office: "ALXEM HOUSE", Senapati Bapat Marg. Lower Parel, MUMBAI 400 913. Proce: 3992 9999, Fax: 022 - 2495 2955 Email: contact@alkem.com. Website: www.alkemlabs.com. CIN no.: L00305MH1973PLC174201



To,
Date: 17:07:2024
Divyansh Gupta

Shobhit University, Gangoh, Saharanpur, (U.P.)

Dear Divyansh,

Subject: Offer cum Appointment letter for the post of MARKETING EXECUTIVE

On behalf of the Management of Alkem Laboratories Limited, I take great pleasure in offering you appointment as MARKETING EXECUTIVE in grade ME in our "Ace Altis Department / Division"

The terms and conditions of the employment are as per ANNEXURE I

Your posting will be presently at "Dehil "HQ.

Your total fixed compensation will be Rs. 240000/- per annum (Two Lakh Forty Thousand Rupees Only). The detailed breakup and condition for payout is as per ANNEXURE II.

Your appointment is subject to you being found medically fit and on the understanding that all the details mentioned by yourself in the job application form are correct and complete in all respect.

Please return duly signed copy of this offer cum appointment letter to us as a token of your acceptance.

Your tentative date of joining will be 24 July, 2024. In case you do not join on or before this date, the offer cum appointment letter shall stand cancelled. Should there be any change in date of joining, please keep us informed in advance.

We welcome you to the Alkem family and look forward to your significant personal and professional growth during your association with us.

With best wishes,

For Alkem Laboratories Limited

SENIOR MANAGER Jagdeep Goyal

## **ACCEPTANCE**

If the terms and conditions of appointment enumerated in this letter of offer cum appointment, including its annexure are acceptable to you, please confirm your acceptance by signing on the duplicate copy of this letter and return it to the company within one week of the date of this letter.

Name:	DIVYANSH GUPTA		
Signature		Date:	



#### ALKEM LABORATORIES LTD.

Regd. Office: "ALXEM HOUSE", Senapati Bapat Marg. Lower Parel, MUMBAI 400 913. Proce: 3992 9999, Fax: 022 - 2495 2955 Email: contact@alkem.com. Website: www.alkemlabs.com. CIN no.: L00305MH1973PLC174201 To subvive value dress i readership is
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To, Date: 17:07:2024
Ishita Rathi

Shobhit University, Gangoh, Saharanpur, (U.P.)

Dear Ishita.

## Subject: Offer cum Appointment letter for the post of MARKETING EXECUTIVE

On behalf of the Management of Alkem Laboratories Limited, I take great pleasure in offering you appointment as MARKETING EXECUTIVE in grade ME in our "Ace Altis Department / Division"

## The terms and conditions of the employment are as per ANNEXURE I

Your posting will be presently at "Dehli "HQ.

Your total fixed compensation will be Rs. 240000/- per annum (Two Lakh Forty Thousand Rupees Only). The detailed breakup and condition for payout is as per ANNEXURE II.

Your appointment is subject to you being found medically fit and on the understanding that all the details mentioned by yourself in the job application form are correct and complete in all respect.

Please return duly signed copy of this offer cum appointment letter to us as a token of your acceptance.

Your tentative date of joining will be 24 July, 2024. In case you do not join on or before this date, the offer cum appointment letter shall stand cancelled. Should there be any change in date of joining, please keep us informed in advance.

We welcome you to the Alkem family and look forward to your significant personal and professional growth during your association with us.

With best wishes,

For Alkem Laboratories Limited

SENIOR MANAGER Jagdeep Goyal

## **ACCEPTANCE**

If the terms and conditions of appointment enumerated in this letter of offer cum appointment, including its annexure are acceptable to you, please confirm your acceptance by signing on the duplicate copy of this letter and return it to the company within one week of the date of this letter.

Name:	ISHITA RATHI		
Signature		Date:	



Name: KULTAR SINGH

Signature \_

ALKEW LABORATORIES LTD.

Regd. Office: "ALKEM HOUSE", Senapati Bepet Marg.
Lower Parel, MUMBAI 400 013. Phone: 3592 9599, Fax: 022 - 2495 2955
Email: contact@arkem.com Website: www.alkemlabs.com
CIN no.:- L00005MH1973PLC174201



To,	Date: 17:07:2024
Kultar Singh	
Shobhit University, Gangoh, Saharanpur, (U.P.)	
Dear Kultar,	
Subject: Offer cum Appointment letter for t	he post of MARKETING EXECUTIVE
On behalf of the Management of Alkem Laboratories Limite as MARKETING EXECUTIVE in grade ME in our "Ace Altis	
The terms and conditions of the employment are as per	ANNEXURE I
Your posting will be presently at "Dehil "HQ.	
Your total fixed compensation will be Rs. 240000/- per annum detailed breakup and condition for payout is as per ANNEXU	
Your appointment is subject to you being found medically fit a	and on the understanding that all the details mentioned
by yourself in the job application form are correct and comple	te in all respect.
Please return duly signed copy of this offer cum appointment Your tentative date of joining will be 24 July, 2024. In case you appointment letter shall stand cancelled. Should there be any advance.	ou do not join on or before this date, the offer cum
We welcome you to the Alkem family and look forward to you	r significant personal and professional growth during
your association with us.	
With best wishes,	
For Alkem Laboratories Limited	
J. Kuller	
SENIOR MANAGER	
Jagdeep Goyal	
ACCEPTAI	
If the terms and conditions of appointment enumerated in this annexure are acceptable to you, please confirm your accepta return it to the company within one week of the date of this le	ance by signing on the duplicate copy of this letter and

Date: \_\_\_\_\_



12-06-2024

Shivam Noida

Subject: LETTER OF OFFER

Dear Shivam,

We thank you for your interest in discussing an opportunity to be part of Just Dial Ltd.

Based on the discussions with you, we are pleased to offer you to the position of **CERTIFIED INTERNET CONSULTANT**. You will be on probation for a period of six months from your date of joining which will be on or before 17-06-2024.

The annual compensation calculated on Cost to Company will be **INR 276000/-** which is detailed in the Annexure. The payments of monthly remuneration, incentive are subject to you achieving Performance Levels in accordance with performance policy and company policy which will be intimated to you from time to time. Details of your compensation are as follows:

- 1. CTC per month First 3 months Rs. 18400/-
- 2. CTC per month 4th month onwards Rs. 23000/-
- 3. Retention Bonus\* Payable at the end of 4 months Rs.13800/-
- 4. Total CTC per annum Rs. 276000/-

\*You will be eligible for Salary revision & Retention bonus on successful completion of 4 months and being active in the system (Resigned / Notice serving not eligible) till the salary pay date(4th month) Your place of posting will be Saharanpur.

It may be noted that the Company reserves the right to withdraw / postpone / cancel the Offer / joining at its sole discretion for any reason, which is beyond its reasonable control.

As a part of your joining formalities, a complete verification of your identity documents and your background would be done. On successful submission and verification of your documents and background checks, you shall be issued a Letter of Appointment from the company.

In case any of the verifications turns out to be negative at any point of time, your appointment with the organization shall be terminated with immediate effect.

For the Offer to be valid you are requested to confirm your acceptance of the Offer by clicking on the Offer link which has been emailed to you & also sent on your registered mobile number. After the electronic acceptance of the Offer letter, Company may ask you to submit the duly signed hard copy of the letter to Just Dial's office.

We look forward to your joining the **JUST DIAL** Team and wish you a long and fulfilling career with the organization.

For Just Dial Limited

Mudra Rastogi



## Annexure:-

Annexure - Just Dial Ltd Compensation Structure					
Employee Name	Shivam				
Department	Sales				
Designation	CERTIFIED INTERNET CONSULTANT				
Effective Date	17-06-2024				
CTC (in INR)	276000/- per annum				
Pay structure	Monthly	Monthly			

Mark Street Mark Street Street Mark Street S		
Pay structure	Monthly	Monthly
	(First 3 months)	(4th Month onwards)
Fixed Components		
Basic	11713	11713
House Rent Allowance (HRA)	3801	5857
Attire Allowance	0	1319
Field Allowance	0	1080
Salary (C1)	15514	19969
Statutory Components		
Employer PF Contribution	1406	1406
Employer ESIC Contribution	504	649
Benefit's(C2)	1910	2055
Reimbursements		
Sodexo	0	0
Conveyance Reimbursement	0	0
Fuel Reimbursement	0	0
Reimbursements(C3)	0	0
Statutory Bonus	976	976
CTC (Total C1+C2+C3 + Statutory Bonus)(a)	18400	23000
Deductions		
Employee PF Contribution	1406	1406
Employee ESIC Contribution	117	150
Total Deductions (b)	1523	1556
*Net Take Home {a - b - C2}	14967	19389
Overall CTC	18400	23000
	1995	

<sup>\*</sup> Net Take Home is subject to applicable taxes, deductions, performance policy and company policy intimated to you from time to time.

Yours sincerely,

For Just Dial Limited

Mudra Rastogi



10-06-2024

Himanshu Chaudhary Noida

Subject: LETTER OF OFFER

Dear Himanshu,

We thank you for your interest in discussing an opportunity to be part of Just Dial Ltd.

Based on the discussions with you, we are pleased to offer you to the position of **BUSINESS DEVELOPMENT**. You will be on probation for a period of six months from your date of joining which will be on or before **11-06-2024**.

The annual compensation calculated on Cost to Company will be **INR 300000/-** which is detailed in the Annexure. The payments of monthly remuneration, incentive are subject to you achieving Performance Levels in accordance with performance policy and company policy which will be intimated to you from time to time.

Details of your compensation are as follows:

- 1. CTC per month First 3 months Rs. 20000/-
- 2. CTC per month 4th month onwards Rs. 25000/-
- 3. Retention Bonus\* Payable at the end of 4 months Rs.15000/-
- 4. Total CTC per annum Rs. 300000/-

\*You will be eligible for Salary revision & Retention bonus on successful completion of 4 months and being active in the system (Resigned / Notice serving not eligible) till the salary pay date(4th month)

Your place of posting will be **Noida**.

It may be noted that the Company reserves the right to withdraw / postpone / cancel the Offer / joining at its sole discretion for any reason, which is beyond its reasonable control.

As a part of your joining formalities, a complete verification of your identity documents and your background would be done. On successful submission and verification of your documents and background checks, you shall be issued a Letter of Appointment from the company.

In case any of the verifications turns out to be negative at any point of time, your appointment with the organization shall be terminated with immediate effect.

For the Offer to be valid you are requested to confirm your acceptance of the Offer by clicking on the Offer link which has been emailed to you & also sent on your registered mobile number. After the electronic acceptance of the Offer letter, Company may ask you to submit the duly signed hard copy of the letter to Just Dial's office.

We look forward to your joining the JUST DIAL Team and wish you a long and fulfilling career with the organization.

For Just Dial Limited

Mudra Rastogi



## Annexure:-

Annexure - Just Dial Ltd	Compensation Struc	cture	
Employee Name	Himanshu Chaudhary		
Department	SALES B2B		
Designation	BUSINESS DEVELOPMENT		
Effective Date	11-06-2024		
CTC (in INR)	300000/- per annum		
Pay structure	Monthly Monthly		
	(First 3 months)	(4th Month onwards)	
Fixed Components			
Basic	11713	11713	
House Rent Allowance (HRA)	5350	5857	
Attire Allowance	0	2776	
Field Allowance	0	2272	
Salary (C1)	17063	22618	
Statutory Components			
Employer PF Contribution	1406	1406	
Employer ESIC Contribution	555	0	
Benefit's(C2)	1961	1406	
Reimbursements			
Sodexo	0	0	
Conveyance Reimbursement	0	0	
Fuel Reimbursement	0	0	
Reimbursements(C3)	0	0	
Statutory Bonus	976	976	
CTC (Total C1+C2+C3 + Statutory Bonus)(a)	20000	25000	
Deductions			
Employee PF Contribution	1406	1406	

128

1534

16505

20000

0

1406

22188

25000

Yours sincerely,

**Overall CTC** 

For Just Dial Limited

**Employee ESIC Contribution** 

\*Net Take Home {a - b - C2}

**Total Deductions (b)** 

Mudra Rastogi

<sup>\*</sup> Net Take Home is subject to applicable taxes, deductions, performance policy and company policy intimated to you from time to time.



12-06-2024

Vivek Kumar Noida

Subject: **LETTER OF OFFER** 

Dear Vivek,

We thank you for your interest in discussing an opportunity to be part of Just Dial Ltd.

Based on the discussions with you, we are pleased to offer you to the position of **CERTIFIED INTERNET CONSULTANT**. You will be on probation for a period of six months from your date of joining which will be on or before 17-12-2024.

The annual compensation calculated on Cost to Company will be **INR 276000/-** which is detailed in the Annexure. The payments of monthly remuneration, incentive are subject to you achieving Performance Levels in accordance with performance policy and company policy which will be intimated to you from time to time. Details of your compensation are as follows:

- 1. CTC per month First 3 months Rs. 18400/-
- 2. CTC per month 4th month onwards Rs. 23000/-
- 3. Retention Bonus\* Payable at the end of 4 months Rs.13800/-
- 4. Total CTC per annum Rs. 276000/-

\*You will be eligible for Salary revision & Retention bonus on successful completion of 4 months and being active in the system (Resigned / Notice serving not eligible) till the salary pay date(4th month)
Your place of posting will be Saharanpur.

It may be noted that the Company reserves the right to withdraw / postpone / cancel the Offer / joining at its sole discretion for any reason, which is beyond its reasonable control.

As a part of your joining formalities, a complete verification of your identity documents and your background would be done. On successful submission and verification of your documents and background checks, you shall be issued a Letter of Appointment from the company.

In case any of the verifications turns out to be negative at any point of time, your appointment with the organization shall be terminated with immediate effect.

For the Offer to be valid you are requested to confirm your acceptance of the Offer by clicking on the Offer link which has been emailed to you & also sent on your registered mobile number. After the electronic acceptance of the Offer letter, Company may ask you to submit the duly signed hard copy of the letter to Just Dial's office.

We look forward to your joining the **JUST DIAL** Team and wish you a long and fulfilling career with the organization.

For Just Dial Limited

Mudra Rastogi



#### Annexure:-

Annexure - Just Dial Ltd	Compensation Stru	cture
Employee Name	Vivek Kumar	01410
Department	Sales	
Designation	CERTIFIED INTERNET	T CONSULTANT
Effective Date	17-12-2024	
CTC (in INR)	276000/- per annum	
Pay structure	Monthly	Monthly
	(First 3 months)	(4th Month onwards)
Fixed Components		
Basic	11713	11713

Pay structure	Monthly	Monthly
	(First 3 months)	(4th Month onwards)
Fixed Components		
Basic	11713	11713
House Rent Allowance (HRA)	3801	5857
Attire Allowance	0	1319
Field Allowance	0	1080
Salary (C1)	15514	19969
Statutory Components		
Employer PF Contribution	1406	1406
Employer ESIC Contribution	504	649
Benefit's(C2)	1910	2055
Reimbursements		
Sodexo	0	0
Conveyance Reimbursement	0	0
Fuel Reimbursement	0	0
Reimbursements(C3)	0	0
Statutory Bonus	976	976
CTC (Total C1+C2+C3 + Statutory Bonus)(a)	18400	23000
Deductions		
Employee PF Contribution	1406	1406
Employee ESIC Contribution	117	150
Total Deductions (b)	1523	1556
*Net Take Home {a - b - C2}	14967	19389
Overall CTC	18400	23000
	1981 78	37 X C

<sup>\*</sup> Net Take Home is subject to applicable taxes, deductions, performance policy and company policy intimated to you from time to time.

Yours sincerely,

For Just Dial Limited

Mudra Rastogi



10-06-2024

Kanhaiya Noida

Subject: LETTER OF OFFER

Dear Kanhaiya,

We thank you for your interest in discussing an opportunity to be part of Just Dial Ltd.

Based on the discussions with you, we are pleased to offer you to the position of **BUSINESS DEVELOPMENT**. You will be on probation for a period of six months from your date of joining which will be on or before **11-06-2024**.

The annual compensation calculated on Cost to Company will be **INR 300000/-** which is detailed in the Annexure. The payments of monthly remuneration, incentive are subject to you achieving Performance Levels in accordance with performance policy and company policy which will be intimated to you from time to time.

Details of your compensation are as follows:

- 1. CTC per month First 3 months Rs. 20000/-
- 2. CTC per month 4th month onwards Rs. 25000/-
- 3. Retention Bonus\* Payable at the end of 4 months Rs.15000/-
- 4. Total CTC per annum Rs. 300000/-

\*You will be eligible for Salary revision & Retention bonus on successful completion of 4 months and being active in the system (Resigned / Notice serving not eligible) till the salary pay date(4th month)

Your place of posting will be **Noida**.

It may be noted that the Company reserves the right to withdraw / postpone / cancel the Offer / joining at its sole discretion for any reason, which is beyond its reasonable control.

As a part of your joining formalities, a complete verification of your identity documents and your background would be done. On successful submission and verification of your documents and background checks, you shall be issued a Letter of Appointment from the company.

In case any of the verifications turns out to be negative at any point of time, your appointment with the organization shall be terminated with immediate effect.

For the Offer to be valid you are requested to confirm your acceptance of the Offer by clicking on the Offer link which has been emailed to you & also sent on your registered mobile number. After the electronic acceptance of the Offer letter, Company may ask you to submit the duly signed hard copy of the letter to Just Dial's office.

We look forward to your joining the JUST DIAL Team and wish you a long and fulfilling career with the organization.

For Just Dial Limited

Mudra Rastogi



#### Annexure:-

Annexure - Just Dial Ltd	Compensation Struc	cture
Employee Name	Kanhaiya	),
Department	SALES B2B	
Designation	BUSINESS DEVELOP	MENT
Effective Date	11-06-2024	
CTC (in INR)	300000/- per annum	
Pay structure	Monthly	Monthly
	(First 3 months)	(4th Month onwards)
Fixed Components		
Basic	11713	11713
House Rent Allowance (HRA)	5350	5857
Attire Allowance	0	2776
Field Allowance	0	2272
Salary (C1)	17063	22618
Statutory Components		
Employer PF Contribution	1406	1406
Employer ESIC Contribution	555	0
Benefit's(C2)	1961	1406
Reimbursements		
Sodexo	0	0
Conveyance Reimbursement	0	0
Fuel Reimbursement	0	0
Reimbursements(C3)	0	0
Statutory Bonus	976	976
CTC (Total C1+C2+C3 + Statutory Bonus)(a)	20000	25000
Deductions		
Employee PF Contribution	1406	1406
Employee ESIC Contribution	128	0

1534

16505

20000

1406

22188

25000

Yours sincerely,

**Overall CTC** 

For Just Dial Limited

**Total Deductions (b)** 

\*Net Take Home {a - b - C2}

Mudra Rastogi

<sup>\*</sup> Net Take Home is subject to applicable taxes, deductions, performance policy and company policy intimated to you from time to time.



10-06-2024

Joyesha Noida

Subject: **LETTER OF OFFER** 

Dear Joyesha,

We thank you for your interest in discussing an opportunity to be part of Just Dial Ltd.

Based on the discussions with you, we are pleased to offer you to the position of **BUSINESS DEVELOPMENT**. You will be on probation for a period of six months from your date of joining which will be on or before **11-06-2024**.

The annual compensation calculated on Cost to Company will be **INR 300000/-** which is detailed in the Annexure. The payments of monthly remuneration, incentive are subject to you achieving Performance Levels in accordance with performance policy and company policy which will be intimated to you from time to time.

Details of your compensation are as follows:

- 1. CTC per month First 3 months Rs. 20000/-
- 2. CTC per month 4th month onwards Rs. 25000/-
- 3. Retention Bonus\* Payable at the end of 4 months Rs.15000/-
- 4. Total CTC per annum Rs. 300000/-

\*You will be eligible for Salary revision & Retention bonus on successful completion of 4 months and being active in the system (Resigned / Notice serving not eligible) till the salary pay date(4th month)

Your place of posting will be **Noida**.

It may be noted that the Company reserves the right to withdraw / postpone / cancel the Offer / joining at its sole discretion for any reason, which is beyond its reasonable control.

As a part of your joining formalities, a complete verification of your identity documents and your background would be done. On successful submission and verification of your documents and background checks, you shall be issued a Letter of Appointment from the company.

In case any of the verifications turns out to be negative at any point of time, your appointment with the organization shall be terminated with immediate effect.

For the Offer to be valid you are requested to confirm your acceptance of the Offer by clicking on the Offer link which has been emailed to you & also sent on your registered mobile number. After the electronic acceptance of the Offer letter, Company may ask you to submit the duly signed hard copy of the letter to Just Dial's office.

We look forward to your joining the JUST DIAL Team and wish you a long and fulfilling career with the organization.

For Just Dial Limited

Mudra Rastogi



#### Annexure:-

Annexure - Just Dial Ltd	Compensation Struc	cture
Employee Name	Joyesha	
Department	SALES B2B	
Designation	BUSINESS DEVELOP	MENT
Effective Date	11-06-2024	
CTC (in INR)	300000/- per annum	
Pay structure	Monthly	Monthly
	(First 3 months)	(4th Month onwards)
Fixed Components		
Basic	11713	11713
House Rent Allowance (HRA)	5350	5857
Attire Allowance	0	2776
Field Allowance	0	2272
Salary (C1)	17063	22618
Statutory Components		
Employer PF Contribution	1406	1406
Employer ESIC Contribution	555	0
Benefit's(C2)	1961	1406
Reimbursements		
Sodexo	0	0
Conveyance Reimbursement	0	0
Fuel Reimbursement	0	0
Reimbursements(C3)	0	0
Statutory Bonus	976	976
CTC (Total C1+C2+C3 + Statutory Bonus)(a)	20000	25000
Deductions		
Employee PF Contribution	1406	1406
Employee ESIC Contribution	128	0
Total Deductions (b)	1534	1406

<sup>\*</sup> Net Take Home is subject to applicable taxes, deductions, performance policy and company policy intimated to you from time to time.

16505

20000

22188

25000

Yours sincerely,

**Overall CTC** 

For Just Dial Limited

\*Net Take Home {a - b - C2}

Mudra Rastogi



## HAB KALI COMPUTER ENGINEERING PLC

Addis Ababa, Bole, W.08 Tel. +251996478896 Email:habkali779@gmail.com handoutset@gmail.com

#### Offer of Employment

To: Mr. Nivesh Kumar Date: 05 August, 2024

From: Hab Kali Computer Engineering PLC

Position: Trainee - Business Development Associate

Dear Nivesh,

We are pleased to offer you an internship at Hab Kali Computer Engineering PLC, for our **Outsource Center** in **Gangoh**. Please find the terms and conditions of this internship outlined below:

**Stipend**: As an intern, you will receive a stipend of 15,000 INR per month. This amount will be transferred to your bank account between the 7th to the 10th of the subsequent month.

Responsibilities: You are expected to assume responsibility for tasks assigned to you.

**Data Security**: Maintaining data security is paramount to our company. Unauthorized use, misuse, or leakage of company data will result in your immediate removal from the company, and legal actions might be taken if deemed necessary.

**Office Timings**: Our standard working hours are from 8 AM to 5 PM. Sundays and festival holidays will be observed as per the Indian government holiday calendar.

**Duration**: The duration of the internship will range from a minimum of 6 months to a maximum of 12 months.

**Post-Internship Opportunity**: Upon successful completion of your internship, the company may consider offering you a suitable position based on your performance.

Conduct: Any misconduct or breach of discipline can result in your termination from the company.

**Internship Certificate**: To be eligible for an internship certificate, you must complete a minimum duration of 6 months. If you leave before completing 6 months, you will not be issued an internship certificate.

**Attendance**: If your attendance drops below 80% for two consecutive months, the company reserves the right to terminate your internship.

To accept these terms and condition	ons, please sign below and return a copy of this letter to us.
ī	accept the aforementioned terms and conditions

KALEB SIMON HIDOTO

(General Manager)

- April 1



OFFER LETTER

03 July 2024

To

Ms. Aarju Devi,

Shobhit University, Gangoh, UP.

SUB: Offer Letter w.e.f 03 July 2024

Dear Ms. Aarju,

This is with reference to your interview during the Campus Placement. We are pleased to offer you the Trainee-Marketing position in our organisation.

Position : Trainee - Marketing

Department : Marketing

Role & Responsibility: Business Development & Marketing

Place of Posting : Kotdwar (Uttarakhand)

Hours of Work : 6 days a week (9am to 5pm) and as necessary to complete day job

Training Period : 6 Months

Date of Joining : July 2024 (Exact Date shall be communicated)

Remuneration

Stipend : 7000 INR Per Month
CTC Package (Post Training Period) : 2.4 Lac Per Annum

#### Terms of Service:

- 1. You will devote full time to the employment and duties and shall abide by the instructions, service, leave and other rules of the organisation.
- 2. The Organisation can depute you at any location as required.
- 3. The Organisation can transfer you from one location to another in and outside country.
- 4. The Organisation can terminate your service by giving 15 days' notice period or prior in case of any diversion from the rules of the service or misconduct or breach of contract by you.
- 5. You can't leave the organisation and work in between.
- 6. You will not directly or indirectly undertake, engage in or carry on any activity similar to what you would doing in the organisation and shall not give any information of business to any other party or shall not use the same for the commercial purpose or in any form.
- 7. The Organisation shall also give business development incentive to Marketing team. The incentive shall depend on the work done and shall be distributed among team members.
- 8. On successful completion and working during the training period and based on performance appraisal, you would be promoted in a organisation.
- 9. The CTC Package shall be performance linked. In case of good performance during the training period, you will be entitled to get maximum CTC package as per the appointment terms and in case of non or less performance, the organisation shall further evaluate and take the right decision. The decision of the organisation shall be the final.
- 10. You will always maintain organisation property (given for official use) in good condition and return the same on leaving the organisation.

Please sign the duplicate copy as acceptance of the Offer Letter.

Wish you good luck for your bright career.

Thanking You,

Vinod Kumar Director



OFFER LETTER

03 July 2024

To

Ms. Manisha Panwar,

Shobhit University, Gangoh, UP.

SUB: Offer Letter w.e.f 03 July 2024

Dear Ms. Manisha,

This is with reference to your interview during the Campus Placement. We are pleased to offer you the Trainee-Marketing position in our organisation.

Position : Trainee - Marketing

Department : Marketing

Role & Responsibility: Business Development & Marketing

Place of Posting : Kotdwar (Uttarakhand)

Hours of Work : 6 days a week (9am to 5pm) and as necessary to complete day job

Training Period : 6 Months

Date of Joining : July 2024 (Exact Date shall be communicated)

Remuneration

Stipend : 7000 INR Per Month
CTC Package (Post Training Period) : 2.4 Lac Per Annum

#### Terms of Service:

- 1. You will devote full time to the employment and duties and shall abide by the instructions, service, leave and other rules of the organisation.
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- 10. You will always maintain organisation property (given for official use) in good condition and return the same on leaving the organisation.

Please sign the duplicate copy as acceptance of the Offer Letter.

Wish you good luck for your bright career.

Thanking You,

Vinod Kumar Director



OFFER LETTER

03 July 2024

To

Ms. Manu Saaran,

Shobhit University, Gangoh, UP.

SUB: Offer Letter w.e.f 03 July 2024

Dear Ms. Manu,

This is with reference to your interview during the Campus Placement. We are pleased to offer you the Trainee-Marketing position in our organisation.

Position : Trainee - Marketing

Department : Marketing

Role & Responsibility: Business Development & Marketing

Place of Posting : Kotdwar (Uttarakhand)

Hours of Work : 6 days a week (9am to 5pm) and as necessary to complete day job

Training Period : 6 Months

Date of Joining : July 2024 (Exact Date shall be communicated)

Remuneration

Stipend : 7000 INR Per Month
CTC Package (Post Training Period) : 2.4 Lac Per Annum

#### Terms of Service:

- 1. You will devote full time to the employment and duties and shall abide by the instructions, service, leave and other rules of the organisation.
- 2. The Organisation can depute you at any location as required.
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- 10. You will always maintain organisation property (given for official use) in good condition and return the same on leaving the organisation.

Please sign the duplicate copy as acceptance of the Offer Letter.

Wish you good luck for your bright career.

Thanking You,

Vinod Kumar Director



OFFER LETTER

03 July 2024

To

Ms. Pooja,

Shobhit University, Gangoh, UP.

SUB: Offer Letter w.e.f 03 July 2024

Dear Ms. Pooja,

This is with reference to your interview during the Campus Placement. We are pleased to offer you the Trainee-Marketing position in our organisation.

Position : Trainee - Marketing

Department : Marketing

Role & Responsibility: Business Development & Marketing

Place of Posting : Kotdwar (Uttarakhand)

Hours of Work : 6 days a week (9am to 5pm) and as necessary to complete day job

Training Period : 6 Months

Date of Joining : July 2024 (Exact Date shall be communicated)

Remuneration

Stipend : 7000 INR Per Month
CTC Package (Post Training Period) : 2.4 Lac Per Annum

#### Terms of Service:

- 1. You will devote full time to the employment and duties and shall abide by the instructions, service, leave and other rules of the organisation.
- 2. The Organisation can depute you at any location as required.
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- 10. You will always maintain organisation property (given for official use) in good condition and return the same on leaving the organisation.

Please sign the duplicate copy as acceptance of the Offer Letter.

Wish you good luck for your bright career.

Thanking You,

Vinod Kumar Director



## HAB KALI COMPUTER ENGINEERING PLC

Addis Ababa, Bole, W.08 Tel. +251996478896 Email:habkali779@gmail.com handoutset@gmail.com

#### Offer of Employment

To: Mr. Rahat Khan Date: 05 August, 2024

From: Hab Kali Computer Engineering PLC

Position: Trainee - Business Development Associate

Dear Rahat,

We are pleased to offer you an internship at Hab Kali Computer Engineering PLC, for our **Outsource Center** in **Gangoh**. Please find the terms and conditions of this internship outlined below:

**Stipend**: As an intern, you will receive a stipend of 15,000 INR per month. This amount will be transferred to your bank account between the 7th to the 10th of the subsequent month.

Responsibilities: You are expected to assume responsibility for tasks assigned to you.

**Data Security**: Maintaining data security is paramount to our company. Unauthorized use, misuse, or leakage of company data will result in your immediate removal from the company, and legal actions might be taken if deemed necessary.

**Office Timings**: Our standard working hours are from 8 AM to 5 PM. Sundays and festival holidays will be observed as per the Indian government holiday calendar.

**Duration**: The duration of the internship will range from a minimum of 6 months to a maximum of 12 months.

**Post-Internship Opportunity**: Upon successful completion of your internship, the company may consider offering you a suitable position based on your performance.

Conduct: Any misconduct or breach of discipline can result in your termination from the company.

**Internship Certificate**: To be eligible for an internship certificate, you must complete a minimum duration of 6 months. If you leave before completing 6 months, you will not be issued an internship certificate.

**Attendance**: If your attendance drops below 80% for two consecutive months, the company reserves the right to terminate your internship.

To accept these terms and condition	ns, please sign below and return a copy of this letter to us.
T	accept the aforementioned terms and conditions

KALEB SIMON HIDOTO

(General Manager)

- April 1



#### ALKEM LABORATORIES LTD.

Regd. Office: "ALXEM HOUSE", Senapati Bapat Marg. Lower Parel, MUMBAI 400 913. Proce: 3992 9999, Fax: 022 - 2495 2955 Email: contact@alkem.com. Website: www.alkemlabs.com. CIN no.: L00305MH1973PLC174201

Shobhit University, Gangoh, Saharanpur, (U.P.)



To,
Sakshi Devi

Dear Sakshi,

#### Subject: Offer cum Appointment letter for the post of MARKETING EXECUTIVE

On behalf of the Management of Aikem Laboratories Limited, I take great pleasure in offering you appointment as MARKETING EXECUTIVE in grade ME in our "Ace Aitis Department / Division"

#### The terms and conditions of the employment are as per ANNEXURE I

Your posting will be presently at "Dehli "HQ.

Your total fixed compensation will be Rs. 240000/- per annum (Two Lakh Forty Thousand Rupees Only). The detailed breakup and condition for payout is as per ANNEXURE II.

Your appointment is subject to you being found medically fit and on the understanding that all the details mentioned by yourself in the job application form are correct and complete in all respect.

Please return duly signed copy of this offer cum appointment letter to us as a token of your acceptance.

Your tentative date of joining will be 24 July, 2024. In case you do not join on or before this date, the offer cum appointment letter shall stand cancelled. Should there be any change in date of joining, please keep us informed in advance.

We welcome you to the Alkem family and look forward to your significant personal and professional growth during your association with us.

With best wishes,

For Alkem Laboratories Limited

SENIOR MANAGER Jagdeep Goyal

#### **ACCEPTANCE**

If the terms and conditions of appointment enumerated in this letter of offer cum appointment, including its annexure are acceptable to you, please confirm your acceptance by signing on the duplicate copy of this letter and return it to the company within one week of the date of this letter.

Name: SAKSHI DEVI		
Signature	e	Date:



## HAB KALI COMPUTER ENGINEERING PLC

Addis Ababa, Bole, W.08 Tel. +251996478896 Email:habkali779@gmail.com handoutset@gmail.com

#### Offer of Employment

To: Mr. Shashikant Dixit

Date: 05 August, 2024

From: Hab Kali Computer Engineering PLC

Position: Trainee - Business Development Associate

Dear Shashikant,

We are pleased to offer you an internship at Hab Kali Computer Engineering PLC, for our **Outsource Center** in **Gangoh**. Please find the terms and conditions of this internship outlined below:

**Stipend**: As an intern, you will receive a stipend of 15,000 INR per month. This amount will be transferred to your bank account between the 7th to the 10th of the subsequent month.

Responsibilities: You are expected to assume responsibility for tasks assigned to you.

**Data Security**: Maintaining data security is paramount to our company. Unauthorized use, misuse, or leakage of company data will result in your immediate removal from the company, and legal actions might be taken if deemed necessary.

**Office Timings**: Our standard working hours are from 8 AM to 5 PM. Sundays and festival holidays will be observed as per the Indian government holiday calendar.

**Duration**: The duration of the internship will range from a minimum of 6 months to a maximum of 12 months.

**Post-Internship Opportunity**: Upon successful completion of your internship, the company may consider offering you a suitable position based on your performance.

Conduct: Any misconduct or breach of discipline can result in your termination from the company.

**Internship Certificate**: To be eligible for an internship certificate, you must complete a minimum duration of 6 months. If you leave before completing 6 months, you will not be issued an internship certificate.

**Attendance**: If your attendance drops below 80% for two consecutive months, the company reserves the right to terminate your internship.

To accept these terms and	d conditions, p	please sign below and return a copy of this letter to us.	

\_\_\_\_\_, accept the aforementioned terms and conditions.

KALEB SIMON HIDOTO

(General Manager)

- April 1



## HAB KALI COMPUTER ENGINEERING PLC

Addis Ababa, Bole, W.08 Tel. +251996478896 Email:habkali779@gmail.com handoutset@gmail.com

#### Offer of Employment

To: Mr. Sumit Saini Date: 05 August, 2024

From: Hab Kali Computer Engineering PLC

Position: Trainee - Business Development Associate

Dear Sumit,

We are pleased to offer you an internship at Hab Kali Computer Engineering PLC, for our **Outsource Center** in **Gangoh**. Please find the terms and conditions of this internship outlined below:

**Stipend**: As an intern, you will receive a stipend of 15,000 INR per month. This amount will be transferred to your bank account between the 7th to the 10th of the subsequent month.

Responsibilities: You are expected to assume responsibility for tasks assigned to you.

**Data Security**: Maintaining data security is paramount to our company. Unauthorized use, misuse, or leakage of company data will result in your immediate removal from the company, and legal actions might be taken if deemed necessary.

**Office Timings**: Our standard working hours are from 8 AM to 5 PM. Sundays and festival holidays will be observed as per the Indian government holiday calendar.

**Duration**: The duration of the internship will range from a minimum of 6 months to a maximum of 12 months.

**Post-Internship Opportunity**: Upon successful completion of your internship, the company may consider offering you a suitable position based on your performance.

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**Attendance**: If your attendance drops below 80% for two consecutive months, the company reserves the right to terminate your internship.

\_\_\_\_\_, accept the aforementioned terms and conditions.

, , ,	
Γο accept these terms and conditions, j	please sign below and return a copy of this letter to us.

KALEB SIMON HIDOTO

(General Manager)

- April 1



#### ALKEM LABORATORIES LTD.

Regd. Office: "ALXEM HOUSE", Senapati Bapat Marg. Lower Parel, MUMBAI 400 913. Proce: 3992 9999, Fax: 022 - 2495 2955 Email: contact@alkem.com. Website: www.alkemlabs.com. CIN no.: L00305MH1973PLC174201



To,

Vinay Kumar
Shobhit University, Gangoh, Saharanpur, (U.P.)

Dear Vinay,

#### Subject: Offer cum Appointment letter for the post of MARKETING EXECUTIVE

On behalf of the Management of Alkem Laboratories Limited, I take great pleasure in offering you appointment as MARKETING EXECUTIVE in grade ME in our "Ace Altis Department / Division"

#### The terms and conditions of the employment are as per ANNEXURE I

Your posting will be presently at "Dehli "HQ.

Your total fixed compensation will be Rs. 240000/- per annum (Two Lakh Forty Thousand Rupees Only). The detailed breakup and condition for payout is as per ANNEXURE II.

Your appointment is subject to you being found medically fit and on the understanding that all the details mentioned by yourself in the job application form are correct and complete in all respect.

Please return duly signed copy of this offer cum appointment letter to us as a token of your acceptance.

Your tentative date of joining will be 24 July, 2024. In case you do not join on or before this date, the offer cum appointment letter shall stand cancelled. Should there be any change in date of joining, please keep us informed in advance.

We welcome you to the Alkem family and look forward to your significant personal and professional growth during your association with us.

With best wishes,

For Alkem Laboratories Limited

SENIOR MANAGER Jagdeep Goyal

#### **ACCEPTANCE**

If the terms and conditions of appointment enumerated in this letter of offer cum appointment, including its annexure are acceptable to you, please confirm your acceptance by signing on the duplicate copy of this letter and return it to the company within one week of the date of this letter.

Name: VINAY KUMAR		
Signature	e	Date:



## HAB KALI COMPUTER ENGINEERING PLC

Addis Ababa, Bole, W.08 Tel. +251996478896 Email:habkali779@gmail.com handoutset@gmail.com

#### Offer of Employment

To: Mr. Vinit Kumar Date: 05 August, 2024

From: Hab Kali Computer Engineering PLC

Position: Trainee - Business Development Associate

Dear Vinit,

We are pleased to offer you an internship at Hab Kali Computer Engineering PLC, for our **Outsource Center** in **Gangoh**. Please find the terms and conditions of this internship outlined below:

**Stipend**: As an intern, you will receive a stipend of 15,000 INR per month. This amount will be transferred to your bank account between the 7th to the 10th of the subsequent month.

**Responsibilities**: You are expected to assume responsibility for tasks assigned to you.

**Data Security**: Maintaining data security is paramount to our company. Unauthorized use, misuse, or leakage of company data will result in your immediate removal from the company, and legal actions might be taken if deemed necessary.

**Office Timings**: Our standard working hours are from 8 AM to 5 PM. Sundays and festival holidays will be observed as per the Indian government holiday calendar.

**Duration**: The duration of the internship will range from a minimum of 6 months to a maximum of 12 months.

**Post-Internship Opportunity**: Upon successful completion of your internship, the company may consider offering you a suitable position based on your performance.

Conduct: Any misconduct or breach of discipline can result in your termination from the company.

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**Attendance**: If your attendance drops below 80% for two consecutive months, the company reserves the right to terminate your internship.

To accept these terms	and conditions, please sign below and return a copy of this letter to us.
I,	, accept the aforementioned terms and conditions.

KALEB SIMON HIDOTO

(General Manager)

- the



#### ALKEM LABORATORIES LTD.

Regd. Office: "ALXEM HOUSE", Senapati Bapat Marg. Lower Parel, MUMBAI 400 913. Proce: 3992 9999, Fax: 022 - 2495 2955 Email: contact@alkem.com. Website: www.alkemlabs.com. CIN no.: L00305MH1973PLC174201



To,

Date: 17:07:2024

Vishal Tomar

Shobhit University, Gangoh, Saharanpur, (U.P.)

Dear Vishal,

Subject: Offer cum Appointment letter for the post of MARKETING EXECUTIVE

On behalf of the Management of Alkem Laboratories Limited, I take great pleasure in offering you appointment as MARKETING EXECUTIVE in grade ME in our "Ace Altis Department / Division"

The terms and conditions of the employment are as per ANNEXURE I

Your posting will be presently at "Dehil "HQ.

Your total fixed compensation will be Rs. 240000/- per annum (Two Lakh Forty Thousand Rupees Only). The detailed breakup and condition for payout is as per ANNEXURE II.

Your appointment is subject to you being found medically fit and on the understanding that all the details mentioned by yourself in the job application form are correct and complete in all respect.

Please return duly signed copy of this offer cum appointment letter to us as a token of your acceptance.

Your tentative date of joining will be 24 July, 2024. In case you do not join on or before this date, the offer cum appointment letter shall stand cancelled. Should there be any change in date of joining, please keep us informed in advance.

We welcome you to the Alkem family and look forward to your significant personal and professional growth during your association with us.

With best wishes,

For Alkem Laboratories Limited

SENIOR MANAGER Jagdeep Goyal

#### **ACCEPTANCE**

If the terms and conditions of appointment enumerated in this letter of offer cum appointment, including its annexure are acceptable to you, please confirm your acceptance by signing on the duplicate copy of this letter and return it to the company within one week of the date of this letter.

Name: VISHAL TOMAR			
Signatur	re .	Date:	





bharatintern.info@gmail.com



Bharat Intern



# WELCOME LETTER

To:

Date:

May 06, 2024

**AAYUSHI MITTAL** 

Congratulations on securing a virtual internship opportunity at Bharat Intern as a "Business Development Intern" commencing on May 10, 2024. We are excited to welcome you aboard!

At Bharat Intern, we view internships as more than just jobs, they are invaluable educational experiences for students to acquire and refine skills. Throughout this internship, you will engage in hands-on learning, applying theoretical knowledge to real world scenarios.

Prepare to explore a plethora of opportunities to showcase and enhance your abilities, gaining profound insights into the industry's inner workings.

By accepting this offer, you commit to executing assigned tasks diligently and ensuring excellence in all aspects of your work. We firmly believe that your time with us will be enriching, equipping you with the expertise to excel in your future endeavours. We are thrilled to have you as part of our team, ready to embark on a rewarding journey together.







bharatintern.info@gmail.com



Bharat Intern



# WELCOME LETTER

To:

Date:

May 06, 2024

ANSH KUMAR

Congratulations on securing a virtual internship opportunity at Bharat Intern as a "Business Development Intern" commencing on May 10, 2024. We are excited to welcome you aboard!

At Bharat Intern, we view internships as more than just jobs, they are invaluable educational experiences for students to acquire and refine skills. Throughout this internship, you will engage in hands-on learning, applying theoretical knowledge to real world scenarios.

Prepare to explore a plethora of opportunities to showcase and enhance your abilities, gaining profound insights into the industry's inner workings.

By accepting this offer, you commit to executing assigned tasks diligently and ensuring excellence in all aspects of your work. We firmly believe that your time with us will be enriching, equipping you with the expertise to excel in your future endeavours. We are thrilled to have you as part of our team, ready to embark on a rewarding journey together.







bharatintern.info@gmail.com



Bharat Intern



# WELCOME LETTER

To:

Date:

May 06, 2024

**GORAV KUMAR** 

Congratulations on securing a virtual internship opportunity at Bharat Intern as a "Business Development Intern" commencing on May 10, 2024. We are excited to welcome you aboard!

At Bharat Intern, we view internships as more than just jobs, they are invaluable educational experiences for students to acquire and refine skills. Throughout this internship, you will engage in hands-on learning, applying theoretical knowledge to real world scenarios.

Prepare to explore a plethora of opportunities to showcase and enhance your abilities, gaining profound insights into the industry's inner workings.

By accepting this offer, you commit to executing assigned tasks diligently and ensuring excellence in all aspects of your work. We firmly believe that your time with us will be enriching, equipping you with the expertise to excel in your future endeavours. We are thrilled to have you as part of our team, ready to embark on a rewarding journey together.







bharatintern.info@gmail.com



Bharat Intern



# WELCOME LETTER

To:

Date:

May 06, 2024

NISHANT KUMAR

Congratulations on securing a virtual internship opportunity at Bharat Intern as a "Business Development Intern" commencing on May 10, 2024. We are excited to welcome you aboard!

At Bharat Intern, we view internships as more than just jobs, they are invaluable educational experiences for students to acquire and refine skills. Throughout this internship, you will engage in hands-on learning, applying theoretical knowledge to real world scenarios.

Prepare to explore a plethora of opportunities to showcase and enhance your abilities, gaining profound insights into the industry's inner workings.

By accepting this offer, you commit to executing assigned tasks diligently and ensuring excellence in all aspects of your work. We firmly believe that your time with us will be enriching, equipping you with the expertise to excel in your future endeavours. We are thrilled to have you as part of our team, ready to embark on a rewarding journey together.







bharatintern.info@gmail.com



Bharat Intern



# WELCOME LETTER

To:

Date:

May 06, 2024

PRACHI DEVI

Congratulations on securing a virtual internship opportunity at Bharat Intern as a "Business Development Intern" commencing on May 10, 2024. We are excited to welcome you aboard!

At Bharat Intern, we view internships as more than just jobs, they are invaluable educational experiences for students to acquire and refine skills. Throughout this internship, you will engage in hands-on learning, applying theoretical knowledge to real world scenarios.

Prepare to explore a plethora of opportunities to showcase and enhance your abilities, gaining profound insights into the industry's inner workings.

By accepting this offer, you commit to executing assigned tasks diligently and ensuring excellence in all aspects of your work. We firmly believe that your time with us will be enriching, equipping you with the expertise to excel in your future endeavours. We are thrilled to have you as part of our team, ready to embark on a rewarding journey together.





CIN: U24100HP2016PTC001167 GSTIN: 02AAFCN6734N1Z8 NIXI LABORATORIES PVT. LTD.

Date: June 27, 2024

To. Diksha Saini Saharanpur UP

NIXI LABORATORIES PVT. LTD.

Subject: Offer of Employment as Quality Control Executive

Dear Diksha Saini,

We are pleased to offer you the position of Quality Control Executive at NIXI Laboratories Pvt. Ltd. with a consolidated monthly pay of Rs. 18,500. This role is crucial in ensuring our commitment to quality and excellence in products and services.

Please confirm your acceptance by signing and returning this letter by 20 days.

We look forward to having you as part of our team!

Sincerely,

Unit/HR Manager NIXI Laboratories Pvt. Ltd.

> Regd. Office: Mouza Ogli, Sadhora Road, Kala Amb, Distt. Sirmour (Himachal Pradesh) India Cont. No.: 9896239495, 9215710031, E-mail: info@nixilaboratories.com



khushiupadhyay1@gmail.com

#### JOB OFFER LETTER

**Human Resources**<hrd@allkindhealthcare.in/>
To: khushiupadhyay1@gmail.com

Tue, Jul 25, 2023 at 1:30 PM

### Dear Applicant,

We are pleased to offer you the position of **QC** with **Allkind Healthcare Unit-I**. Your anticipated start date is started within 15 days. You have to report the HR manager.

This offer is contingent upon successful completion of background checks and other on

boarding requirements.

Please confirm your acceptance within 7 days

Sincerely, HR Head **Allkind Healthcare** 



#### **CORPORATE ADDRESS**

fice No.:301, 3rd Floor, Konark Icon, Mundhwa – Kharadi Rd, Kirtane Baugh, Magarpatta, Hadapsar, Pune – 411036.

#### REGISTERED ADDRESS

Milkat No. 3339, Block No. 1, Harpale Park, Opp. Burger Paint, Phursungi, Pune-412308.

#### PLANT ADDRESS

Date: June 20, 2024

Khasara 248, Village Sisona, Roorkee-247667, Uttarakhand.

**To** Komal Saharanpur UP

Subject: Offer for the position of Quality Control Executive

Dear Komal,

We are pleased to offer you the position of **Quality Control Executive** at **Cian hailthcare Ltd. Bagwanpur, Haridwar** with a consolidated monthly pay of **Rs. 18,000**. This role is crucial in ensuring our commitment to quality and excellence in products and services.

Please confirm your acceptance by signing and returning this letter by 10 days.

We look forward to having you as part of our team!

Sincerely,

HR Head Cian hailthcare Ltd. Bagwanpur



**AFFINITEE LABORATORIES** Pvt. Ltd. Plot No-477, Industrial Area, Phase-1, Panchkula, Haryana-134113

#### Offer Letter

To

Mansi Saini

We are delighted to extend to you an offer for the position of **Microbiologist** at **AFFINITEE LABORATORIES Pvt. Ltd.** This role is essential to upholding our dedication to quality and excellence in our products and services. The position comes with a consolidated monthly salary of Rs. 17,600.

Kindly confirm your acceptance by signing and returning this letter within 10 days.

We look forward to welcoming you to our team!

Date: July 27, 2024

Sincerely,

Recruitment Head

AFFINITEE LABORATORIES



**AFFINITEE LABORATORIES** Pvt. Ltd. Plot No-477, Industrial Area, Phase-1, Panchkula, Haryana-134113

#### Offer Letter

To

Mansi Dhiman

We are delighted to extend to you an offer for the position of **Microbiologist** at **AFFINITEE LABORATORIES Pvt. Ltd.** This role is essential to upholding our dedication to quality and excellence in our products and services. The position comes with a consolidated monthly salary of Rs. 17,600.

Kindly confirm your acceptance by signing and returning this letter within 10 days.

We look forward to welcoming you to our team!

Date: July 27, 2024

Sincerely,

Recruitment Head

AFFINITEE LABORATORIES



Khasra No-138, Raipur Industrial Area, Bhagwanpur, Roorkee, Haridwar (UK) - 247667

Ref: PIPL/HR/OFFER/2024/JUNE

Ms. Nigam Panwar D/O Mr.Vijendra Singh Address- Village-Daidpura,Post office-Raniyala Dayalpur,Block-Nakur,Distt-Saharanpur,UP CONTACT NO: -7505762562

Dear Nigam,

#### **SUB: OFFER LETTER**

We are pleased to offer your appointment as "Trainee" in "R&D" Dept. at M/S. PRITAM INTERNATIONAL PRIVATE LTD., KHASRA NO. 138, RAIPUR INDUSTRIAL AREA, BHAGWANPUR, ROORKEE, DISTT. HARIDWAR (U.K.) 247667 on the terms and conditions mutually agreed during the time of interview.

You are advice to join us on or before **1**<sup>st</sup> **July 2024**. In case you fail to join your duties on due date, the management reserves the right to cancel your appointment.

Please bring this letter along with the following documents:

- 1. Copy of Date of Birth Certificate.
- 2. Copy of Educational Qualification Certificates.
- 3. Ten Recent Passport Size Photographs.
- 4. Copy of PAN Card.
- 5. Copy of ID proof Aadhar Card.
- 6. Medical Fitness Certificate from Registered Medical Practitioners.
- 7. Copy of Bank Passbook/Cancel Cheque.
- 8. Covid Vaccination Certificate

Get along all your original certificates for verification of the above-submitted documents. We welcome you and look forward to your happy association with us.

Please sign the duplicate copy of this letter as a token of acceptance and return the same to us. Yours faithfully,

For PRITAM INTERNATIONAL PRIVATE LTD.

Sd/

**Authorized Signatory** 

Date: 26th June 2024



**AFFINITEE LABORATORIES** Pvt. Ltd. Plot No-477, Industrial Area,

Phase-1, Panchkula, Haryana-134113

#### Offer Letter

To

Prachi Devi

We are delighted to extend to you an offer for the position of **Microbiologist** at **AFFINITEE LABORATORIES Pvt. Ltd.** This role is essential to upholding our dedication to quality and excellence in our products and services. The position comes with a consolidated monthly salary of Rs. 17,600.

Kindly confirm your acceptance by signing and returning this letter within 10 days.

We look forward to welcoming you to our team!

Date: July 27, 2024

Sincerely,

Recruitment Head

AFFINITEE LABORATORIES



Ref: PIPL/HR/OFFER/2024/JUNE Date: 26th June 2024

Ms. Vinita Rani D/O Mr. Ramesh Kumar Address- Gangoh, Saharanpur (UP) CONTACT NO: -9457969816

Dear Vinita,

#### **SUB: OFFER LETTER**

We are pleased to offer your appointment as "Trainee" in "R&D" Dept. at M/S. PRITAM INTERNATIONAL PRIVATE LTD., KHASRA NO. 138, RAIPUR INDUSTRIAL AREA, BHAGWANPUR, ROORKEE, DISTT. HARIDWAR (U.K.) 247667 on the terms and conditions mutually agreed during the time of interview.

You are advice to join us on or before **1**<sup>st</sup> **July 2024**. In case you fail to join your duties on due date, the management reserves the right to cancel your appointment.

Please bring this letter along with the following documents:

- 1. Copy of Date of Birth Certificate.
- 2. Copy of Educational Qualification Certificates.
- 3. Ten Recent Passport Size Photographs.
- Copy of PAN Card.
- 5. Copy of ID proof Aadhar Card.
- 6. Medical Fitness Certificate from Registered Medical Practitioners.
- 7. Copy of Bank Passbook/Cancel Cheque.
- 7. Covid Vaccination Certificate.

Get along all your original certificates for verification of the above-submitted documents. We welcome you and look forward to your happy association with us.

Please sign the duplicate copy of this letter as a token of acceptance and return the same to us. Yours faithfully,

For PRITAM INTERNATIONAL PRIVATE LTD. Sd/

**Authorized Signatory** 



**AFFINITEE LABORATORIES** Pvt. Ltd. Plot No-477, Industrial Area, Phase-1, Panchkula, Haryana-134113

#### Offer Letter

To

Vishakha Sharma

We are delighted to extend to you an offer for the position of **Microbiologist** at **AFFINITEE LABORATORIES Pvt. Ltd.** This role is essential to upholding our dedication to quality and excellence in our products and services. The position comes with a consolidated monthly salary of Rs. 17,600.

Kindly confirm your acceptance by signing and returning this letter within 10 days.

We look forward to welcoming you to our team!

Date: July 27, 2024

Sincerely,

Recruitment Head

AFFINITEE LABORATORIES



To,

Abhilasha Sharma

Ph. 9870974218

#### Letter of Intent

Dear Abhilasha,

This is in reference to your application for the employment in our organization and subsequent interview you had with us. We are happy to inform you that, we find your profile substantially suitable to our requirements at this point of time and we are pleased to offer you an appointment as "Assistant Manager – SPA" in our MAYFAIR Lake Resort, Raipur at a remuneration agreed mutually at the time of interview.

You shall join for duty on 01.08.2024 and report to HR department, MAYFAIR Lake Resort, Sector-24, Jhanjh Lake, Atal Nagar, Naya Raipur, Chhattishgarh-492002 for completing the initial joining formalities.

This offer is subject to your clearing the medical examination by nominated registered medical practitioner and reference check.

You are required to bring Photo copies of all your certificates in support of your educational qualification and experience along with originals with 7 recent passport size color photographs when you report for joining.

The offer for joining stands valid till 08.08.2024. Initially your employment will be on probation for Six months and your performance will be assessed after completion of probation period.

Please acknowledge the receipt of this offer of appointment as a token of your acceptance and also confirm us your date of joining in our organization.

We welcome you to MAYFAIR family and look forward to a mutually beneficial association.

Pankaj Pradhan

Chief Human Resources Officer

Ref: MFC/CHRO/252/2024-25

Date: June 26, 2024



To,

Rachit Kumar

Ph. 8920415572

#### Letter of Intent

Dear Rachit,

This is in reference to your application for the employment in our organization and subsequent interview you had with us. We are happy to inform you that, we find your profile substantially suitable to our requirements at this point of time and we are pleased to offer you an appointment as "Assistant Manager – SPA" in our MAYFAIR Lake Resort, Raipur at a remuneration agreed mutually at the time of interview.

You shall join for duty on 01.08.2024 and report to HR department, MAYFAIR Lake Resort, Sector-24, Jhanjh Lake, Atal Nagar, Naya Raipur, Chhattishgarh-492002 for completing the initial joining formalities.

This offer is subject to your clearing the medical examination by nominated registered medical practitioner and reference check.

You are required to bring Photo copies of all your certificates in support of your educational qualification and experience along with originals with 7 recent passport size color photographs when you report for joining.

The offer for joining stands valid till 08.08.2024. Initially your employment will be on probation for Six months and your performance will be assessed after completion of probation period.

Please acknowledge the receipt of this offer of appointment as a token of your acceptance and also confirm us your date of joining in our organization.

We welcome you to MAYFAIR family and look forward to a mutually beneficial association.

Pankaj Pradhan

Chief Human Resources Officer

Ref: MFC/CHRO/251/2024-25

Date: June 26, 2024



Offer Date : Jul 22,2024 Offer No : GS10252312

#### FIXED TERM EMPLOYMENT CONTRACT

#### Dear Aadarsh Sharma

We are pleased to offer you employment at Quess Corp Limited for a fixed period of employment as per the following terms:

#### DEPUTATION:

You are deputed to **NACL INDUSTRIES LIMITED** under this Contract. The terms of employment are exclusively with Quess, the employee shall never be deemed to be the employee of the client, where you have been deputed under this Contract.

You will with effect from Jul 22,2024 be deputed by Quess, to work at client's office / premises at any of their locations.

During the course of your contract, you can be transferred to a location within the territory of India as and required by Quess for rendering the services under this contract

#### TENURE:

The term of your Contract shall be valid from Jul 22,2024 to Jan 21,2025.

#### COTERMINOUS:

Not with standing the Tenure of this Contract, in the event of the project / work / deputation for which you are being employed terminates before your Contract end period, this Contract shall be coterminous with the project / work.

#### LOCATION:

You are required to work at client's location at Ludhiana.

#### POSITION:

You are appointed as FIELD DEVELOPMENT ASSISTANT.

#### REMUNERATION:

The details of your salary break up with components are as per the enclosure attached herewith.

#### EXTENSION:

Unless otherwise notified to you in writing this contract of employment would be valid from Jul 22,2024 to Jan 21,2025 This contract may be considered for an extension depending on the client and Quess' requirements. The extension of contract period would be considered on fresh terms as agreed between you and Quess through a separate mutually executed contract of employment. Quess shall inform you in writing of the extension requirements

#### TERMINATION & SUSPENSION:

At the time of termination of the employment either due to termination by either you or the Company or upon the lapse of the term of employment, if there are any dues owing from you to the Company, the same may be adjusted against any monies due to you by the Company on account of salary including bonus or any other payment owned to you under the terms of your employment.

**QUESS Corp Limited** 

3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India

http://:www.quesscorp.com | Toll Free No: 1800-572-3333

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During the tenure of your Contract, any deviation or misconduct in any form that were noticed by the company or if there are any breach of internal policies or any regulation that was mutually agreed to be complied with, Quess or principal employer has the rights and authority to suspend your services until you are notified to resume work in writing. Quess reserves all such right to withheld full or a portion of your salary during such suspension period.

#### NOTICE PERIOD:

In the eventuality if you wish to separate from the organization you will need to give 30 days' notice in writing. The Contract can be terminated at the discretion of Quess / Client subject to 30 days' notice. However due to breach of code of conduct, misbehavior or indiscipline etc., then in such cases, Quess will have / reserve rights to terminate immediately without giving notice period.

#### INDEMNITY:

You shall be responsible for protecting any property of the Client entrusted to you in the due discharge of your duties and you shall indemnify the client if there is a loss of any kind to the said property.

#### CODE OF CONDUCT:

You shall not engage in any act subversive of discipline in the course of your duty/ies for the Client either within the Client's organization or outside it, and if you were at any time found indulging in such act/s, the Company shall reserve the right to initiate disciplinary action as is deemed fit against you.

#### HOLIDAYS:

You will be entitled to paid holidays in a year as notified by the company from time to time.

#### ADDRESS FOR COMMUNICATION:

The address of communication for the purpose of service of notice and other official communication to the company shall be the registered address of the company. The address of communication and service of notice and other official communication is the address set out as above and your present residential address namely. In the event there is a change in your address, you shall inform the same in writing to the Management and that shall be the address last furnished by you, shall be deemed to be sufficient for communication and shall be deemed to be effective on you.

#### BACKGROUND VERIFICATION:

The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated with immediate effect.

#### ABSENTEEISM:

You should be regular and punctual in your attendance. If you remain absent for 5 consecutive working days or more without sanction of leave or prior permission or if you over stay sanctioned leave beyond 5 consecutive working days or more it shall be deemed that you have voluntarily abandonment your employment with the company and your services are liable to be terminated accordingly.

#### RULES AND REGULATIONS:

You shall be bound by the Rules & Regulations framed by the company from time to time in relation to conduct, discipline and other service conditions which will be deemed as Rules, Regulation and order and shall form part and parcel of this letter of appointment.

#### OTHER TERMS OF CONTRACT:

In addition to the terms of appointment mentioned above, you are also governed by the standard employment rules of Quess (as per Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules and you are required to read both of them in conjunction.

QUESS Corp Limited 3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333

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#### JURISDICTION:

Not with standing the place of working or placement or the normal or usual residence of the employee concerned or the place where this instrument is signed or executed this Contract shall only subject to the jurisdiction of the High Court of Judicature of Karnataka at Bangalore and its subordinate Courts.

#### DEEMED CANCELLATION OF CONTRACT:

The Contract stands cancelled and revoked if you do not report to duty within 3 days from the date of joining & your act will be construed as deemed and implied rejection of the offer of employment from your side, hence no obligation would arise on the part of the company in lieu of such Employment Contract issued.

You shall report to work on Jul 22,2024 at the clients place.

You are requested to bring the following documents at the time of joining:

- 1. Educational Certificates
- 2. Experience Letter / Relieving letter
- 3. Latest month pay slip
- 4. Photo ID proof
- Address Proof
- 6. 5 Passport size photographs
- 7. PAN card
- 8. UAN Card
- 9. Aadhaar Card
- 10. Complete Application Form with Bio Data/Resume

Here's wishing you the very best in your assignment with us and as a token of your understanding and accepting of the standard terms of employment, you are requested to sign the duplicate copy of this letter and return to us within a day.

With Warm Regards,

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

I have read and understood the above mentioned terms and conditions of the Contract. I voluntarily accept the same and I shall abide to the terms and conditions mentioned therein and any amendments from time to time.

All the above mentioned terms and conditions will come in force from your date of joining, in case of no acceptance received before the first salary it would be deemed as acknowledged and accepted by you on receipt of your first salary.

Name:	Signature:
Place:	Date:

**QUESS Corp Limited** 

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# **Compensation Sheet**

Offer No : GS10252312 Associate Name: Aadarsh Sharma

**Designation:** FIELD DEVELOPMENT ASSISTANT Location : Ludhiana

Pay Heads	Rs. Monthly Pay	Rs. Annual Pay
Basic	10737	128844
House Rent Allowance	7763	93156
Gross Salary	18500	222000

Employer's Contribution	Rs. Monthly Pay	Rs. Annual Pay
Employer Esi	602	7224
Employer Pf	1396	16752
Employer Labour Welfare Fund	20	240
Total Contribution	2018	24216
Cost to Company: (CTC)	20518	246216

Deduction: (Subjected to change)	Rs. Monthly Pay	Rs. Annual Pay
Insurance Deduction	128	1536
Provident Fund	1289	15468
Labour Welfare Fund	5	60
Employee Esi	139	1668
Total Deduction	1561	18732
Net Take Home	16939	203268

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

QUESS Corp Limited 3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



Offer Date : Jul 22,2024 Offer No : GS10252311

#### FIXED TERM EMPLOYMENT CONTRACT

#### Dear Aashish

We are pleased to offer you employment at Quess Corp Limited for a fixed period of employment as per the following terms:

#### DEPUTATION:

You are deputed to **NACL INDUSTRIES LIMITED** under this Contract. The terms of employment are exclusively with Quess, the employee shall never be deemed to be the employee of the client, where you have been deputed under this Contract.

You will with effect from Jul 22,2024 be deputed by Quess, to work at client's office / premises at any of their locations.

During the course of your contract, you can be transferred to a location within the territory of India as and required by Quess for rendering the services under this contract

## TENURE:

The term of your Contract shall be valid from Jul 22,2024 to Jan 21,2025.

#### COTERMINOUS:

Not with standing the Tenure of this Contract, in the event of the project / work / deputation for which you are being employed terminates before your Contract end period, this Contract shall be coterminous with the project / work.

#### LOCATION:

You are required to work at client's location at Ludhiana.

## POSITION:

You are appointed as FIELD DEVELOPMENT ASSISTANT.

## REMUNERATION:

The details of your salary break up with components are as per the enclosure attached herewith.

## EXTENSION:

Unless otherwise notified to you in writing this contract of employment would be valid from Jul 22,2024 to Jan 21,2025 This contract may be considered for an extension depending on the client and Quess' requirements. The extension of contract period would be considered on fresh terms as agreed between you and Quess through a separate mutually executed contract of employment. Quess shall inform you in writing of the extension requirements

## TERMINATION & SUSPENSION:

At the time of termination of the employment either due to termination by either you or the Company or upon the lapse of the term of employment, if there are any dues owing from you to the Company, the same may be adjusted against any monies due to you by the Company on account of salary including bonus or any other payment owned to you under the terms of your employment.

**QUESS Corp Limited** 

3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India

http://:www.quesscorp.com | Toll Free No: 1800-572-3333



During the tenure of your Contract, any deviation or misconduct in any form that were noticed by the company or if there are any breach of internal policies or any regulation that was mutually agreed to be complied with, Quess or principal employer has the rights and authority to suspend your services until you are notified to resume work in writing. Quess reserves all such right to withheld full or a portion of your salary during such suspension period.

### NOTICE PERIOD:

In the eventuality if you wish to separate from the organization you will need to give 30 days' notice in writing. The Contract can be terminated at the discretion of Quess / Client subject to 30 days' notice. However due to breach of code of conduct, misbehavior or indiscipline etc., then in such cases, Quess will have / reserve rights to terminate immediately without giving notice period.

## INDEMNITY:

You shall be responsible for protecting any property of the Client entrusted to you in the due discharge of your duties and you shall indemnify the client if there is a loss of any kind to the said property.

## CODE OF CONDUCT:

You shall not engage in any act subversive of discipline in the course of your duty/ies for the Client either within the Client's organization or outside it, and if you were at any time found indulging in such act/s, the Company shall reserve the right to initiate disciplinary action as is deemed fit against you.

#### HOLIDAYS:

You will be entitled to paid holidays in a year as notified by the company from time to time.

## ADDRESS FOR COMMUNICATION:

The address of communication for the purpose of service of notice and other official communication to the company shall be the registered address of the company. The address of communication and service of notice and other official communication is the address set out as above and your present residential address namely. In the event there is a change in your address, you shall inform the same in writing to the Management and that shall be the address last furnished by you, shall be deemed to be sufficient for communication and shall be deemed to be effective on you.

## BACKGROUND VERIFICATION:

The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated with immediate effect.

## ABSENTEEISM:

You should be regular and punctual in your attendance. If you remain absent for 5 consecutive working days or more without sanction of leave or prior permission or if you over stay sanctioned leave beyond 5 consecutive working days or more it shall be deemed that you have voluntarily abandonment your employment with the company and your services are liable to be terminated accordingly.

# RULES AND REGULATIONS:

You shall be bound by the Rules & Regulations framed by the company from time to time in relation to conduct, discipline and other service conditions which will be deemed as Rules, Regulation and order and shall form part and parcel of this letter of appointment.

# OTHER TERMS OF CONTRACT:

In addition to the terms of appointment mentioned above, you are also governed by the standard employment rules of Quess (as per Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules and you are required to read both of them in conjunction.

QUESS Corp Limited 3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



## JURISDICTION:

Not with standing the place of working or placement or the normal or usual residence of the employee concerned or the place where this instrument is signed or executed this Contract shall only subject to the jurisdiction of the High Court of Judicature of Karnataka at Bangalore and its subordinate Courts.

## DEEMED CANCELLATION OF CONTRACT:

The Contract stands cancelled and revoked if you do not report to duty within 3 days from the date of joining & your act will be construed as deemed and implied rejection of the offer of employment from your side, hence no obligation would arise on the part of the company in lieu of such Employment Contract issued.

You shall report to work on Jul 22,2024 at the clients place.

You are requested to bring the following documents at the time of joining:

- 1. Educational Certificates
- 2. Experience Letter / Relieving letter
- 3. Latest month pay slip
- 4. Photo ID proof
- Address Proof
- 6. 5 Passport size photographs
- 7. PAN card
- 8. UAN Card
- 9. Aadhaar Card
- 10. Complete Application Form with Bio Data/Resume

Here's wishing you the very best in your assignment with us and as a token of your understanding and accepting of the standard terms of employment, you are requested to sign the duplicate copy of this letter and return to us within a day.

With Warm Regards,

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

I have read and understood the above mentioned terms and conditions of the Contract. I voluntarily accept the same and I shall abide to the terms and conditions mentioned therein and any amendments from time to time.

All the above mentioned terms and conditions will come in force from your date of joining, in case of no acceptance received before the first salary it would be deemed as acknowledged and accepted by you on receipt of your first salary.

Name:	Signature:
Place:	Date:

**QUESS Corp Limited** 

3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



# **Compensation Sheet**

: GS10252311 Offer No Associate Name: Aashish **Designation:** FIELD DEVELOPMENT ASSISTANT Location Ludhiana

Pay Heads	Rs. Monthly Pay	Rs. Annual Pay
Basic	10737	128844
House Rent Allowance	7763	93156
Gross Salary	18500	222000

Employer's Contribution	Rs. Monthly Pay	Rs. Annual Pay
Employer Esi	602	7224
Employer Pf	1396	16752
Employer Labour Welfare Fund	20	240
Total Contribution	2018	24216
Cost to Company: (CTC)	20518	246216

Deduction: (Subjected to change)	Rs. Monthly Pay	Rs. Annual Pay
Insurance Deduction	128	1536
Provident Fund	1289	15468
Labour Welfare Fund	5	60
Employee Esi	139	1668
Total Deduction	1561	18732
Net Take Home	16939	203268

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

QUESS Corp Limited 3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



# OFFER LETTER

Mohd Anish Shobhit University, Saharanpur, U.P.

Dear Mohd Anish,

This is with reference to your application and subsequent interview with us. We at **AgriVision4U** are pleased to offer you the position of **Content Curator** in our organization.

Your joining will commence from 12/08/24. During your tenure at the company, you will be reporting to Miss Sumaiya Fatima (Head of Ed-Tech).

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

For AgriVision4U Pvt. Ltd.

Kamar Abbas HR Manager

AgriVision4U

**Mohd Anish** 

Address: 4th Floor, Assam Startup-The Nest, Ambari, Guwahati Assam, 781001

AgriVision4U Pvt Ltd. www.agrivision4u.com



# OFFER LETTER

Anvesh Kumar Shobhit University, Saharanpur, U.P.

# Dear Anvesh Kumar,

This is with reference to your application and subsequent interview with us. We at **AgriVision4U** are pleased to offer you the position of **Content Curator** in our organization.

Your joining will commence from 12/08/24. During your tenure at the company, you will be reporting to Miss Sumaiya Fatima (Head of Ed-Tech).

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

For AgriVision4U Pvt. Ltd.

Kamar Abbas HR Manager AgriVision4U **Anvesh Kumar** 



# OFFER LETTER

Partik Kumar Shobhit University, Saharanpur, U.P.

Dear Partik Kumar,

This is with reference to your application and subsequent interview with us. We at **AgriVision4U** are pleased to offer you the position of **Content Curator** in our organization.

Your joining will commence from 12/08/24. During your tenure at the company, you will be reporting to Miss Sumaiya Fatima (Head of Ed-Tech).

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

For AgriVision4U Pvt. Ltd.

Kamar Abbas HR Manager AgriVision4U Partik Kumar



# OFFER LETTER

Piyush Sharma Shobhit University, Saharanpur, U.P.

Dear Piyush Sharma,

This is with reference to your application and subsequent interview with us. We at AgriVision4U are pleased to offer you the position of Content Curator in our organization.

Your joining will commence from 12/08/24. During your tenure at the company, you will be reporting to Miss Sumaiya Fatima (Head of Ed-Tech).

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

For AgriVision4U Pvt. Ltd.

Kamar Abbas HR Manager

AgriVision4U

Piyush Sharma



# OFFER LETTER

Mohd Sahil Shobhit University, Saharanpur, U.P.

# Dear Mohd Sahil,

This is with reference to your application and subsequent interview with us. We at **AgriVision4U** are pleased to offer you the position of **Content Curator** in our organization.

Your joining will commence from 12/08/24. During your tenure at the company, you will be reporting to Miss Sumaiya Fatima (Head of Ed-Tech).

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

For AgriVision4U Pvt. Ltd.

Kamar Abbas HR Manager

AgriVision4U

Mohd Sahil



# OFFER LETTER

Sharuk Ali Shobhit University, Saharanpur, U.P.

Dear Sharuk Ali,

This is with reference to your application and subsequent interview with us. We at **AgriVision4U** are pleased to offer you the position of **Content Curator** in our organization.

Your joining will commence from 12/08/24. During your tenure at the company, you will be reporting to Miss Sumaiya Fatima (Head of Ed-Tech).

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

For AgriVision4U Pvt. Ltd.

Kamar Abbas HR Manager

AgriVision4U

Sharuk Ali



Date: 12 March 2024

Mr. Ankush Shobhit University, Gangoh Uttar Pradesh, 247341

Sub: Offer Letter

Dear Mr. Ankush,

In pursuance to your interview held with us, we are pleased to offer you a position of "Supervisor"-Horticulture Department with Signature Global, on the terms and conditions as discussed & agreed upon. You are required to join on or before 19 March 2024.

Your position would carry an annual CTC of Rs. 312000.00 /- ( Three Lakh Twelve Thousand Only,) per annum. Detailed structure will be given along with appointment letter at the time of joining.

You are requested to bring along with attested photocopies of the following certificates/ documents at the time of joining:-

- 1. Educational Certificates (Class X, XII, Graduation, higher qualification and diploma)
- 2. Service/Experience Certificate(s)/ Relieving Certificate(s) of Last three employments.
- 3. Four recent passport size photographs
- 4. Copy of Pan Card, Voter ID card, Aadhar Card.
- 5. Last 3 month salary slips, bank account statement and a canceled cheque.
- 6. Form 16, 12B, 26AS issued by the previous employer.

Please send us a copy of the resignation letter given by you to your current organization within 3 working days of the receipt of this offer Letter, failing which this offer may be treated as null and void.

Signature Global is an employer of choice and values long term associations. We are on a journey of long term growth and welcome onboard candidates of caliber, professional resilience and commitment to be part of this journey over a minimum period of 3 – 5 years. As part of your joining process you may be required to fill a Service Bond of 3.5 years with the company.

Kindly send the duplicate copy of this letter duly signed as an acceptance of the Offer.

We welcome you to the organization and look forward to your valuable contribution to the organization's growth.

If during verification we find any misleading document your employment with the company will be terminated.

Thanking you,

For Signature Global

Jaspreet Kaur

Senior General Manager

This letter is computer generated and therefore does not require any stamp or signature



Offer Date : Jul 22,2024 Offer No : GS10252318

#### FIXED TERM EMPLOYMENT CONTRACT

#### Dear Ashif

We are pleased to offer you employment at Quess Corp Limited for a fixed period of employment as per the following terms:

#### DEPUTATION:

You are deputed to **NACL INDUSTRIES LIMITED** under this Contract. The terms of employment are exclusively with Quess, the employee shall never be deemed to be the employee of the client, where you have been deputed under this Contract.

You will with effect from Jul 22,2024 be deputed by Quess, to work at client's office / premises at any of their locations.

During the course of your contract, you can be transferred to a location within the territory of India as and required by Quess for rendering the services under this contract

## TENURE:

The term of your Contract shall be valid from Jul 22,2024 to Jan 21,2025.

#### COTERMINOUS:

Not with standing the Tenure of this Contract, in the event of the project / work / deputation for which you are being employed terminates before your Contract end period, this Contract shall be coterminous with the project / work.

## LOCATION:

You are required to work at client's location at Ludhiana.

## POSITION:

You are appointed as FIELD DEVELOPMENT ASSISTANT.

## REMUNERATION:

The details of your salary break up with components are as per the enclosure attached herewith.

## EXTENSION:

Unless otherwise notified to you in writing this contract of employment would be valid from Jul 22,2024 to Jan 21,2025 This contract may be considered for an extension depending on the client and Quess' requirements. The extension of contract period would be considered on fresh terms as agreed between you and Quess through a separate mutually executed contract of employment. Quess shall inform you in writing of the extension requirements

## TERMINATION & SUSPENSION:

At the time of termination of the employment either due to termination by either you or the Company or upon the lapse of the term of employment, if there are any dues owing from you to the Company, the same may be adjusted against any monies due to you by the Company on account of salary including bonus or any other payment owned to you under the terms of your employment.

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http://:www.quesscorp.com | Toll Free No: 1800-572-3333



During the tenure of your Contract, any deviation or misconduct in any form that were noticed by the company or if there are any breach of internal policies or any regulation that was mutually agreed to be complied with, Quess or principal employer has the rights and authority to suspend your services until you are notified to resume work in writing. Quess reserves all such right to withheld full or a portion of your salary during such suspension period.

### NOTICE PERIOD:

In the eventuality if you wish to separate from the organization you will need to give 30 days' notice in writing. The Contract can be terminated at the discretion of Quess / Client subject to 30 days' notice. However due to breach of code of conduct, misbehavior or indiscipline etc., then in such cases, Quess will have / reserve rights to terminate immediately without giving notice period.

## INDEMNITY:

You shall be responsible for protecting any property of the Client entrusted to you in the due discharge of your duties and you shall indemnify the client if there is a loss of any kind to the said property.

## CODE OF CONDUCT:

You shall not engage in any act subversive of discipline in the course of your duty/ies for the Client either within the Client's organization or outside it, and if you were at any time found indulging in such act/s, the Company shall reserve the right to initiate disciplinary action as is deemed fit against you.

#### HOLIDAYS:

You will be entitled to paid holidays in a year as notified by the company from time to time.

## ADDRESS FOR COMMUNICATION:

The address of communication for the purpose of service of notice and other official communication to the company shall be the registered address of the company. The address of communication and service of notice and other official communication is the address set out as above and your present residential address namely. In the event there is a change in your address, you shall inform the same in writing to the Management and that shall be the address last furnished by you, shall be deemed to be sufficient for communication and shall be deemed to be effective on you.

## BACKGROUND VERIFICATION:

The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated with immediate effect.

## ABSENTEEISM:

You should be regular and punctual in your attendance. If you remain absent for 5 consecutive working days or more without sanction of leave or prior permission or if you over stay sanctioned leave beyond 5 consecutive working days or more it shall be deemed that you have voluntarily abandonment your employment with the company and your services are liable to be terminated accordingly.

# RULES AND REGULATIONS:

You shall be bound by the Rules & Regulations framed by the company from time to time in relation to conduct, discipline and other service conditions which will be deemed as Rules, Regulation and order and shall form part and parcel of this letter of appointment.

# OTHER TERMS OF CONTRACT:

In addition to the terms of appointment mentioned above, you are also governed by the standard employment rules of Quess (as per Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules and you are required to read both of them in conjunction.

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## JURISDICTION:

Not with standing the place of working or placement or the normal or usual residence of the employee concerned or the place where this instrument is signed or executed this Contract shall only subject to the jurisdiction of the High Court of Judicature of Karnataka at Bangalore and its subordinate Courts.

## DEEMED CANCELLATION OF CONTRACT:

The Contract stands cancelled and revoked if you do not report to duty within 3 days from the date of joining & your act will be construed as deemed and implied rejection of the offer of employment from your side, hence no obligation would arise on the part of the company in lieu of such Employment Contract issued.

You shall report to work on Jul 22,2024 at the clients place.

You are requested to bring the following documents at the time of joining:

- 1. Educational Certificates
- 2. Experience Letter / Relieving letter
- 3. Latest month pay slip
- 4. Photo ID proof
- Address Proof
- 6. 5 Passport size photographs
- 7. PAN card
- 8. UAN Card
- 9. Aadhaar Card
- 10. Complete Application Form with Bio Data/Resume

Here's wishing you the very best in your assignment with us and as a token of your understanding and accepting of the standard terms of employment, you are requested to sign the duplicate copy of this letter and return to us within a day.

With Warm Regards,

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

I have read and understood the above mentioned terms and conditions of the Contract. I voluntarily accept the same and I shall abide to the terms and conditions mentioned therein and any amendments from time to time.

All the above mentioned terms and conditions will come in force from your date of joining, in case of no acceptance received before the first salary it would be deemed as acknowledged and accepted by you on receipt of your first salary.

Name:	Signature:
Place:	Date:

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# **Compensation Sheet**

Offer No : GS10252318 Associate Name: Ashif **Designation:** FIELD DEVELOPMENT ASSISTANT Location : Ludhiana

Pay Heads	Rs. Monthly Pay	Rs. Annual Pay
Basic	10737	128844
House Rent Allowance	7763	93156
Gross Salary	18500	222000

Employer's Contribution	Rs. Monthly Pay	Rs. Annual Pay
Employer Esi	602	7224
Employer Pf	1396	16752
Employer Labour Welfare Fund	20	240
Total Contribution	2018	24216
Cost to Company: (CTC)	20518	246216

Deduction: (Subjected to change)	Rs. Monthly Pay	Rs. Annual Pay
Insurance Deduction	128	1536
Provident Fund	1289	15468
Labour Welfare Fund	5	60
Employee Esi	139	1668
Total Deduction	1561	18732
Net Take Home	16939	203268

For Quess Corp Limited.

Nitin Dave **CEO Staffing** 

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Offer Date : Jul 22,2024 Offer No : GS10252319

#### FIXED TERM EMPLOYMENT CONTRACT

#### Dear Gulshan Kumar

We are pleased to offer you employment at Quess Corp Limited for a fixed period of employment as per the following terms:

#### DEPUTATION:

You are deputed to **NACL INDUSTRIES LIMITED** under this Contract. The terms of employment are exclusively with Quess, the employee shall never be deemed to be the employee of the client, where you have been deputed under this Contract.

You will with effect from Jul 22,2024 be deputed by Quess, to work at client's office / premises at any of their locations.

During the course of your contract, you can be transferred to a location within the territory of India as and required by Quess for rendering the services under this contract

## TENURE:

The term of your Contract shall be valid from Jul 22,2024 to Jan 21,2025.

#### COTERMINOUS:

Not with standing the Tenure of this Contract, in the event of the project / work / deputation for which you are being employed terminates before your Contract end period, this Contract shall be coterminous with the project / work.

#### LOCATION:

You are required to work at client's location at Ludhiana.

## POSITION:

You are appointed as FIELD DEVELOPMENT ASSISTANT.

## REMUNERATION:

The details of your salary break up with components are as per the enclosure attached herewith.

## EXTENSION:

Unless otherwise notified to you in writing this contract of employment would be valid from Jul 22,2024 to Jan 21,2025 This contract may be considered for an extension depending on the client and Quess' requirements. The extension of contract period would be considered on fresh terms as agreed between you and Quess through a separate mutually executed contract of employment. Quess shall inform you in writing of the extension requirements

## TERMINATION & SUSPENSION:

At the time of termination of the employment either due to termination by either you or the Company or upon the lapse of the term of employment, if there are any dues owing from you to the Company, the same may be adjusted against any monies due to you by the Company on account of salary including bonus or any other payment owned to you under the terms of your employment.

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During the tenure of your Contract, any deviation or misconduct in any form that were noticed by the company or if there are any breach of internal policies or any regulation that was mutually agreed to be complied with, Quess or principal employer has the rights and authority to suspend your services until you are notified to resume work in writing. Quess reserves all such right to withheld full or a portion of your salary during such suspension period.

### NOTICE PERIOD:

In the eventuality if you wish to separate from the organization you will need to give 30 days' notice in writing. The Contract can be terminated at the discretion of Quess / Client subject to 30 days' notice. However due to breach of code of conduct, misbehavior or indiscipline etc., then in such cases, Quess will have / reserve rights to terminate immediately without giving notice period.

## INDEMNITY:

You shall be responsible for protecting any property of the Client entrusted to you in the due discharge of your duties and you shall indemnify the client if there is a loss of any kind to the said property.

## CODE OF CONDUCT:

You shall not engage in any act subversive of discipline in the course of your duty/ies for the Client either within the Client's organization or outside it, and if you were at any time found indulging in such act/s, the Company shall reserve the right to initiate disciplinary action as is deemed fit against you.

#### HOLIDAYS:

You will be entitled to paid holidays in a year as notified by the company from time to time.

## ADDRESS FOR COMMUNICATION:

The address of communication for the purpose of service of notice and other official communication to the company shall be the registered address of the company. The address of communication and service of notice and other official communication is the address set out as above and your present residential address namely. In the event there is a change in your address, you shall inform the same in writing to the Management and that shall be the address last furnished by you, shall be deemed to be sufficient for communication and shall be deemed to be effective on you.

## BACKGROUND VERIFICATION:

The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated with immediate effect.

## ABSENTEEISM:

You should be regular and punctual in your attendance. If you remain absent for 5 consecutive working days or more without sanction of leave or prior permission or if you over stay sanctioned leave beyond 5 consecutive working days or more it shall be deemed that you have voluntarily abandonment your employment with the company and your services are liable to be terminated accordingly.

# RULES AND REGULATIONS:

You shall be bound by the Rules & Regulations framed by the company from time to time in relation to conduct, discipline and other service conditions which will be deemed as Rules, Regulation and order and shall form part and parcel of this letter of appointment.

# OTHER TERMS OF CONTRACT:

In addition to the terms of appointment mentioned above, you are also governed by the standard employment rules of Quess (as per Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules and you are required to read both of them in conjunction.

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## JURISDICTION:

Not with standing the place of working or placement or the normal or usual residence of the employee concerned or the place where this instrument is signed or executed this Contract shall only subject to the jurisdiction of the High Court of Judicature of Karnataka at Bangalore and its subordinate Courts.

## DEEMED CANCELLATION OF CONTRACT:

The Contract stands cancelled and revoked if you do not report to duty within 3 days from the date of joining & your act will be construed as deemed and implied rejection of the offer of employment from your side, hence no obligation would arise on the part of the company in lieu of such Employment Contract issued.

You shall report to work on Jul 22,2024 at the clients place.

You are requested to bring the following documents at the time of joining:

- 1. Educational Certificates
- 2. Experience Letter / Relieving letter
- 3. Latest month pay slip
- 4. Photo ID proof
- Address Proof
- 6. 5 Passport size photographs
- 7. PAN card
- 8. UAN Card
- 9. Aadhaar Card
- 10. Complete Application Form with Bio Data/Resume

Here's wishing you the very best in your assignment with us and as a token of your understanding and accepting of the standard terms of employment, you are requested to sign the duplicate copy of this letter and return to us within a day.

With Warm Regards,

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

I have read and understood the above mentioned terms and conditions of the Contract. I voluntarily accept the same and I shall abide to the terms and conditions mentioned therein and any amendments from time to time.

All the above mentioned terms and conditions will come in force from your date of joining, in case of no acceptance received before the first salary it would be deemed as acknowledged and accepted by you on receipt of your first salary.

Name:	Signature:
Place:	Date:

**QUESS Corp Limited** 

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# **Compensation Sheet**

: GS10252319 Offer No Associate Name: Gulshan Kumar

**Designation:** FIELD DEVELOPMENT ASSISTANT Location Ludhiana

Pay Heads	Rs. Monthly Pay	Rs. Annual Pay
Basic	10737	128844
House Rent Allowance	7763	93156
Gross Salary	18500	222000

Employer's Contribution	Rs. Monthly Pay	Rs. Annual Pay
Employer Esi	602	7224
Employer Pf	1396	16752
Employer Labour Welfare Fund	20	240
Total Contribution	2018	24216
Cost to Company: (CTC)	20518	246216

Deduction: (Subjected to change)	Rs. Monthly Pay	Rs. Annual Pay
Insurance Deduction	128	1536
Provident Fund	1289	15468
Labour Welfare Fund	5	60
Employee Esi	139	1668
Total Deduction	1561	18732
Net Take Home	16939	203268

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

QUESS Corp Limited 3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



Offer Date : Jul 22,2024 Offer No : GS10252317

#### FIXED TERM EMPLOYMENT CONTRACT

#### Dear Manish Kumar

We are pleased to offer you employment at Quess Corp Limited for a fixed period of employment as per the following terms:

#### DEPUTATION:

You are deputed to **NACL INDUSTRIES LIMITED** under this Contract. The terms of employment are exclusively with Quess, the employee shall never be deemed to be the employee of the client, where you have been deputed under this Contract.

You will with effect from Jul 22,2024 be deputed by Quess, to work at client's office / premises at any of their locations.

During the course of your contract, you can be transferred to a location within the territory of India as and required by Quess for rendering the services under this contract

## TENURE:

The term of your Contract shall be valid from Jul 22,2024 to Jan 21,2025.

#### COTERMINOUS:

Not with standing the Tenure of this Contract, in the event of the project / work / deputation for which you are being employed terminates before your Contract end period, this Contract shall be coterminous with the project / work.

#### LOCATION:

You are required to work at client's location at Ludhiana.

## POSITION:

You are appointed as FIELD DEVELOPMENT ASSISTANT.

## REMUNERATION:

The details of your salary break up with components are as per the enclosure attached herewith.

## EXTENSION:

Unless otherwise notified to you in writing this contract of employment would be valid from Jul 22,2024 to Jan 21,2025 This contract may be considered for an extension depending on the client and Quess' requirements. The extension of contract period would be considered on fresh terms as agreed between you and Quess through a separate mutually executed contract of employment. Quess shall inform you in writing of the extension requirements

## TERMINATION & SUSPENSION:

At the time of termination of the employment either due to termination by either you or the Company or upon the lapse of the term of employment, if there are any dues owing from you to the Company, the same may be adjusted against any monies due to you by the Company on account of salary including bonus or any other payment owned to you under the terms of your employment.

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During the tenure of your Contract, any deviation or misconduct in any form that were noticed by the company or if there are any breach of internal policies or any regulation that was mutually agreed to be complied with, Quess or principal employer has the rights and authority to suspend your services until you are notified to resume work in writing. Quess reserves all such right to withheld full or a portion of your salary during such suspension period.

### NOTICE PERIOD:

In the eventuality if you wish to separate from the organization you will need to give 30 days' notice in writing. The Contract can be terminated at the discretion of Quess / Client subject to 30 days' notice. However due to breach of code of conduct, misbehavior or indiscipline etc., then in such cases, Quess will have / reserve rights to terminate immediately without giving notice period.

## INDEMNITY:

You shall be responsible for protecting any property of the Client entrusted to you in the due discharge of your duties and you shall indemnify the client if there is a loss of any kind to the said property.

## CODE OF CONDUCT:

You shall not engage in any act subversive of discipline in the course of your duty/ies for the Client either within the Client's organization or outside it, and if you were at any time found indulging in such act/s, the Company shall reserve the right to initiate disciplinary action as is deemed fit against you.

#### HOLIDAYS:

You will be entitled to paid holidays in a year as notified by the company from time to time.

## ADDRESS FOR COMMUNICATION:

The address of communication for the purpose of service of notice and other official communication to the company shall be the registered address of the company. The address of communication and service of notice and other official communication is the address set out as above and your present residential address namely. In the event there is a change in your address, you shall inform the same in writing to the Management and that shall be the address last furnished by you, shall be deemed to be sufficient for communication and shall be deemed to be effective on you.

## BACKGROUND VERIFICATION:

The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated with immediate effect.

## ABSENTEEISM:

You should be regular and punctual in your attendance. If you remain absent for 5 consecutive working days or more without sanction of leave or prior permission or if you over stay sanctioned leave beyond 5 consecutive working days or more it shall be deemed that you have voluntarily abandonment your employment with the company and your services are liable to be terminated accordingly.

# RULES AND REGULATIONS:

You shall be bound by the Rules & Regulations framed by the company from time to time in relation to conduct, discipline and other service conditions which will be deemed as Rules, Regulation and order and shall form part and parcel of this letter of appointment.

# OTHER TERMS OF CONTRACT:

In addition to the terms of appointment mentioned above, you are also governed by the standard employment rules of Quess (as per Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules and you are required to read both of them in conjunction.

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## JURISDICTION:

Not with standing the place of working or placement or the normal or usual residence of the employee concerned or the place where this instrument is signed or executed this Contract shall only subject to the jurisdiction of the High Court of Judicature of Karnataka at Bangalore and its subordinate Courts.

## DEEMED CANCELLATION OF CONTRACT:

The Contract stands cancelled and revoked if you do not report to duty within 3 days from the date of joining & your act will be construed as deemed and implied rejection of the offer of employment from your side, hence no obligation would arise on the part of the company in lieu of such Employment Contract issued.

You shall report to work on Jul 22,2024 at the clients place.

You are requested to bring the following documents at the time of joining:

- 1. Educational Certificates
- 2. Experience Letter / Relieving letter
- 3. Latest month pay slip
- 4. Photo ID proof
- Address Proof
- 6. 5 Passport size photographs
- 7. PAN card
- 8. UAN Card
- 9. Aadhaar Card
- 10. Complete Application Form with Bio Data/Resume

Here's wishing you the very best in your assignment with us and as a token of your understanding and accepting of the standard terms of employment, you are requested to sign the duplicate copy of this letter and return to us within a day.

With Warm Regards,

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

I have read and understood the above mentioned terms and conditions of the Contract. I voluntarily accept the same and I shall abide to the terms and conditions mentioned therein and any amendments from time to time.

All the above mentioned terms and conditions will come in force from your date of joining, in case of no acceptance received before the first salary it would be deemed as acknowledged and accepted by you on receipt of your first salary.

Name:	Signature:
Place:	Date:

**QUESS Corp Limited** 

3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



# **Compensation Sheet**

Offer No : GS10252317 Associate Name: Manish Kumar

**Designation:** FIELD DEVELOPMENT ASSISTANT Location Ludhiana

Pay Heads	Rs. Monthly Pay	Rs. Annual Pay
Basic	10737	128844
House Rent Allowance	7763	93156
Gross Salary	18500	222000

Employer's Contribution	Rs. Monthly Pay	Rs. Annual Pay
Employer Esi	602	7224
Employer Pf	1396	16752
Employer Labour Welfare Fund	20	240
Total Contribution	2018	24216
Cost to Company: (CTC)	20518	246216

Deduction: (Subjected to change)	Rs. Monthly Pay	Rs. Annual Pay
Insurance Deduction	128	1536
Provident Fund	1289	15468
Labour Welfare Fund	5	60
Employee Esi	139	1668
Total Deduction	1561	18732
Net Take Home	16939	203268

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

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Offer Date : Jul 22,2024 Offer No : GS10252316

#### FIXED TERM EMPLOYMENT CONTRACT

#### Dear Robit Kumar

We are pleased to offer you employment at Quess Corp Limited for a fixed period of employment as per the following terms:

## DEPUTATION:

You are deputed to **NACL INDUSTRIES LIMITED** under this Contract. The terms of employment are exclusively with Quess, the employee shall never be deemed to be the employee of the client, where you have been deputed under this Contract.

You will with effect from Jul 22,2024 be deputed by Quess, to work at client's office / premises at any of their locations.

During the course of your contract, you can be transferred to a location within the territory of India as and required by Quess for rendering the services under this contract

## TENURE:

The term of your Contract shall be valid from Jul 22,2024 to Jan 21,2025.

#### COTERMINOUS:

Not with standing the Tenure of this Contract, in the event of the project / work / deputation for which you are being employed terminates before your Contract end period, this Contract shall be coterminous with the project / work.

#### LOCATION:

You are required to work at client's location at Ludhiana.

## POSITION:

You are appointed as FIELD DEVELOPMENT ASSISTANT.

## REMUNERATION:

The details of your salary break up with components are as per the enclosure attached herewith.

# EXTENSION:

Unless otherwise notified to you in writing this contract of employment would be valid from Jul 22,2024 to Jan 21,2025 This contract may be considered for an extension depending on the client and Quess' requirements. The extension of contract period would be considered on fresh terms as agreed between you and Quess through a separate mutually executed contract of employment. Quess shall inform you in writing of the extension requirements

## TERMINATION & SUSPENSION:

At the time of termination of the employment either due to termination by either you or the Company or upon the lapse of the term of employment, if there are any dues owing from you to the Company, the same may be adjusted against any monies due to you by the Company on account of salary including bonus or any other payment owned to you under the terms of your employment.

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During the tenure of your Contract, any deviation or misconduct in any form that were noticed by the company or if there are any breach of internal policies or any regulation that was mutually agreed to be complied with, Quess or principal employer has the rights and authority to suspend your services until you are notified to resume work in writing. Quess reserves all such right to withheld full or a portion of your salary during such suspension period.

### NOTICE PERIOD:

In the eventuality if you wish to separate from the organization you will need to give 30 days' notice in writing. The Contract can be terminated at the discretion of Quess / Client subject to 30 days' notice. However due to breach of code of conduct, misbehavior or indiscipline etc., then in such cases, Quess will have / reserve rights to terminate immediately without giving notice period.

## INDEMNITY:

You shall be responsible for protecting any property of the Client entrusted to you in the due discharge of your duties and you shall indemnify the client if there is a loss of any kind to the said property.

## CODE OF CONDUCT:

You shall not engage in any act subversive of discipline in the course of your duty/ies for the Client either within the Client's organization or outside it, and if you were at any time found indulging in such act/s, the Company shall reserve the right to initiate disciplinary action as is deemed fit against you.

#### HOLIDAYS:

You will be entitled to paid holidays in a year as notified by the company from time to time.

## ADDRESS FOR COMMUNICATION:

The address of communication for the purpose of service of notice and other official communication to the company shall be the registered address of the company. The address of communication and service of notice and other official communication is the address set out as above and your present residential address namely. In the event there is a change in your address, you shall inform the same in writing to the Management and that shall be the address last furnished by you, shall be deemed to be sufficient for communication and shall be deemed to be effective on you.

## BACKGROUND VERIFICATION:

The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated with immediate effect.

## ABSENTEEISM:

You should be regular and punctual in your attendance. If you remain absent for 5 consecutive working days or more without sanction of leave or prior permission or if you over stay sanctioned leave beyond 5 consecutive working days or more it shall be deemed that you have voluntarily abandonment your employment with the company and your services are liable to be terminated accordingly.

# RULES AND REGULATIONS:

You shall be bound by the Rules & Regulations framed by the company from time to time in relation to conduct, discipline and other service conditions which will be deemed as Rules, Regulation and order and shall form part and parcel of this letter of appointment.

# OTHER TERMS OF CONTRACT:

In addition to the terms of appointment mentioned above, you are also governed by the standard employment rules of Quess (as per Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules and you are required to read both of them in conjunction.

QUESS Corp Limited 3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



## JURISDICTION:

Not with standing the place of working or placement or the normal or usual residence of the employee concerned or the place where this instrument is signed or executed this Contract shall only subject to the jurisdiction of the High Court of Judicature of Karnataka at Bangalore and its subordinate Courts.

## DEEMED CANCELLATION OF CONTRACT:

The Contract stands cancelled and revoked if you do not report to duty within 3 days from the date of joining & your act will be construed as deemed and implied rejection of the offer of employment from your side, hence no obligation would arise on the part of the company in lieu of such Employment Contract issued.

You shall report to work on Jul 22,2024 at the clients place.

You are requested to bring the following documents at the time of joining:

- 1. Educational Certificates
- 2. Experience Letter / Relieving letter
- 3. Latest month pay slip
- 4. Photo ID proof
- Address Proof
- 6. 5 Passport size photographs
- 7. PAN card
- 8. UAN Card
- 9. Aadhaar Card
- 10. Complete Application Form with Bio Data/Resume

Here's wishing you the very best in your assignment with us and as a token of your understanding and accepting of the standard terms of employment, you are requested to sign the duplicate copy of this letter and return to us within a day.

With Warm Regards,

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

I have read and understood the above mentioned terms and conditions of the Contract. I voluntarily accept the same and I shall abide to the terms and conditions mentioned therein and any amendments from time to time.

All the above mentioned terms and conditions will come in force from your date of joining, in case of no acceptance received before the first salary it would be deemed as acknowledged and accepted by you on receipt of your first salary.

Name:	Signature:
Place:	Date:

**QUESS Corp Limited** 

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# **Compensation Sheet**

Offer No : GS10252316 Associate Name: Rohit Kumar

**Designation:** FIELD DEVELOPMENT ASSISTANT Location Ludhiana

Pay Heads	Rs. Monthly Pay	Rs. Annual Pay
Basic	10737	128844
House Rent Allowance	7763	93156
Gross Salary	18500	222000

Employer's Contribution	Rs. Monthly Pay	Rs. Annual Pay
Employer Esi	602	7224
Employer Pf	1396	16752
Employer Labour Welfare Fund	20	240
Total Contribution	2018	24216
Cost to Company: (CTC)	20518	246216

Deduction: (Subjected to change)	Rs. Monthly Pay	Rs. Annual Pay
Insurance Deduction	128	1536
Provident Fund	1289	15468
Labour Welfare Fund	5	60
Employee Esi	139	1668
Total Deduction	1561	18732
Net Take Home	16939	203268

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

QUESS Corp Limited 3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



Date: 12 March 2024

Mr. Rohit Shobhit University, Gangoh Uttar Pradesh, 247341

Sub: Offer Letter

Dear Mr. Rohit,

In pursuance to your interview held with us, we are pleased to offer you a position of "Supervisor"-Horticulture Department with Signature Global, on the terms and conditions as discussed & agreed upon. You are required to join on or before 19 March 2024.

Your position would carry an annual CTC of Rs. 312000.00 /- ( Three Lakh Twelve Thousand Only,) per annum. Detailed structure will be given along with appointment letter at the time of joining.

You are requested to bring along with attested photocopies of the following certificates/ documents at the time of joining:-

- 1. Educational Certificates (Class X, XII, Graduation, higher qualification and diploma)
- 2. Service/Experience Certificate(s)/ Relieving Certificate(s) of Last three employments.
- 3. Four recent passport size photographs
- 4. Copy of Pan Card, Voter ID card, Aadhar Card.
- 5. Last 3 month salary slips, bank account statement and a canceled cheque.
- 6. Form 16, 12B, 26AS issued by the previous employer.

Please send us a copy of the resignation letter given by you to your current organization within 3 working days of the receipt of this offer Letter, failing which this offer may be treated as null and void.

Signature Global is an employer of choice and values long term associations. We are on a journey of long term growth and welcome onboard candidates of caliber, professional resilience and commitment to be part of this journey over a minimum period of 3 – 5 years. As part of your joining process you may be required to fill a Service Bond of 3.5 years with the company.

Kindly send the duplicate copy of this letter duly signed as an acceptance of the Offer.

We welcome you to the organization and look forward to your valuable contribution to the organization's growth.

If during verification we find any misleading document your employment with the company will be terminated.

Thanking you,

For Signature Global

Jaspreet Kaur

Senior General Manager

This letter is computer generated and therefore does not require any stamp or signature



Date: 12 March 2024

Mr. Sachin Kumar Shobhit University, Gangoh Uttar Pradesh, 247341

Sub: Offer Letter

Dear Mr. Sachin,

In pursuance to your interview held with us, we are pleased to offer you a position of "Supervisor"-Horticulture Department with Signature Global, on the terms and conditions as discussed & agreed upon. You are required to join on or before 19 March 2024.

Your position would carry an annual CTC of Rs. 312000.00 /- ( Three Lakh Twelve Thousand Only,) per annum. Detailed structure will be given along with appointment letter at the time of joining.

You are requested to bring along with attested photocopies of the following certificates/ documents at the time of joining:-

- 1. Educational Certificates (Class X, XII, Graduation, higher qualification and diploma)
- 2. Service/Experience Certificate(s)/ Relieving Certificate(s) of Last three employments.
- 3. Four recent passport size photographs
- 4. Copy of Pan Card, Voter ID card, Aadhar Card.
- 5. Last 3 month salary slips, bank account statement and a canceled cheque.
- 6. Form 16, 12B, 26AS issued by the previous employer.

Please send us a copy of the resignation letter given by you to your current organization within 3 working days of the receipt of this offer Letter, failing which this offer may be treated as null and void.

Signature Global is an employer of choice and values long term associations. We are on a journey of long term growth and welcome onboard candidates of caliber, professional resilience and commitment to be part of this journey over a minimum period of 3 – 5 years. As part of your joining process you may be required to fill a Service Bond of 3.5 years with the company.

Kindly send the duplicate copy of this letter duly signed as an acceptance of the Offer.

We welcome you to the organization and look forward to your valuable contribution to the organization's growth.

If during verification we find any misleading document your employment with the company will be terminated.

Thanking you,

For Signature Global

Jaspreet Kaur

Senior General Manager

This letter is computer generated and therefore does not require any stamp or signature



Offer Date : Jul 22,2024 Offer No : GS10252315

#### FIXED TERM EMPLOYMENT CONTRACT

## Dear Sagar

We are pleased to offer you employment at Quess Corp Limited for a fixed period of employment as per the following terms:

#### DEPUTATION:

You are deputed to **NACL INDUSTRIES LIMITED** under this Contract. The terms of employment are exclusively with Quess, the employee shall never be deemed to be the employee of the client, where you have been deputed under this Contract.

You will with effect from Jul 22,2024 be deputed by Quess, to work at client's office / premises at any of their locations.

During the course of your contract, you can be transferred to a location within the territory of India as and required by Quess for rendering the services under this contract

## TENURE:

The term of your Contract shall be valid from Jul 22,2024 to Jan 21,2025.

#### COTERMINOUS:

Not with standing the Tenure of this Contract, in the event of the project / work / deputation for which you are being employed terminates before your Contract end period, this Contract shall be coterminous with the project / work.

#### LOCATION:

You are required to work at client's location at Ludhiana.

## POSITION:

You are appointed as FIELD DEVELOPMENT ASSISTANT.

## REMUNERATION:

The details of your salary break up with components are as per the enclosure attached herewith.

# EXTENSION:

Unless otherwise notified to you in writing this contract of employment would be valid from Jul 22,2024 to Jan 21,2025 This contract may be considered for an extension depending on the client and Quess' requirements. The extension of contract period would be considered on fresh terms as agreed between you and Quess through a separate mutually executed contract of employment. Quess shall inform you in writing of the extension requirements

## TERMINATION & SUSPENSION:

At the time of termination of the employment either due to termination by either you or the Company or upon the lapse of the term of employment, if there are any dues owing from you to the Company, the same may be adjusted against any monies due to you by the Company on account of salary including bonus or any other payment owned to you under the terms of your employment.

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During the tenure of your Contract, any deviation or misconduct in any form that were noticed by the company or if there are any breach of internal policies or any regulation that was mutually agreed to be complied with, Quess or principal employer has the rights and authority to suspend your services until you are notified to resume work in writing. Quess reserves all such right to withheld full or a portion of your salary during such suspension period.

### NOTICE PERIOD:

In the eventuality if you wish to separate from the organization you will need to give 30 days' notice in writing. The Contract can be terminated at the discretion of Quess / Client subject to 30 days' notice. However due to breach of code of conduct, misbehavior or indiscipline etc., then in such cases, Quess will have / reserve rights to terminate immediately without giving notice period.

## INDEMNITY:

You shall be responsible for protecting any property of the Client entrusted to you in the due discharge of your duties and you shall indemnify the client if there is a loss of any kind to the said property.

## CODE OF CONDUCT:

You shall not engage in any act subversive of discipline in the course of your duty/ies for the Client either within the Client's organization or outside it, and if you were at any time found indulging in such act/s, the Company shall reserve the right to initiate disciplinary action as is deemed fit against you.

#### HOLIDAYS:

You will be entitled to paid holidays in a year as notified by the company from time to time.

## ADDRESS FOR COMMUNICATION:

The address of communication for the purpose of service of notice and other official communication to the company shall be the registered address of the company. The address of communication and service of notice and other official communication is the address set out as above and your present residential address namely. In the event there is a change in your address, you shall inform the same in writing to the Management and that shall be the address last furnished by you, shall be deemed to be sufficient for communication and shall be deemed to be effective on you.

## BACKGROUND VERIFICATION:

The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated with immediate effect.

## ABSENTEEISM:

You should be regular and punctual in your attendance. If you remain absent for 5 consecutive working days or more without sanction of leave or prior permission or if you over stay sanctioned leave beyond 5 consecutive working days or more it shall be deemed that you have voluntarily abandonment your employment with the company and your services are liable to be terminated accordingly.

# RULES AND REGULATIONS:

You shall be bound by the Rules & Regulations framed by the company from time to time in relation to conduct, discipline and other service conditions which will be deemed as Rules, Regulation and order and shall form part and parcel of this letter of appointment.

# OTHER TERMS OF CONTRACT:

In addition to the terms of appointment mentioned above, you are also governed by the standard employment rules of Quess (as per Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules and you are required to read both of them in conjunction.

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## JURISDICTION:

Not with standing the place of working or placement or the normal or usual residence of the employee concerned or the place where this instrument is signed or executed this Contract shall only subject to the jurisdiction of the High Court of Judicature of Karnataka at Bangalore and its subordinate Courts.

## DEEMED CANCELLATION OF CONTRACT:

The Contract stands cancelled and revoked if you do not report to duty within 3 days from the date of joining & your act will be construed as deemed and implied rejection of the offer of employment from your side, hence no obligation would arise on the part of the company in lieu of such Employment Contract issued.

You shall report to work on Jul 22,2024 at the clients place.

You are requested to bring the following documents at the time of joining:

- 1. Educational Certificates
- 2. Experience Letter / Relieving letter
- 3. Latest month pay slip
- 4. Photo ID proof
- Address Proof
- 6. 5 Passport size photographs
- 7. PAN card
- 8. UAN Card
- 9. Aadhaar Card
- 10. Complete Application Form with Bio Data/Resume

Here's wishing you the very best in your assignment with us and as a token of your understanding and accepting of the standard terms of employment, you are requested to sign the duplicate copy of this letter and return to us within a day.

With Warm Regards,

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

I have read and understood the above mentioned terms and conditions of the Contract. I voluntarily accept the same and I shall abide to the terms and conditions mentioned therein and any amendments from time to time.

All the above mentioned terms and conditions will come in force from your date of joining, in case of no acceptance received before the first salary it would be deemed as acknowledged and accepted by you on receipt of your first salary.

Name:	Signature:
Place:	Date:

**QUESS Corp Limited** 

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# **Compensation Sheet**

Offer No : GS10252315 Associate Name: Sagar **Designation:** FIELD DEVELOPMENT ASSISTANT Location Ludhiana

Pay Heads	Rs. Monthly Pay	Rs. Annual Pay
Basic	10737	128844
House Rent Allowance	7763	93156
Gross Salary	18500	222000

Employer's Contribution	Rs. Monthly Pay	Rs. Annual Pay
Employer Esi	602	7224
Employer Pf	1396	16752
Employer Labour Welfare Fund	20	240
Total Contribution	2018	24216
Cost to Company: (CTC)	20518	246216

Deduction: (Subjected to change)	Rs. Monthly Pay	Rs. Annual Pay
Insurance Deduction	128	1536
Provident Fund	1289	15468
Labour Welfare Fund	5	60
Employee Esi	139	1668
Total Deduction	1561	18732
Net Take Home	16939	203268

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

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Date: 12 March 2024

Mr. Shuaib Shobhit University, Gangoh Uttar Pradesh, 247341

Sub: Offer Letter

Dear Mr. Shuaib,

In pursuance to your interview held with us, we are pleased to offer you a position of "Supervisor"-Horticulture Department with Signature Global, on the terms and conditions as discussed & agreed upon. You are required to join on or before 19 March 2024.

Your position would carry an annual CTC of Rs. 312000.00 /- ( Three Lakh Twelve Thousand Only,) per annum. Detailed structure will be given along with appointment letter at the time of joining.

You are requested to bring along with attested photocopies of the following certificates/ documents at the time of joining:-

- 1. Educational Certificates (Class X, XII, Graduation, higher qualification and diploma)
- 2. Service/Experience Certificate(s)/ Relieving Certificate(s) of Last three employments.
- 3. Four recent passport size photographs
- 4. Copy of Pan Card, Voter ID card, Aadhar Card.
- 5. Last 3 month salary slips, bank account statement and a canceled cheque.
- 6. Form 16, 12B, 26AS issued by the previous employer.

Please send us a copy of the resignation letter given by you to your current organization within 3 working days of the receipt of this offer Letter, failing which this offer may be treated as null and void.

Signature Global is an employer of choice and values long term associations. We are on a journey of long term growth and welcome onboard candidates of caliber, professional resilience and commitment to be part of this journey over a minimum period of 3 – 5 years. As part of your joining process you may be required to fill a Service Bond of 3.5 years with the company.

Kindly send the duplicate copy of this letter duly signed as an acceptance of the Offer.

We welcome you to the organization and look forward to your valuable contribution to the organization's growth.

If during verification we find any misleading document your employment with the company will be terminated.

Thanking you,

For Signature Global

Jaspreet Kaur

Senior General Manager

This letter is computer generated and therefore does not require any stamp or signature



Offer Date : Jul 22,2024 Offer No : GS10252314

#### FIXED TERM EMPLOYMENT CONTRACT

#### Dear Sidhant Kohli

We are pleased to offer you employment at Quess Corp Limited for a fixed period of employment as per the following terms:

#### DEPUTATION:

You are deputed to **NACL INDUSTRIES LIMITED** under this Contract. The terms of employment are exclusively with Quess, the employee shall never be deemed to be the employee of the client, where you have been deputed under this Contract.

You will with effect from Jul 22,2024 be deputed by Quess, to work at client's office / premises at any of their locations.

During the course of your contract, you can be transferred to a location within the territory of India as and required by Quess for rendering the services under this contract

## TENURE:

The term of your Contract shall be valid from Jul 22,2024 to Jan 21,2025.

#### COTERMINOUS:

Not with standing the Tenure of this Contract, in the event of the project / work / deputation for which you are being employed terminates before your Contract end period, this Contract shall be coterminous with the project / work.

#### LOCATION:

You are required to work at client's location at Ludhiana.

## POSITION:

You are appointed as FIELD DEVELOPMENT ASSISTANT.

## REMUNERATION:

The details of your salary break up with components are as per the enclosure attached herewith.

## EXTENSION:

Unless otherwise notified to you in writing this contract of employment would be valid from Jul 22,2024 to Jan 21,2025 This contract may be considered for an extension depending on the client and Quess' requirements. The extension of contract period would be considered on fresh terms as agreed between you and Quess through a separate mutually executed contract of employment. Quess shall inform you in writing of the extension requirements

## TERMINATION & SUSPENSION:

At the time of termination of the employment either due to termination by either you or the Company or upon the lapse of the term of employment, if there are any dues owing from you to the Company, the same may be adjusted against any monies due to you by the Company on account of salary including bonus or any other payment owned to you under the terms of your employment.

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During the tenure of your Contract, any deviation or misconduct in any form that were noticed by the company or if there are any breach of internal policies or any regulation that was mutually agreed to be complied with, Quess or principal employer has the rights and authority to suspend your services until you are notified to resume work in writing. Quess reserves all such right to withheld full or a portion of your salary during such suspension period.

#### NOTICE PERIOD:

In the eventuality if you wish to separate from the organization you will need to give 30 days' notice in writing. The Contract can be terminated at the discretion of Quess / Client subject to 30 days' notice. However due to breach of code of conduct, misbehavior or indiscipline etc., then in such cases, Quess will have / reserve rights to terminate immediately without giving notice period.

#### INDEMNITY:

You shall be responsible for protecting any property of the Client entrusted to you in the due discharge of your duties and you shall indemnify the client if there is a loss of any kind to the said property.

#### CODE OF CONDUCT:

You shall not engage in any act subversive of discipline in the course of your duty/ies for the Client either within the Client's organization or outside it, and if you were at any time found indulging in such act/s, the Company shall reserve the right to initiate disciplinary action as is deemed fit against you.

#### HOLIDAYS:

You will be entitled to paid holidays in a year as notified by the company from time to time.

#### ADDRESS FOR COMMUNICATION:

The address of communication for the purpose of service of notice and other official communication to the company shall be the registered address of the company. The address of communication and service of notice and other official communication is the address set out as above and your present residential address namely. In the event there is a change in your address, you shall inform the same in writing to the Management and that shall be the address last furnished by you, shall be deemed to be sufficient for communication and shall be deemed to be effective on you.

## BACKGROUND VERIFICATION:

The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated with immediate effect.

#### ABSENTEEISM:

You should be regular and punctual in your attendance. If you remain absent for 5 consecutive working days or more without sanction of leave or prior permission or if you over stay sanctioned leave beyond 5 consecutive working days or more it shall be deemed that you have voluntarily abandonment your employment with the company and your services are liable to be terminated accordingly.

## RULES AND REGULATIONS:

You shall be bound by the Rules & Regulations framed by the company from time to time in relation to conduct, discipline and other service conditions which will be deemed as Rules, Regulation and order and shall form part and parcel of this letter of appointment.

## OTHER TERMS OF CONTRACT:

In addition to the terms of appointment mentioned above, you are also governed by the standard employment rules of Quess (as per Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules and you are required to read both of them in conjunction.

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#### JURISDICTION:

Not with standing the place of working or placement or the normal or usual residence of the employee concerned or the place where this instrument is signed or executed this Contract shall only subject to the jurisdiction of the High Court of Judicature of Karnataka at Bangalore and its subordinate Courts.

#### DEEMED CANCELLATION OF CONTRACT:

The Contract stands cancelled and revoked if you do not report to duty within 3 days from the date of joining & your act will be construed as deemed and implied rejection of the offer of employment from your side, hence no obligation would arise on the part of the company in lieu of such Employment Contract issued.

You shall report to work on Jul 22,2024 at the clients place.

You are requested to bring the following documents at the time of joining:

- 1. Educational Certificates
- 2. Experience Letter / Relieving letter
- 3. Latest month pay slip
- 4. Photo ID proof
- Address Proof
- 6. 5 Passport size photographs
- 7. PAN card
- 8. UAN Card
- 9. Aadhaar Card
- 10. Complete Application Form with Bio Data/Resume

Here's wishing you the very best in your assignment with us and as a token of your understanding and accepting of the standard terms of employment, you are requested to sign the duplicate copy of this letter and return to us within a day.

With Warm Regards,

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

I have read and understood the above mentioned terms and conditions of the Contract. I voluntarily accept the same and I shall abide to the terms and conditions mentioned therein and any amendments from time to time.

All the above mentioned terms and conditions will come in force from your date of joining, in case of no acceptance received before the first salary it would be deemed as acknowledged and accepted by you on receipt of your first salary.

Name:	Signature:	
Place:	Date:	

**QUESS Corp Limited** 

3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



# **Compensation Sheet**

Offer No : GS10252314 Associate Name: Sidhant Kohli

**Designation:** FIELD DEVELOPMENT ASSISTANT Location Ludhiana

Pay Heads	Rs. Monthly Pay	Rs. Annual Pay
Basic	10737	128844
House Rent Allowance	7763	93156
Gross Salary	18500	222000

Employer's Contribution	Rs. Monthly Pay	Rs. Annual Pay
Employer Esi	602	7224
Employer Pf	1396	16752
Employer Labour Welfare Fund	20	240
Total Contribution	2018	24216
Cost to Company: (CTC)	20518	246216

Deduction: (Subjected to change)	Rs. Monthly Pay	Rs. Annual Pay
Insurance Deduction	128	1536
Provident Fund	1289	15468
Labour Welfare Fund	5	60
Employee Esi	139	1668
Total Deduction	1561	18732
Net Take Home	16939	203268

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

QUESS Corp Limited 3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



Offer Date : Jul 22,2024 Offer No : GS10252313

#### FIXED TERM EMPLOYMENT CONTRACT

## Dear Surajmal

We are pleased to offer you employment at Quess Corp Limited for a fixed period of employment as per the following terms:

#### DEPUTATION:

You are deputed to **NACL INDUSTRIES LIMITED** under this Contract. The terms of employment are exclusively with Quess, the employee shall never be deemed to be the employee of the client, where you have been deputed under this Contract.

You will with effect from Jul 22,2024 be deputed by Quess, to work at client's office / premises at any of their locations.

During the course of your contract, you can be transferred to a location within the territory of India as and required by Quess for rendering the services under this contract

#### TENURE:

The term of your Contract shall be valid from Jul 22,2024 to Jan 21,2025.

#### COTERMINOUS:

Not with standing the Tenure of this Contract, in the event of the project / work / deputation for which you are being employed terminates before your Contract end period, this Contract shall be coterminous with the project / work.

#### LOCATION:

You are required to work at client's location at Ludhiana.

#### POSITION:

You are appointed as FIELD DEVELOPMENT ASSISTANT.

#### REMUNERATION:

The details of your salary break up with components are as per the enclosure attached herewith.

#### EXTENSION:

Unless otherwise notified to you in writing this contract of employment would be valid from Jul 22,2024 to Jan 21,2025 This contract may be considered for an extension depending on the client and Quess' requirements. The extension of contract period would be considered on fresh terms as agreed between you and Quess through a separate mutually executed contract of employment. Quess shall inform you in writing of the extension requirements

## TERMINATION & SUSPENSION:

At the time of termination of the employment either due to termination by either you or the Company or upon the lapse of the term of employment, if there are any dues owing from you to the Company, the same may be adjusted against any monies due to you by the Company on account of salary including bonus or any other payment owned to you under the terms of your employment.

**QUESS Corp Limited** 

3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India

http://:www.quesscorp.com | Toll Free No: 1800-572-3333



During the tenure of your Contract, any deviation or misconduct in any form that were noticed by the company or if there are any breach of internal policies or any regulation that was mutually agreed to be complied with, Quess or principal employer has the rights and authority to suspend your services until you are notified to resume work in writing. Quess reserves all such right to withheld full or a portion of your salary during such suspension period.

#### NOTICE PERIOD:

In the eventuality if you wish to separate from the organization you will need to give 30 days' notice in writing. The Contract can be terminated at the discretion of Quess / Client subject to 30 days' notice. However due to breach of code of conduct, misbehavior or indiscipline etc., then in such cases, Quess will have / reserve rights to terminate immediately without giving notice period.

#### INDEMNITY:

You shall be responsible for protecting any property of the Client entrusted to you in the due discharge of your duties and you shall indemnify the client if there is a loss of any kind to the said property.

#### CODE OF CONDUCT:

You shall not engage in any act subversive of discipline in the course of your duty/ies for the Client either within the Client's organization or outside it, and if you were at any time found indulging in such act/s, the Company shall reserve the right to initiate disciplinary action as is deemed fit against you.

#### HOLIDAYS:

You will be entitled to paid holidays in a year as notified by the company from time to time.

#### ADDRESS FOR COMMUNICATION:

The address of communication for the purpose of service of notice and other official communication to the company shall be the registered address of the company. The address of communication and service of notice and other official communication is the address set out as above and your present residential address namely. In the event there is a change in your address, you shall inform the same in writing to the Management and that shall be the address last furnished by you, shall be deemed to be sufficient for communication and shall be deemed to be effective on you.

## BACKGROUND VERIFICATION:

The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated with immediate effect.

#### ABSENTEEISM:

You should be regular and punctual in your attendance. If you remain absent for 5 consecutive working days or more without sanction of leave or prior permission or if you over stay sanctioned leave beyond 5 consecutive working days or more it shall be deemed that you have voluntarily abandonment your employment with the company and your services are liable to be terminated accordingly.

## RULES AND REGULATIONS:

You shall be bound by the Rules & Regulations framed by the company from time to time in relation to conduct, discipline and other service conditions which will be deemed as Rules, Regulation and order and shall form part and parcel of this letter of appointment.

## OTHER TERMS OF CONTRACT:

In addition to the terms of appointment mentioned above, you are also governed by the standard employment rules of Quess (as per Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules and you are required to read both of them in conjunction.

QUESS Corp Limited 3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



#### JURISDICTION:

Not with standing the place of working or placement or the normal or usual residence of the employee concerned or the place where this instrument is signed or executed this Contract shall only subject to the jurisdiction of the High Court of Judicature of Karnataka at Bangalore and its subordinate Courts.

#### DEEMED CANCELLATION OF CONTRACT:

The Contract stands cancelled and revoked if you do not report to duty within 3 days from the date of joining & your act will be construed as deemed and implied rejection of the offer of employment from your side, hence no obligation would arise on the part of the company in lieu of such Employment Contract issued.

You shall report to work on Jul 22,2024 at the clients place.

You are requested to bring the following documents at the time of joining:

- 1. Educational Certificates
- 2. Experience Letter / Relieving letter
- 3. Latest month pay slip
- 4. Photo ID proof
- Address Proof
- 6. 5 Passport size photographs
- 7. PAN card
- 8. UAN Card
- 9. Aadhaar Card
- 10. Complete Application Form with Bio Data/Resume

Here's wishing you the very best in your assignment with us and as a token of your understanding and accepting of the standard terms of employment, you are requested to sign the duplicate copy of this letter and return to us within a day.

With Warm Regards,

For Quess Corp Limited.

Nitin Dave

**CEO Staffing** 

I have read and understood the above mentioned terms and conditions of the Contract. I voluntarily accept the same and I shall abide to the terms and conditions mentioned therein and any amendments from time to time.

All the above mentioned terms and conditions will come in force from your date of joining, in case of no acceptance received before the first salary it would be deemed as acknowledged and accepted by you on receipt of your first salary.

Name:	Signature:	
Place:	Date:	

**QUESS Corp Limited** 

3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



# **Compensation Sheet**

Offer No : GS10252313 Associate Name: Surajmal **Designation:** FIELD DEVELOPMENT ASSISTANT Location Ludhiana

Pay Heads	Rs. Monthly Pay	Rs. Annual Pay
Basic	10737	128844
House Rent Allowance	7763	93156
Gross Salary	18500	222000

Employer's Contribution	Rs. Monthly Pay	Rs. Annual Pay
Employer Esi	602	7224
Employer Pf	1396	16752
Employer Labour Welfare Fund	20	240
Total Contribution	2018	24216
Cost to Company: (CTC)	20518	246216

Deduction: (Subjected to change)	Rs. Monthly Pay	Rs. Annual Pay
Insurance Deduction	128	1536
Provident Fund	1289	15468
Labour Welfare Fund	5	60
Employee Esi	139	1668
Total Deduction	1561	18732
Net Take Home	16939	203268

For Quess Corp Limited.

Nitin Dave **CEO Staffing** 

QUESS Corp Limited 3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



Date: 12 March 2024

Ujjwal Upadhyay Shobhit University, Gangoh Uttar Pradesh, 247341

Sub: Offer Letter

Dear Mr. Ujjwal,

In pursuance to your interview held with us, we are pleased to offer you a position of "Supervisor"-Horticulture Department with Signature Global, on the terms and conditions as discussed & agreed upon. You are required to join on or before 19 March 2024.

Your position would carry an annual CTC of Rs. 312000.00 /- ( Three Lakh Twelve Thousand Only,) per annum. Detailed structure will be given along with appointment letter at the time of joining.

You are requested to bring along with attested photocopies of the following certificates/ documents at the time of joining:-

- 1. Educational Certificates (Class X, XII, Graduation, higher qualification and diploma)
- 2. Service/Experience Certificate(s)/ Relieving Certificate(s) of Last three employments.
- 3. Four recent passport size photographs
- 4. Copy of Pan Card, Voter ID card, Aadhar Card.
- 5. Last 3 month salary slips, bank account statement and a canceled cheque.
- 6. Form 16, 12B, 26AS issued by the previous employer.

Please send us a copy of the resignation letter given by you to your current organization within 3 working days of the receipt of this offer Letter, failing which this offer may be treated as null and void.

Signature Global is an employer of choice and values long term associations. We are on a journey of long term growth and welcome onboard candidates of caliber, professional resilience and commitment to be part of this journey over a minimum period of 3 – 5 years. As part of your joining process you may be required to fill a Service Bond of 3.5 years with the company.

Kindly send the duplicate copy of this letter duly signed as an acceptance of the Offer.

We welcome you to the organization and look forward to your valuable contribution to the organization's growth.

If during verification we find any misleading document your employment with the company will be terminated.

Thanking you,

For Signature Global

Jaspreet Kaur

Senior General Manager

This letter is computer generated and therefore does not require any stamp or signature



Date: 12 March 2024

Mr. Vishal Kapil Shobhit University, Gangoh Uttar Pradesh, 247341

Sub: Offer Letter

Dear Mr. Vishal,

In pursuance to your interview held with us, we are pleased to offer you a position of "Supervisor"-Horticulture Department with Signature Global, on the terms and conditions as discussed & agreed upon. You are required to join on or before 19 March 2024.

Your position would carry an annual CTC of Rs. 312000.00 /- ( Three Lakh Twelve Thousand Only,) per annum. Detailed structure will be given along with appointment letter at the time of joining.

You are requested to bring along with attested photocopies of the following certificates/ documents at the time of joining:-

- 1. Educational Certificates (Class X, XII, Graduation, higher qualification and diploma)
- 2. Service/Experience Certificate(s)/ Relieving Certificate(s) of Last three employments.
- 3. Four recent passport size photographs
- 4. Copy of Pan Card, Voter ID card, Aadhar Card.
- 5. Last 3 month salary slips, bank account statement and a canceled cheque.
- 6. Form 16, 12B, 26AS issued by the previous employer.

Please send us a copy of the resignation letter given by you to your current organization within 3 working days of the receipt of this offer Letter, failing which this offer may be treated as null and void.

Signature Global is an employer of choice and values long term associations. We are on a journey of long term growth and welcome onboard candidates of caliber, professional resilience and commitment to be part of this journey over a minimum period of 3 – 5 years. As part of your joining process you may be required to fill a Service Bond of 3.5 years with the company.

Kindly send the duplicate copy of this letter duly signed as an acceptance of the Offer.

We welcome you to the organization and look forward to your valuable contribution to the organization's growth.

If during verification we find any misleading document your employment with the company will be terminated.

Thanking you,

For Signature Global

Jaspreet Kaur

Senior General Manager

This letter is computer generated and therefore does not require any stamp or signature



# राजकीय इण्टर कॉलेज, झाड़वन GOVERMENT INTER COLLEGE, JHARWAN



# RAJ SINGH TEACHER (PTA)

VILLAGE - JHARWAN, GANGOH, SAHARANPUR



# GEETAGYAN SANSKAR ACADEMY

Affiliated to C.B.S.E., New Delhi (10+2)



Emp. Name : MS. RASHI VERMA

Designation : Asst. Teacher

Phone No. : 9759051940

Res. Address: AMBA VIHAR COLONY,

**GANGOH** 



Vidya Mandir Marg, Gangoh (SRE), (U.P.)-247341 Phone No.: +91-9457050185, 8868871082



Date: 05:08:2024

Offer Letter

OFFER ID: 6718-2410-0155

Aayush Saini S/O Vinod Saini Shobhit University, Saharanpur (U.P.)

Dear Aayush,

We are delighted to offer you the position of Trainee - A I in our Manufacturing, Formulation team at Cipla based in Goa, Unit -10. You will be assigned a role of "Junior Operator - Production".

Post your interactions with our leaders at Cipla, we believe that you have the qualifications for a great career with us. At Cipla, we are committed towards *Caring for Life*. By joining Cipla you will be assured of working with fine individuals in an excellence focused and innovation driven environment.

The complete break up of your current cost to company is attached in Annexure A of this letter. You shall also be entitled to various benefits of the Company as applicable including Leave, Health Insurance, Travel expenses etc.

This offer is subject to you clearing the medical examination and reference check successfully.

Kindly confirm your acceptance in the next 3 days. You are expected to join us on or before 19:08:2024.

We welcome you to Cipla family!

For Cipla Ltd

Vinay Kumar Bassi

Head HR - Operations

Cipla Ltd. Regd. Office Cipla House, Peninsula Business Park, Ganpatro Kadam Marg, Lower Parel, Mumbai-400 013
Phone +91 22 24826000 Fax +91 22 24826120 E-mail contactus@cipla.com Website www.cipla.com
Corporate Identity Number L24239MH1935PLC002380

Page 1 of 3



Date: 05:08:2024

Offer Letter

OFFER ID: 6718-2410-0156

Arnav Sharma S/O Rajneesh Sharma Shobhit University, Saharanpur (U.P.)

Dear Arnav,

We are delighted to offer you the position of Trainee - A I in our Manufacturing, Formulation team at Cipla based in Goa, Unit -10. You will be assigned a role of "Junior Operator - Production".

Post your interactions with our leaders at Cipla, we believe that you have the qualifications for a great career with us. At Cipla, we are committed towards *Caring for Life*. By joining Cipla you will be assured of working with fine individuals in an excellence focused and innovation driven environment.

The complete break up of your current cost to company is attached in Annexure A of this letter. You shall also be entitled to various benefits of the Company as applicable including Leave, Health Insurance, Travel expenses etc.

This offer is subject to you clearing the medical examination and reference check successfully.

Kindly confirm your acceptance in the next 3 days. You are expected to join us on or before 19:08:2024.

We welcome you to Cipla family!

For Cipla Ltd

Vinay Kumar Bassi

Head HR - Operations

Cipla Ltd. Regd. Office Cipla House, Peninsula Business Park, Ganpatro Kadam Marg, Lower Parel, Mumbai-400 013
Phone +91 22 24826000 Fax +91 22 24826120 E-mail contactus@cipla.com Website www.cipla.com
Corporate Identity Number L24239MH1935PLC002380

Page 1 of 3

Haridwar (UK) - 247667

Ref: PIPL/HR/OFFER/2024/JUNE

Ms. Diya Saini D/O Mr. Rishi Pal Shobhit University, Gangoh-247341

Dear Diya,

# **SUB: OFFER LETTER**

We are pleased to offer your appointment as "Trainee" in "QC" Dept. at M/S. PRITAM INTERNATIONAL PRIVATE LTD., KHASRA NO. 138, RAIPUR INDUSTRIAL AREA, BHAGWANPUR, ROORKEE, DISTT. HARIDWAR (U.K.) 247667 on the terms and conditions mutually agreed during the time of interview.

You are advice to join us on or before **1**<sup>st</sup> **July 2024**. In case you fail to join your duties on due date, the management reserves the right to cancel your appointment.

Please bring this letter along with the following documents:

- 1. Copy of Date of Birth Certificate.
- 2. Copy of Educational Qualification Certificates.
- 3. Ten Recent Passport Size Photographs.
- 4. Copy of PAN Card.
- 5. Copy of ID proof Aadhar Card.
- 6. Medical Fitness Certificate from Registered Medical Practitioners.
- 7. Copy of Bank Passbook/Cancel Cheque.
- 8. Covid Vaccination Certificate

Get along all your original certificates for verification of the above-submitted documents. We welcome you and look forward to your happy association with us.

Please sign the duplicate copy of this letter as a token of acceptance and return the same to us. Yours faithfully,

For PRITAM INTERNATIONAL PRIVATE LTD. Sd/

**Authorized Signatory** 

Date: 26th June 2024



Date: 05:08:2024

Offer Letter

OFFER ID: 6718-2410-0153

Harsh Saini S/O Satish Saini Shobhit University, Saharanpur (U.P.)

Dear Harsh,

We are delighted to offer you the position of Trainee - A I in our Manufacturing, Formulation team at Cipla based in Goa, Unit -10. You will be assigned a role of "Junior Operator - Production".

Post your interactions with our leaders at Cipla, we believe that you have the qualifications for a great career with us. At Cipla, we are committed towards *Caring for Life*. By joining Cipla you will be assured of working with fine individuals in an excellence focused and innovation driven environment.

The complete break up of your current cost to company is attached in Annexure A of this letter. You shall also be entitled to various benefits of the Company as applicable including Leave, Health Insurance, Travel expenses etc.

This offer is subject to you clearing the medical examination and reference check successfully.

Kindly confirm your acceptance in the next 3 days. You are expected to join us on or before 19:08:2024.

We welcome you to Cipla family!

For Cipla Ltd

Vinay Kumar Bassi

Head HR - Operations

Cipla Ltd. Regd. Office Cipla House, Peninsula Business Park, Ganpatro Kadam Marg, Lower Parel, Mumbai-400 013
Phone +91 22 24826000 Fax +91 22 24826120 E-mail contactus@cipla.com Website www.cipla.com
Corporate Identity Number L24239MH1935PLC002380

Ref: PIPL/HR/OFFER/2024/JUNE Date: 26th June 2024

Mr. Himanshu Saini S/O Mr.Kuldeep Singh Address- Village+Post-Islamnagar Distt-Saharanpur (UP)247451 CONTACT NO: -9634437427

Dear Himanshu,

# **SUB: OFFER LETTER**

We are pleased to offer your appointment as "**Trainee**" in "**QA**" **Dept.** at M/S. PRITAM INTERNATIONAL PRIVATE LTD., KHASRA NO. 138, RAIPUR INDUSTRIAL AREA, BHAGWANPUR, ROORKEE, DISTT. HARIDWAR (U.K.) 247667 on the terms and conditions mutually agreed during the time of interview.

You are advice to join us on or before **1**<sup>st</sup> **July 2024**. In case you fail to join your duties on due date, the management reserves the right to cancel your appointment.

Please bring this letter along with the following documents:

- 1. Copy of Date of Birth Certificate.
- 2. Copy of Educational Qualification Certificates.
- 3. Ten Recent Passport Size Photographs.
- 4. Copy of PAN Card.
- 5. Copy of ID proof Aadhar Card.
- 6. Medical Fitness Certificate from Registered Medical Practitioners.
- 7. Copy of Bank Passbook/Cancel Cheque.
- 8. Covid Vaccination Certificate.

Get along all your original certificates for verification of the above-submitted documents. We welcome you and look forward to your happy association with us.

Please sign the duplicate copy of this letter as a token of acceptance and return the same to us. Yours faithfully,

For PRITAM INTERNATIONAL PRIVATE LTD. Sd/

**Authorized Signatory** 



Date: 05:08:2024

Offer Letter

OFFER ID: 6718-2410-0152

Nikhil Dev S/O Sunil Kumar Shobhit University, Saharanpur (U.P.)

Dear Nikhil Dev,

We are delighted to offer you the position of Trainee - A I in our Manufacturing, Formulation team at Cipla based in Goa, Unit -10. You will be assigned a role of "Junior Operator - Production".

Post your interactions with our leaders at Cipla, we believe that you have the qualifications for a great career with us. At Cipla, we are committed towards *Caring for Life*. By joining Cipla you will be assured of working with fine individuals in an excellence focused and innovation driven environment.

The complete break up of your current cost to company is attached in Annexure A of this letter. You shall also be entitled to various benefits of the Company as applicable including Leave, Health Insurance, Travel expenses etc.

This offer is subject to you clearing the medical examination and reference check successfully.

Kindly confirm your acceptance in the next 3 days. You are expected to join us on or before 19:08:2024.

We welcome you to Cipla family!

For Cipla Ltd

Vinay Kumar Bassi

Head HR - Operations

Cipla Ltd. Regd. Office Cipla House, Peninsula Business Park, Ganpatro Kadam Marg, Lower Parel, Mumbai-400 013
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Patanjali Herbal Garden & Research Center

Delhi-Haridwar National Highway, Bahadarbad Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 +91-1334-244805, 240664 divyayoga@divyayoga.com



Ref: T-2024/0246 Date: 20:05:2024

To,

Mr. Akshay Kumar

Subject: Offer Letter

Mr. Akshay Kumar

We are excited to extend you this offer of employment for the position of QC Chemist - Trainee, based on the terms and conditions mutually agreed upon in the interview with you.

If you accept this offer letter, your start date will be 01:06:2024, or else this offer will be null and void.

As per our company policy, you have to do medical checkup by our company appointed Doctor and this offer valid subject to you found medical fit.

In token of your acceptance of the above offer, please sign and return the duplicate of this email.

Thanking you

**HR Manager** 





Compensation Structure	
Employee Name Akshay Kumar	
<b>Department</b> QC	
<b>Designation</b> QC Chemist - Trainee	
Effective Date 01:06:2024	
CTC (in INR)	208,800/- per annum



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Ref: T-2024/0251 Date: 20:05:2024

To,

Mr. Anshul

Subject: Offer Letter

Mr. Anshul

We are excited to extend you this offer of employment for the position of QC Chemist - Trainee, based on the terms and conditions mutually agreed upon in the interview with you.

If you accept this offer letter, your start date will be 01:06:2024, or else this offer will be null and void.

As per our company policy, you have to do medical checkup by our company appointed Doctor and this offer valid subject to you found medical fit.

In token of your acceptance of the above offer, please sign and return the duplicate of this email.

Thanking you

**HR Manager** 





Compensation Structure	
Employee Name Anshul	
<b>Department</b> QC	
<b>Designation</b> QC Chemist - Trainee	
Effective Date 01:06:2024	
CTC (in INR)	208,800/- per annum



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Ref: T-2024/0249 Date: 20:05:2024

To,

Mr. Danish Tomar

Subject: Offer Letter

Mr. Danish Tomar

We are excited to extend you this offer of employment for the position of QC Chemist - Trainee, based on the terms and conditions mutually agreed upon in the interview with you.

If you accept this offer letter, your start date will be 01:06:2024, or else this offer will be null and void.

As per our company policy, you have to do medical checkup by our company appointed Doctor and this offer valid subject to you found medical fit.

In token of your acceptance of the above offer, please sign and return the duplicate of this email.

Thanking you

**HR Manager** 





Compensation Structure	
Employee Name Danish Tomar	
<b>Department</b> QC	
<b>Designation</b> QC Chemist - Trainee	
Effective Date 01:06:2024	
CTC (in INR)	208,800/- per annum



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Ref: T-2024/0253 Date: 20:05:2024

To,

Mr. Kanhaiya Saini

Subject: Offer Letter

Mr. Kanhaiya Saini

We are excited to extend you this offer of employment for the position of QC Chemist - Trainee, based on the terms and conditions mutually agreed upon in the interview with you.

If you accept this offer letter, your start date will be 01:06:2024, or else this offer will be null and void.

As per our company policy, you have to do medical checkup by our company appointed Doctor and this offer valid subject to you found medical fit.

In token of your acceptance of the above offer, please sign and return the duplicate of this email.

Thanking you

**HR Manager** 





Compensation Structure	
Employee Name Kanhaiya Saini	
<b>Department</b> QC	
<b>Designation</b> QC Chemist - Trainee	
Effective Date 01:06:2024	
CTC (in INR)	208,800/- per annum



Patanjali Herbal Garden & Research Center

Delhi-Haridwar National Highway, Bahadarbad Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 +91-1334-244805, 240664 divyayoga@divyayoga.com



Ref: T-2024/0250 Date: 20:05:2024

To,

Mr. Mohit Kumar

Subject: Offer Letter

Mr. Mohit Kumar

We are excited to extend you this offer of employment for the position of QC Chemist - Trainee, based on the terms and conditions mutually agreed upon in the interview with you.

If you accept this offer letter, your start date will be 01:06:2024, or else this offer will be null and void.

As per our company policy, you have to do medical checkup by our company appointed Doctor and this offer valid subject to you found medical fit.

In token of your acceptance of the above offer, please sign and return the duplicate of this email.

Thanking you

**HR Manager** 



Compensation Structure		
Employee Name	Mohit Kumar	
Department	QC	
Designation	QC Chemist - Trainee	
Effective Date	01:06:2024	
CTC (in INR)	208,800/- per annum	



Patanjali Herbal Garden & Research Center

Delhi-Haridwar National Highway, Bahadarbad Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 +91-1334-244805, 240664 divyayoga@divyayoga.com



Ref: T-2024/0255 Date: 20:05:2024

To,

Mr. Mukul Goyal

Subject: Offer Letter

Mr. Mukul Goyal

We are excited to extend you this offer of employment for the position of QC Chemist - Trainee, based on the terms and conditions mutually agreed upon in the interview with you.

If you accept this offer letter, your start date will be 01:06:2024, or else this offer will be null and void.

As per our company policy, you have to do medical checkup by our company appointed Doctor and this offer valid subject to you found medical fit.

In token of your acceptance of the above offer, please sign and return the duplicate of this email.

Thanking you

**HR Manager** 





Compensation Structure		
Employee Name	Mukul Goyal	
Department	QC	
Designation	QC Chemist - Trainee	
Effective Date	01:06:2024	
CTC (in INR)	208,800/- per annum	



Patanjali Herbal Garden & Research Center

Delhi-Haridwar National Highway, Bahadarbad Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 +91-1334-244805, 240664 divyayoga@divyayoga.com



Ref: T-2024/0248 Date: 20:05:2024

To,

Ms. Naina

Subject: Offer Letter

Ms. Naina

We are excited to extend you this offer of employment for the position of **QC Chemist - Trainee**, based on the terms and conditions mutually agreed upon in the interview with you.

If you accept this offer letter, your start date will be **01:06:2024**, or else this offer will be null and void.

As per our company policy, you have to do medical checkup by our company appointed Doctor and this offer valid subject to you found medical fit.

In token of your acceptance of the above offer, please sign and return the duplicate of this email.

Thanking you

**HR Manager** 

Arun Sharma

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Compensation Structure		
Employee Name	Naina	
Department	QC	
Designation	QC Chemist - Trainee	
Effective Date	01:06:2024	
CTC (in INR)	208,800/- per annum	



# Patanjali Herbal Garden & Research Center

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Ref: T-2024/0245 Date: 20:05:2024

To,

Mr. Nikhil Kumar

Subject: Offer Letter

Mr. Nikhil Kumar

We are excited to extend you this offer of employment for the position of QC Chemist - Trainee, based on the terms and conditions mutually agreed upon in the interview with you.

If you accept this offer letter, your start date will be 01:06:2024, or else this offer will be null and void.

As per our company policy, you have to do medical checkup by our company appointed Doctor and this offer valid subject to you found medical fit.

In token of your acceptance of the above offer, please sign and return the duplicate of this email.

Thanking you

**HR Manager** 



Compensation Structure		
Employee Name	Nikhil Kumar	
Department	QC	
Designation	QC Chemist - Trainee	
Effective Date	01:06:2024	
CTC (in INR)	208,800/- per annum	



# Patanjali Herbal Garden & Research Center

Delhi-Haridwar National Highway, Bahadarbad Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 +91-1334-244805, 240664 divyayoga@divyayoga.com



Ref: T-2024/0247 Date: 20:05:2024

To,

Mr. Nishant Kumar

Subject: Offer Letter

Mr. Nishant Kumar

We are excited to extend you this offer of employment for the position of QC Chemist - Trainee, based on the terms and conditions mutually agreed upon in the interview with you.

If you accept this offer letter, your start date will be 01:06:2024, or else this offer will be null and void.

As per our company policy, you have to do medical checkup by our company appointed Doctor and this offer valid subject to you found medical fit.

In token of your acceptance of the above offer, please sign and return the duplicate of this email.

Thanking you

**HR Manager** 





Compensation Structure		
Employee Name	Nishant Kumar	
Department	QC	
Designation	QC Chemist - Trainee	
Effective Date	01:06:2024	
CTC (in INR)	208,800/- per annum	



Patanjali Herbal Garden & Research Center

Delhi-Haridwar National Highway, Bahadarbad Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 +91-1334-244805, 240664 divyayoga@divyayoga.com



Ref: T-2024/0252 Date: 20:05:2024

To,

Mr. Prashant Sharma

Subject: Offer Letter

Mr. Prashant Sharma

We are excited to extend you this offer of employment for the position of **QC Chemist - Trainee**, based on the terms and conditions mutually agreed upon in the interview with you.

If you accept this offer letter, your start date will be **01:06:2024,** or else this offer will be null and void.

As per our company policy, you have to do medical checkup by our company appointed Doctor and this offer valid subject to you found medical fit.

In token of your acceptance of the above offer, please sign and return the duplicate of this email.

Thanking you

**HR Manager** 





#### Annexure:

Compensation Structure	
Employee Name	Prashant Sharma
Department	QC
Designation	QC Chemist - Trainee
Effective Date	01:06:2024
CTC (in INR)	208,800/- per annum

# PATANJALI AYURVED LIMITED



Patanjali Herbal Garden & Research Center

Delhi-Haridwar National Highway, Bahadarbad Haridwar-249405, Uttarakhand, India +91-1334-240008, 244107, 246737 +91-1334-244805, 240664 divyayoga@divyayoga.com



Ref: T-2024/0254 Date: 20:05:2024

To,

Mr. Rishul Kaushik

Subject: Offer Letter

Mr. Rishul Kaushik

We are excited to extend you this offer of employment for the position of QC Chemist - Trainee, based on the terms and conditions mutually agreed upon in the interview with you.

If you accept this offer letter, your start date will be 01:06:2024, or else this offer will be null and void.

As per our company policy, you have to do medical checkup by our company appointed Doctor and this offer valid subject to you found medical fit.

In token of your acceptance of the above offer, please sign and return the duplicate of this email.

Thanking you

**HR Manager** 

Arun Sharma





#### Annexure:

Compensation Structure	
Employee Name	Rishul Kaushik
Department	QC
Designation	QC Chemist - Trainee
Effective Date	01:06:2024
CTC (in INR)	208,800/- per annum



Khasra No-138, Raipur Industrial Area, Bhagwanpur, Roorkee, Haridwar (UK) - 247667

Ref: PIPL/HR/OFFER/2024/JUNE

Mr. Puneet Kumar S/O Mr.Manoj Kumar Address- Village-Bilaspur, Post office-Dudhla, Gangoh,247341 CONTACT NO: -6398090327

Dear Puneet,

### **SUB: OFFER LETTER**

We are pleased to offer your appointment as "**Trainee**" in "**QA**" **Dept.** at M/S. PRITAM INTERNATIONAL PRIVATE LTD., KHASRA NO. 138, RAIPUR INDUSTRIAL AREA, BHAGWANPUR, ROORKEE, DISTT. HARIDWAR (U.K.) 247667 on the terms and conditions mutually agreed during the time of interview.

You are advice to join us on or before **1**<sup>st</sup> **July 2024**. In case you fail to join your duties on due date, the management reserves the right to cancel your appointment.

Please bring this letter along with the following documents:

- 1. Copy of Date of Birth Certificate.
- 2. Copy of Educational Qualification Certificates.
- 3. Ten Recent Passport Size Photographs.
- 4. Copy of PAN Card.
- 5. Copy of ID proof Aadhar Card.
- 6. Medical Fitness Certificate from Registered Medical Practitioners.
- 7. Copy of Bank Passbook/Cancel Cheque.
- 8. Covid Vaccination Certificate

Get along all your original certificates for verification of the above-submitted documents. We welcome you and look forward to your happy association with us.

Please sign the duplicate copy of this letter as a token of acceptance and return the same to us. Yours faithfully,

For PRITAM INTERNATIONAL PRIVATE LTD.

Sd/

**Authorized Signatory** 

Date: 26th June 2024



Date: 05:08:2024

Offer Letter

OFFER ID: 6718-2410-0154

Sagar Kumar S/O Rajkumar Shobhit University, Saharanpur (U.P.)

Dear Sagar,

We are delighted to offer you the position of Trainee - A I in our Manufacturing, Formulation team at Cipla based in Goa, Unit -10. You will be assigned a role of "Junior Operator - Production".

Post your interactions with our leaders at Cipla, we believe that you have the qualifications for a great career with us. At Cipla, we are committed towards *Caring for Life*. By joining Cipla you will be assured of working with fine individuals in an excellence focused and innovation driven environment.

The complete break up of your current cost to company is attached in Annexure A of this letter. You shall also be entitled to various benefits of the Company as applicable including Leave, Health Insurance, Travel expenses etc.

This offer is subject to you clearing the medical examination and reference check successfully.

Kindly confirm your acceptance in the next 3 days. You are expected to join us on or before 19:08:2024.

We welcome you to Cipla family!

For Cipla Ltd

Vinay Kumar Bassi

Head HR - Operations

Cipla Ltd. Regd. Office Cipla House, Peninsula Business Park, Ganpatro Kadam Marg, Lower Parel, Mumbai-400 013
Phone +91 22 24826000 Fax +91 22 24826120 E-mail contactus@cipla.com Website www.cipla.com
Corporate Identity Number L24239MH1935PLC002380

Page 1 of 3



Khasra No-138, Raipur Industrial Area, Bhagwanpur, Roorkee, Haridwar (UK) - 247667

Ref: PIPL/HR/OFFER/2024/JUNE

Mr. Sarang Saini S/O Mr.Bijendra Singh Address- Village + Post-Islamnagar Distt-Saharanpur (UP)247451 CONTACT NO: -7249922603

Dear Sarang,

### **SUB: OFFER LETTER**

We are pleased to offer your appointment as "Trainee" in "QC" Dept. at M/S. PRITAM INTERNATIONAL PRIVATE LTD., KHASRA NO. 138, RAIPUR INDUSTRIAL AREA, BHAGWANPUR, ROORKEE, DISTT. HARIDWAR (U.K.) 247667 on the terms and conditions mutually agreed during the time of interview.

You are advice to join us on or before **1**<sup>st</sup> **July 2024**. In case you fail to join your duties on due date, the management reserves the right to cancel your appointment.

Please bring this letter along with the following documents:

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- 2. Copy of Educational Qualification Certificates.
- 3. Ten Recent Passport Size Photographs.
- 4. Copy of PAN Card.
- 5. Copy of ID proof Aadhar Card.
- 6. Medical Fitness Certificate from Registered Medical Practitioners.
- 7. Copy of Bank Passbook/Cancel Cheque.
- 8. Covid Vaccination Certificate

Get along all your original certificates for verification of the above-submitted documents. We welcome you and look forward to your happy association with us.

Please sign the duplicate copy of this letter as a token of acceptance and return the same to us. Yours faithfully,

For PRITAM INTERNATIONAL PRIVATE LTD.

Sd/

**Authorized Signatory** 

Date: 26th June 2024

nasra No-138, Kaipur Industriai Area, Bhagwanpur, Koorkee Haridwar (UK) - 247667

Ref: PIPL/HR/OFFER/2024/JUNE

Ms. Tanu Gupta D/O Arvind Gupta
Address- Village-Bilaspur, Post office-Dudhla, Gangoh,247341

Dear Tanu,

### **SUB: OFFER LETTER**

We are pleased to offer your appointment as "**Trainee**" in "**QA**" **Dept.** at M/S. PRITAM INTERNATIONAL PRIVATE LTD., KHASRA NO. 138, RAIPUR INDUSTRIAL AREA, BHAGWANPUR, ROORKEE, DISTT. HARIDWAR (U.K.) 247667 on the terms and conditions mutually agreed during the time of interview.

You are advice to join us on or before **1**<sup>st</sup> **July 2024**. In case you fail to join your duties on due date, the management reserves the right to cancel your appointment.

Please bring this letter along with the following documents:

- 1. Copy of Date of Birth Certificate.
- 2. Copy of Educational Qualification Certificates.
- 3. Ten Recent Passport Size Photographs.
- 4. Copy of PAN Card.
- 5. Copy of ID proof Aadhar Card.
- 6. Medical Fitness Certificate from Registered Medical Practitioners.
- 7. Copy of Bank Passbook/Cancel Cheque.
- 8. Covid Vaccination Certificate

Get along all your original certificates for verification of the above-submitted documents. We welcome you and look forward to your happy association with us.

Please sign the duplicate copy of this letter as a token of acceptance and return the same to us. Yours faithfully,

For PRITAM INTERNATIONAL PRIVATE LTD. Sd/

**Authorized Signatory** 

Date: 26th June 2024

Haridwar (UK) - 247667

Ref: PIPL/HR/OFFER/2024/JUNE Date: 26<sup>th</sup> June 2024

Mr. Vishu Sharma S/O Mr.Shiv Darshan Sharma Address- Village+Post Gudamb,Pincode-247451 CONTACT NO: -7668955653

Dear Vishu,

#### SUB: OFFER LETTER

We are pleased to offer your appointment as "Trainee" in "Production" Dept. at M/S. PRITAM INTERNATIONAL PRIVATE LTD., KHASRA NO. 138, RAIPUR INDUSTRIAL AREA, BHAGWANPUR, ROORKEE, DISTT. HARIDWAR (U.K.) 247667 on the terms and conditions mutually agreed during the time of interview.

You are advice to join us on or before **1**<sup>st</sup> **July 2024**. In case you fail to join your duties on due date, the management reserves the right to cancel your appointment.

Please bring this letter along with the following documents:

- 1. Copy of Date of Birth Certificate.
- 2. Copy of Educational Qualification Certificates.
- 3. Ten Recent Passport Size Photographs.
- 4. Copy of PAN Card.
- 5. Copy of ID proof Aadhar Card.
- 6. Medical Fitness Certificate from Registered Medical Practitioners.
- 7. Copy of Bank Passbook/Cancel Cheque.
- 8. Covid Vaccination Certificate.

Get along all your original certificates for verification of the above-submitted documents. We welcome you and look forward to your happy association with us.

Please sign the duplicate copy of this letter as a token of acceptance and return the same to us. Yours faithfully,

For PRITAM INTERNATIONAL PRIVATE LTD. Sd/

**Authorized Signatory** 



(Statutory body constituted under Advocates Act 1961)

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that Vikas Sharma has been admitted on 8<sup>th</sup> July 2024 to be an advocate with Bar council of Delhi vide enrollment no. D/6066/2024 and his name has been provisionally entered on the roll of advocates maintained by this council.

Provisional enrollment certificate and provisional identity card will be issued to Vikas Sharma In due course mostly on or after 8th August 2024

Thanking you,

Yours Sincerely,

Rajesh Mishra



# **PUNJAB & HARYANA BAR COUNCIL**

(Statutory body constituted under Advocates Act 1961)

### **PROVISIONAL REGISTRATION CERTIFICATE**

This is to certify that **Suhail** has been admitted on **19th January 2024** to be an advocate with **Bar council of Punjab & Haryana** vide enrollment no. **A/07/0987** and his name has been provisionally entered on the roll of advocates maintained by this council.

Provisional enrollment certificate and provisional identity card will be issued to **Suhai!** In due course mostly on or after **27**<sup>th</sup> **February 2024** 

Thanking you,

Yours Sincerely,

Pankaj Madan

Chairman



(Statutory body constituted under Advocates Act 1961)

### TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Siddarth Chaudhary** has been admitted on 19<sup>th</sup> **June 2024** to be an advocate with **Bar council of Delhi** vide enrollment no. **D/6066/2024** and his name has been provisionally entered on the roll of advocates maintained by this council.

Provisional enrollment certificate and provisional identity card will be issued to Siddarth Choudhary In due course mostly on or after 30 July 2024

Thanking you,

Yours Sincerely,

Rajesh Mishra

# SONY

### OFFER LETTER

Joining date: 14/06//2024

### Dear Sandeep Singh

We are pleased to offer you the position legal attorney in Sony Entertainment Pvt. We expect your personal dedication and accountability towards the organisation in all the advice, action and results as you provide being a representative of our organisation. We would also ask for your commitment and dedication.

In return, we are committed to providing you with every opportunity to the highest level of your ability and potential. You will receive a certificate on completion of the internship tenure.

Again, congratulations and we are looking forward to work with you all If u have any query feel free to contact: 9773653900/84478654

Sincerely,

Ashish Kaushal





## **PUNJAB & HARYANA BAR COUNCIL**

(Statutory body constituted under Advocates Act 1961)

# PROVISIONAL REGISTRATION CERTIFICATE

This is to certify that Raja Divyansh has been admitted on 29th April 2024 to be an advocate with Bar council of Punjab & Haryana vide enrollment no. S/9853/2024 and his name has been provisionally entered on the roll of advocates maintained by this council.

Provisional enrollment certificate and provisional identity card will be issued to Raja Divyansh In due course mostly on or after 30th May 2024

Thanking you,

Yours Sincerely,

Pankaj Madan

Chairman



(Statutory body constituted under Advocates Act 1961)

# TO WHOMSOEVER IT MAY CONCERN

This is to certify that Parvej Jung has been admitted on 26th March 2024 to be an advocate with Bar council of Delhi vide enrollment no. D/6066/2024 and his name has been provisionally entered on the roll of advocates maintained by this council.

Provisional enrollment certificate and provisional identity card will be issued to Vikas Sharma In due course mostly on or after 18<sup>th</sup> May 2024

Thanking you,

Yours Sincerely,

Brijesh Singh



(Statutory body constituted under Advocates Act 1961)

# TO WHOMSOEVER IT MAY CONCERN

This is to certify that Hansraj has been admitted on 8th April 2024 to be an advocate with Bar council of Delhi vide enrollment no. IK/09/2304 and his name has been provisionally entered on the roll of advocates maintained by this council.

Provisional enrollment certificate and provisional identity card will be issued to **Hansraj** In due course mostly on or after **12**<sup>th</sup> **May 2024** 

Thanking you,

Yours Sincerely,

Rajesh Mishra



## राज्य विधिज्ञ परिषद् उत्तर प्रदेश THE BAR COUNCIL OF UTTAR PRADESH

१९, महर्षि त्यान्य सर्ग, प्रयागाज-२१६००१ 19, Maharshi Dayanand Marg. Prayagraj-211001

## BAR COUNCIL OF UTTAR PRADESH

(Statutory body constituted under Advocates Act 1961)

## **PROVISIONAL CERTIFICATE**

This is to certify that **Gulnawaj** has been admitted on 17<sup>th</sup> **April 2024** to be an advocate with **Bar council of Uttar Pradesh** vide enrollment no. **IL/09/7896** and his name has been provisionally entered on the roll of advocates maintained by this council.

Provisional enrollment certificate and provisional identity card will be issued to  ${\bf Gulnawaj}$  In due course mostly on or after  ${\bf 20^{th}}$   ${\bf June}$  2024

Thanking you,

Yours Sincerely,

Dharmendra Pandey

Hony. Secretary

(Bar Council of U.P)



## राज्य विधिज्ञ परिषद् उत्तर प्रदेश THE BAR COUNCIL OF UTTAR PRADESH

१९ , महर्षि स्थानस् मार्गः प्रशासका—३१५००१ 19, Maharshi Dayanand Marg. Prayagraj-211001

## BAR COUNCIL OF UTTAR PRADESH

(Statutory body constituted under Advocates Act 1961)

## **PROVISIONAL CERTIFICATE**

This is to certify that Dalbir Singh has been admitted on 28th April 2024 to be an advocate with Bar council of Uttar Pradesh vide enrollment no. 09/LP/7865 and his name has been provisionally entered on the roll of advocates maintained by this council.

Provisional enrollment certificate and provisional identity card will be issued to Dalbir Singh In due course mostly on or after 19th June 2024

Thanking you,

Yours Sincerely,

Ajinkay Pandey

Hony. Secretary

(Bar Council of U.P)



# **PUNJAB & HARYANA BAR COUNCIL**

(Statutory body constituted under Advocates Act 1961)

# PROVISIONAL REGISTRATION CERTIFICATE

This is to certify that **Bhawna** has been admitted on 29<sup>th</sup> **May 2024** to be an advocate with **Bar council of Punjab & Haryana** vide enrollment no. **P/19/PL/7856** and his name has been provisionally entered on the roll of advocates maintained by this council.

Provisional enrollment certificate and provisional identity card will be issued to **Bhawna** In due course mostly on or after **12**<sup>th</sup> **July 2024** 

Thanking you,

Yours Sincerely,

Amus

Pankaj Madan

Chairman



An NGO registered under Societies Registration Act XXI, 1860 as a national NGO. Regn. No.S/ 792/Dstt.south/2012.

### OFFER LETTER

Joining date: 27/10/2024

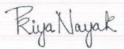
Dear Arju devi,

We are pleased to offer you the position of **Junior Manager** in *Umeed-a drop of hope (NGO)*. We expect your personal dedication and accountability towards the organisation in all the advice, action and results as you provide being a representative of our organisation. We would also ask for your commitment and dedication.

In return, we are committed to providing you with every opportunity to the highest level of your ability and potential. You will receive a certificate on completion of the internship tenure.

Again, congratulations and we are looking forward to work with you all If u have any query feel free to contact: 9773653860/8448661797

Sincerely,







# BAR COUNCIL OF UTTARAKHAND

(Statutory body constituted under Advocates Act 1961)

# REGISTRATION ACKNOWLEDGEMENT

This is to certify that Ajay Kumar has been admitted on 12<sup>th</sup> July 2024 to be an advocate with Bar council of Uttarakhand vide enrollment no. A/08/T/2345 and his name has been provisionally entered on the roll of advocates maintained by this council.

Provisional enrollment certificate and provisional identity card will be issued to **Ajay kumar** In due course mostly on or after **30**<sup>th</sup> **August 2024** 

Thanking you,

Yours Sincerely,

Ramesh Rawat

Seceratary