



**Shobhit
University**

EDUCATION EMPOWERS



Top 101-125 Band
in Pharmacy

CRITERION 5 - STUDENT SUPPORT AND PROGRESSION

5.1.5 THE INSTITUTION HAS A TRANSPARENT MECHANISM FOR TIMELY REDRESSAL OF STUDENT GRIEVANCES / PREVENTION OF SEXUAL HARASSMENT AND PREVENTION OF RAGGING 1. ADOPTION OF GUIDELINES OF REGULATORY BODIES 2. PRESENCE OF THE COMMITTEE AND MECHANISM OF RECEIVING STUDENT GRIEVANCES (ONLINE/ OFFLINE) 3. PERIODIC MEETINGS OF THE COMMITTEE WITH MINUTES 4. RECORD OF ACTION TAKEN

To reduce enormous use of paper and printing the ensure data, sign and a seal by the Competent Authority for all the papers, we have used the Class-3 Digital Signatures where a Registration Authority i.e. Dr. Mahipal Singh, Registrar of our University authenticate the documents and responses claimed in this pdf file.



SHOBHIT UNIVERSITY, Gangoh

[Notified by Government of U.P. Act No.3 of 2012, Established u/s 2(f) of UGC Act 1956]

Adarsh Institutional Area, Babu Vijendra Marg,
Gangoh, Distt. Saharanpur - 247341, UP

35
YEARS
OF ACADEMIC
EXCELLENCE



File No. SUG/N-2/ADM/RO/2020/02

Dated: July 03, 2020

NOTIFICATION

To Provide a mechanism for redressal of students' grievances the following Students Grievance Redressal Committee (SGRC) is notified as per the UGC guidelines.

| S. No | Name | School/Department/Organization | Appointment |
|-------|--|---|-------------|
| 01 | Prof. (Dr.) Madanlal Kaushik | School of Pharmacy-AVIPS | Chairman |
| 02 | Prof. (Dr.) Divya Prakash, Dean Student Welfare | School of Biological Engineering & Sciences | Member |
| 03 | Prof. (Dr.) Shrikant Gupta, Chief Proctor | School of Engineering & Technology | Member |
| 04 | Prof. (Dr.) Gunjan Agarwal, Senior Faculty Member | School of Law & Constitutional Studies | Member |
| 05 | KM. Inayat Rehmani, Student | School of Law & Constitutional Studies | Member |

This issues with the approval of competent authority.

Dr. Mahipal Singh
Registrar



Copy to: -

1. All the Director/Principal/Head(s)/Co-ordinator(s)
2. All the Committee members
3. All the Notice boards
4. Guard file

For Kind information:

1. Sr. Director HR & CR. - for kind information of Senior Director HR&CR.
2. PS to Hon'ble Vice-Chancellor -for kind information of Hon'ble Vice-Chancellor.



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247341, India
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U: www.sug.ac.in

CIRCULAR

Date: 13-05-2021

The Members of Students Grievance Redressal Committee requested to attend the meeting on 15.05.2021 at 11.30 a.m. in the University Board Room.

Agenda

1. To examine the Grievance raised by some girl students to provide door mats in wash rooms.
2. To discuss about increasing the placement hours.
3. Any other matter.

Members of the Committee Members

| S. No | Name | School/Department/Organization | Appointment | Signature |
|-------|--|--|-------------|-----------|
| 1 | Prof. (Dr.) Madanlal Kaushik | School of Pharmacy-AVIPS | Chairman | |
| 2 | Prof. (Dr.) Divya Prakash, Dean Student Welfare | School of Biological Engineering & Sciences | Member | |
| 3 | Prof. (Dr.) Shrikant Gupta, Chief Proctor | School of Engineering & Technology | Member | |
| 4 | Prof. (Dr.) Gunjan Agarwal, Senior Faculty Member | School of Law & Constitutional Studies | Member | |
| 5 | KM. Inayat Rehmani, Student | School of Law & Constitutional Studies | Member | |

The students who have any grievances can contact the committee members for rectify their problems.

Copy to:

1. All Notice Board
2. All the HoDs
3. IQAC
4. Committee members

Chairman



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U: www.sug.ac.in

Minutes of the Meeting

Date: 15/05/2021

The following points were discussed in the Meeting

The university has a transparent mechanism to address the grievances of students through the meeting.

Agenda

1. To examine the Grievance raised by some girl students to provide door mats in wash rooms.
2. To discuss about increasing the placement hours.
3. Any other matter.

Resolution

1. To provide door mats brought to the notice of Campus Maintenance committee for rectification.
2. Coordinator University Training & Placement Coordinator was instructed to increase the training and placement hours.

Action Taken

1. Provided Door mats in washrooms within 4 days.
2. Training and placement hours were increased.

The following members of the committee were present:

| S. No | Name | School/Department/Organization | Appointment | Signature |
|-------|---|---|-------------|-----------|
| 1 | Prof. (Dr.) Madanlal Kaushik | School of Pharmacy-AVIPS | Chairman | |
| 2 | Prof. (Dr.) Divya Prakash, Dean Student Welfare | School of Biological Engineering & Sciences | Member | |
| 3 | Prof. (Dr.) Shrikant Gupta, Chief Proctor | School of Engineering & Technology | Member | |
| 4 | Prof. (Dr.) Gunjan Agarwal, Senior Faculty Member | School of Law & Constitutional Studies | Member | |
| 5 | KM. Bhawna, Student | School of Law & Constitutional Studies | Member | |

Madanlal
Chairman



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CIRCULAR

Date: 20-07-2020

The Members of Students Grievance Redressal Committee requested to attend the meeting on 23.07.2020 at 11:00 a.m. in the University Board Room.

Agenda

1. To examine the Grievance raised by some students about dull lighting in class rooms.
2. To examine the Grievance raised by some students to increase existing sports and games facilities.
3. Any other matter.

Members of the Committee Members

| S. No | Name | School/Department/Organization | Appointment | Signature |
|-------|--|--|-------------|-----------|
| 1 | Prof. (Dr.) Madanlal Kaushik | School of Pharmacy-AVIPS | Chairman | |
| 2 | Prof. (Dr.) Divya Prakash, Dean Student Welfare | School of Biological Engineering & Sciences | Member | |
| 3 | Prof. (Dr.) Shrikant Gupta, Chief Proctor | School of Engineering & Technology | Member | |
| 4 | Prof. (Dr.) Gunjan Agarwal, Senior Faculty Member | School of Law & Constitutional Studies | Member | |
| 5 | KM. Bhawna, Student | School of Law & Constitutional Studies | Member | |

The students who have any grievances can contact the committee members for rectify their problems.

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Minutes of the Meeting

Date: 23/07/2020

The following points were discussed in the Meeting

The university has a transparent mechanism to address the grievances of students through the meeting.

Agenda

4. To examine the Grievance raised by some students about dull lighting in class rooms.
5. To examine the Grievance raised by some students to increase existing sports and games facilities.
6. Any other matter.

Resolution

1. Issue of rectifying dull lighting in class rooms brought to the notice of Campus Maintenance committee for rectification.
2. Issue of increasing sports and games facilities brought to the notice of Sports and Games Advisory Committee.

Action Taken

1. Rooms with dull-lighting are identified and taken steps for replacing the existing lights.
2. Representations received from the students forwarded to Sports and Games Advisory committee for necessary action.

The following members of the committee were present:

| S. No | Name | School/Department/Organization | Appointment | Signature |
|-------|---|---|-------------|-----------|
| 01 | Prof. (Dr.) Madanlal Kaushik | School of Pharmacy-AVIPS | Chairman | |
| 02 | Prof. (Dr.) Divya Prakash, Dean Student Welfare | School of Biological Engineering & Sciences | Member | |
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| 05 | KM. Bhawna, Student | School of Law & Constitutional Studies | Member | |

Chairman