



**Shobhit
University**

EDUCATION EMPOWERS



Top 101-125 Band
in Pharmacy

CRITERION 5 - STUDENT SUPPORT AND PROGRESSION

5.1.5 THE INSTITUTION HAS A TRANSPARENT MECHANISM FOR TIMELY REDRESSAL OF STUDENT GRIEVANCES / PREVENTION OF SEXUAL HARASSMENT AND PREVENTION OF RAGGING 1. ADOPTION OF GUIDELINES OF REGULATORY BODIES 2. PRESENCE OF THE COMMITTEE AND MECHANISM OF RECEIVING STUDENT GRIEVANCES (ONLINE/ OFFLINE) 3. PERIODIC MEETINGS OF THE COMMITTEE WITH MINUTES 4. RECORD OF ACTION TAKEN

To reduce enormous use of paper and printing the ensure data, sign and a seal by the Competent Authority for all the papers, we have used the Class-3 Digital Signatures where a Registration Authority i.e. Dr. Mahipal Singh, Registrar of our University authenticate the documents and responses claimed in this pdf file.



SHOBHIT UNIVERSITY, Gangoh

[Notified by Government of U.P. Act No.3 of 2012, Established u/s 2(f) of UGC Act 1956]

Adarsh Institutional Area, Babu Vijendra Marg,
Gangoh, Distt. Saharanpur - 247341, UP

35
YEARS
OF ACADEMIC
EXCELLENCE



File No. N-2/ADM/RO/2023/03

Dated: June 12, 2023


NOTIFICATION

The following Internal Complaints Committee (ICC) is being constituted for prohibition and redressal of sexual harassment of women employees and students as per UGC guidelines.

S. No	Name	School/Department/Organization	Appointment
01	Prof. (Dr.) Gunjan Aggarwal	School of Law and Constitutional Studies	Chairperson
02	Dr. Meenakshi Chaudhary	School of Ayurveda-KSVAMC & RC	Member
03	Prof. (Dr.) Himani Bajaj	School of Pharmacy-AVIPS	Member
04	Dr. Naveen Kumar	School of Biological Engineering & Sciences	Member
05	Mr. Virendra Kumar	Office Assistant	Member
06	Mr. Satish Kumar	Store I/C, KSVAMC	Member
07	Ms. Riya Verma, Student	B. Pharm 3 rd year	Member
08	Ms. Inayat Rehmani, Student	B.A., LL. B 4 th year	Member
09	Ms. Priya Nasker, Student	BAMS 3 rd Professional	Member

The ICC shall, upon receipt of the complaint, enquire the case in accordance with the laid down regulations and in a time bound manner. These regulation are available in the registrar office.

This issues with the approval of competent authority.


Dr. Mahipal Singh
Registrar



Copy to: -

1. All the Director/Principal/Head(s)/Co-ordinator(s)
2. All the Committee members
3. All the Notice boards
4. Guard file

For Kind information:

1. Sr. Director HR & CR. - for kind information of Senior Director HR&CR.
2. PS to Hon'ble Vice-Chancellor -for kind information of Hon'ble Vice-Chancellor.



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Babu Vijendra Marg. Adarsh Institutional
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247341, India
Tel: +91 7830810052
E-mail: registrargangoh@shobhituniversity.ac.in
U: www.sug.ac.in

Date: 27.04.2024

Circular

All members of the Internal Complaint Committee are requested to attend the meeting on 02.05.2024. at 2.30 p.m. at the University new Board room.

S. No	Name	School/Department/Organization	Appointment	Signature
1	Prof. (Dr.) Gunjan Aggarwal	School of Law and Constitutional Studies	Chairperson	
2	Dr. Meenakshi Chaudhary	School of Ayurveda-KSVAMC & RC	Member	
3	Dr. Himani Bajaj, Associate Prof.	School of Pharmacy-AVIPS	Member	
4	Dr. Naveen Kumar, Assist. Prof.	School of Biological Engineering & Sciences	Member	
5	Mr. Virendra Kumar	Office Assistant	Member	
6	Mr. Satish Kumar	Store I/C, KSVAMC	Member	
7	Ms. Kritika Singhal, Student	B. Com. 3 rd year	Member	
8	Ms. Inayat Rehmani, Student	B.A., LL. B 2 nd year	Member	
9	Ms. Swati Rana, Student	BAMS 2 nd Professional	Member	

Prof. (Dr.) Gunjan Aggarwal

Chairperson



Copy to;

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Minutes of the Meeting of Internal Complaint Committee (ICC)

A meeting of Internal Complaint Committee was held on 02.05.2024. at 2.30 p.m. at the University new Board room. Prof. (Dr.) Gunjan Aggarwal presided over the meeting. In the starting of the meeting, minutes of the previous meeting were read out and approved.

The following matters were discussed during the meeting:

1. Activities for Gender sensitization of Gender equality.
2. The Presiding officer congratulated the activities of the cell and appreciated to the efforts in maintaining the University.
3. As discussed in the previous meeting a number of programmes were organized during the Academic year.
4. Complaint box were checked, the number expressed that there were no cases of complaints against sexual harassment in the University campus.

The meeting ended with vote of thanks to the Chair person as well as committee members for their fruitful suggestions and guidelines for each of the Agenda.



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247341, India

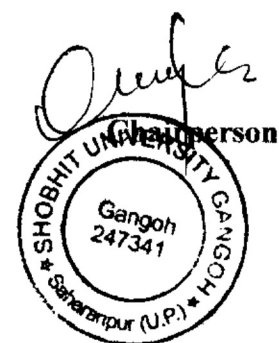
Tel: -91 7830810052

E-mail: registrargangoh@shobhituniversity.ac.in

U.: www.sug.ac.in

The following members were present

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3	Dr. Himani Bajaj, Associate Prof.	School of Pharmacy-AVIPS	Member	
4	Dr. Naveen Kumar, Assist. Prof.	School of Biological Engineering & Sciences	Member	
5	Mr. Virendra Kumar	Office Assistant	Member	
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7	Ms. Kritika Singhal, Student	B. Com. 3 rd year	Member	
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Date: 22.07.2023

Circular

All members of the Internal Complaint Committee are requested to attend the meeting on 25.07.2023 at 10.30 a.m. at the University Board room.

Agenda: To discuss the action plan for the Academic year 2023-2024

S. No	Name	School/Department/Organization	Appointment	Signature
1	Prof. (Dr.) Gunjan Aggarwal	School of Law and Constitutional Studies	Chairperson	
2	Dr. Meenakshi Chaudhary	School of Ayurveda-KSVAMC & RC	Member	
3	Dr. Himani Bajaj, Associate Prof.	School of Pharmacy-AVIPS	Member	
4	Dr. Naveen Kumar, Assist. Prof.	School of Biological Engineering & Sciences	Member	
5	Mr. Virendra Kumar	Office Assistant	Member	
6	Mr. Satish Kumar	Store I/C, KSVAMC	Member	—
7	Ms. Kritika Singhal, Student	B. Com. 3 rd year	Member	
8	Ms. Inayat Rehmani, Student	B.A., LL. B 2 nd year	Member	
9	Ms. Swati Rana, Student	BAMS 2 nd Professional	Member	—

Prof. (Dr.) Gunjan Aggarwal

Chairperson



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