



**Shobhit
University**

EDUCATION EMPOWERS



Top 101-125 Band
in Pharmacy

CRITERION 5 - STUDENT SUPPORT AND PROGRESSION

5.1.5 THE INSTITUTION HAS A TRANSPARENT MECHANISM FOR TIMELY REDRESSAL OF STUDENT GRIEVANCES / PREVENTION OF SEXUAL HARASSMENT AND PREVENTION OF RAGGING 1. ADOPTION OF GUIDELINES OF REGULATORY BODIES 2. PRESENCE OF THE COMMITTEE AND MECHANISM OF RECEIVING STUDENT GRIEVANCES (ONLINE/ OFFLINE) 3. PERIODIC MEETINGS OF THE COMMITTEE WITH MINUTES 4. RECORD OF ACTION TAKEN

To reduce enormous use of paper and printing the ensure data, sign and a seal by the Competent Authority for all the papers, we have used the Class-3 Digital Signatures where a Registration Authority i.e. Dr. Mahipal Singh, Registrar of our University authenticate the documents and responses claimed in this pdf file.



SHOBHIT UNIVERSITY, Gangoh

[Notified by Government of U.P. Act No.3 of 2012, Established u/s 2(f) of UGC Act 1956]

Adarsh Institutional Area, Babu Vijendra Marg,
Gangoh, Distt. Saharanpur - 247341, UP

35
YEARS
OF ACADEMIC
EXCELLENCE



File No. N-1/ADM/RO/2019/02

Dated: July 6, 2019

NOTIFICATION

The following Internal Complaints Committee (ICC) is being constituted for prohibition and redressal of sexual harassment of women employees and students as per UGC guidelines.

| S. No | Name | School/Department/Organization | Appointment |
|-------|---|---|-------------|
| 01 | Prof. (Dr.) Divya Prakash | School of Biological Engineering & Sciences | Chairperson |
| 02 | Dr. Trupti Dayinee Acharya, Associate Professor | School of Ayurveda-KSVAMC & RC | Member |
| 03 | Ms. Jyoti Saxena, Associate Professor | School of Pharmacy-AVIPS | Member |
| 04 | Dr. Abhimanyu Upadhyay, Associate Professor | School of Business Studies & Entrepreneurship | Member |
| 05 | Mr. Ankit Saini | Office Assistant | Member |
| 06 | Mr. Satish Kumar | Store I/C, KSVAMC | Member |
| 07 | Ms. Prabh Simran Kaur, Student | B.Com. (Hons.) 3 rd year | Member |
| 08 | Km. Bhawna, Student | BA LLB 2 nd Year | Member |
| 09 | Km. Aayushi Saini, Student | BAMS 3 rd Professional | Member |

The ICC shall, upon receipt of the complaint, enquire the case in accordance with the laid down regulations and in a time bound manner. These regulation are available in the registrar office.

This issues with the approval of competent authority.

Dr. Mahipal Singh
Registrar



Copy to: -

1. All the Director/Principal/Head(s)/Co-ordinator(s)
2. All the Committee members
3. All the Notice boards
4. Guard file

For Kind information:

1. Sr. Director HR & CR. - for kind information of Senior Director HR&CR.
2. PS to Hon'ble Vice-Chancellor -for kind information of Hon'ble Vice-Chancellor.



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Babu Vijendra Marg, Adarshi Institutional
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247341, India
Tel: +91 7830810052
E-mail: registrargangoh@shobhituniversity.ac.in
U: www.sug.ac.in

Date: 25.04.2020

Circular

All members of the Internal Complaint Committee are requested to attend the meeting on 28.04.2020 at 11.00 a.m. at University New Board Room.

| S. No | Name | School/Department/Organization | Appointment | Signature |
|-------|---|---|-------------|-----------|
| 1 | Prof. (Dr.) Divya Prakash | School of Biological Engineering & Sciences | Chairperson | |
| 2 | Dr. Trupti Dayinee Acharya, Associate Professor | School of Ayurveda-KSVAMC & RC | Member | |
| 3 | Ms. Jyoti Saxena, Associate Professor | School of Pharmacy-AVIPS | Member | |
| 4 | Dr. Abhimanyu Upadhyay, Associate Professor | School of Business Studies & Entrepreneurship | Member | |
| 5 | Mr. Ankit Saini | Office Assistant | Member | |
| 6 | Mr. Satish Kumar | Store I/C, KSVAMC | Member | |
| 7 | Ms. Prabh Simran Kaur, Student | B.Com. (Hons.) 3 rd year | Member | |
| 8 | Km. Bhawna, Student | BA LLB 2 nd Year | Member | |
| 9 | Km. Aayushi Saini, Student | BAMS 3 rd Professional | Member | |

Prof. (Dr.) Divya Prakash

Chairperson



Copy to;

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Minutes of the Meeting of Internal Complaint Committee (ICC)

A meeting of Internal Complaint Committee was held on 28/04/2020 at 11.00 a.m at the University Board room. Prof. (Dr.) Divya Prakash presided over the meeting. In the starting of the meeting, minutes of the previous meeting were read out and approved.

The following matters were discussed during the meeting:

1. Activities for Gender sensitization of Gender equality.
2. The Presiding officer congratulated the activities of the cell and appreciated to the efforts in maintaining the University.
3. As discussed in the previous meeting a number of programmes were organized during the Academic year.
4. Complaint box were checked, the number expressed that there were no cases of complaints against sexual harassment in the University campus.

The meeting ended with vote of thanks to the Chair person as well as committee members for their fruitful suggestions and guidelines for each of the Agenda.



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The following members were present

| S. No | Name | School/Department/Organization | Appointment | Signature |
|-------|---|---|-------------|---------------------------|
| 1 | Prof. (Dr.) Divya Prakash | School of Biological Engineering & Sciences | Chairperson | <i>Divya</i> |
| 2 | Dr. Trupti Dayinee Acharya, Associate Professor | School of Ayurveda-KSVAMC & RC | Member | <i>Trupti Acharya</i> |
| 3 | Ms. Jyoti Saxena, Associate Professor | School of Pharmacy-AVIPS | Member | <i>Jyoti</i> |
| 4 | Dr. Abhimanyu Upadhyay, Associate Professor | School of Business Studies & Entrepreneurship | Member | <i>Abhimanyu Upadhyay</i> |
| 5 | Mr. Ankit Saini | Office Assistant | Member | <i>Ankit Saini</i> |
| 6 | Mr. Satish Kumar | Store I/C, KSVAMC | Member | <i>Satish</i> |
| 7 | Ms. Prabh Simran Kaur, Student | B.Com. (Hons.) 3 rd year | Member | <i>P. Simran</i> |
| 8 | Km. Bhawna, Student | BA LLB 2 nd Year | Member | <i>Bhawna</i> |
| 9 | Km. Aayushi Saini, Student | BAMS 3 rd Professional | Member | <i>Aayushi</i> |





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Date: 20.07.2019

Circular

All members of the Internal Complaint Committee are requested to attend the meeting on 23.07.2019 at 11.30 a.m. at the University Board room.

Agenda: To discuss the action plan for the Academic year 2019-2020

| S. No | Name | School/Department/Organization | Appointment | Signature |
|-------|---|---|-------------|-----------|
| 1 | Prof. (Dr.) Divya Prakash | School of Biological Engineering & Sciences | Chairperson | |
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Prof. (Dr.) Divya Prakash

Chairperson



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